

**OTSEGO CITY COUNCIL MEETING  
OTSEGO PRAIRIE CENTER  
MONDAY, AUGUST 10, 2020**

Call to Order.

Mayor Stockamp called the meeting to order at 7:02 PM.

Roll Call:

Mayor Jessica Stockamp; Councilmembers: Tom Darkenwald, Corey Tanner, Jason Warehime and Tina Goede. Staff; City Administrator/Finance Director Adam Flaherty, Dave Kendall, City Attorney; Daniel Licht, City Planner (\*); Ron Wagner, City Engineer (\*); and Tami Loff, City Clerk.

This meeting is proceeding under MN State Statute 13D.021 allowing members to appear by telephone or video conference due to the ongoing health pandemic and state of emergency. For the record, the Mayor, four Council members, and certain City staff were present in-person. Those indicated with a (\*) attended via video conference.

Pledge of Allegiance: Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum:

No items.

2. Consider Agenda Approval.

**CM Tanner motioned to approve as written. Seconded by CM Warehime. All in favor Motion carried.**

3. Consent Agenda.

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. July 27, 2020 Meeting.

B. July 27, 2020 Special Meeting.

3.3 Approve City Council Special Pay for July 2020.

3.4 Accept Quotes and Approve Statement of Work for Online Permitting Software Implementation.

3.5 Approve Resolution 2020-52; Approving and Adopting Special Assessments – Village Apartments.

3.6 Accept Proposals and Award the Contract for Water Tower #4 Geotechnical Exploration.

3.7 Project Payments:

A. Pay Estimate #4 for Well #9 and Pumphouse #1 Improvements.

B. Pay Estimate #3 for Parkview Avenue and 88<sup>th</sup> Street Improvements.

3.8 Approve Transfer of Funds:

A. Approve Resolution 2020-48; Closure of Fund 413 – Odean Improvements.

B. Approve Resolution 2020-49; Closure of Fund 431 – Slabtown Improvements.

C. Approve Resolution 2020-50; Closure of Fund 208 – Community Facilities.

**CM Darkenwald motioned to approve. Seconded by CM Tanner. All in favor. Motion carried.**

4. Administration:

4.1 Discussion of Emergency Grant Program.

City Administrator/Finance Director Flaherty said City staff is looking for direction from the City Council on development of an Emergency Grant Program. Stating the purpose of the program is to ensure the viability of the community's small businesses in light of the current COVID-19 pandemic. This would

provide financing for local businesses to help them sustain operations. The City Council concurred this should be pursued. Use of a third party was discussed. City staff will bring back additional information at the next City Council meeting.

5. Legal:

5.1 Consider Approving Purchase Agreement.

City Attorney Kendall reviewed the agreement for the future water tower #4 land purchase. City staff negotiated with the property owner for acquisition of the property after consultation with an appraiser. CM Darkenwald asked for the site that the City would be acquiring. City Engineer Wagner said this site is located on the southeastern side of Macalister and CSAH 38 and will have good elevation.

**CM Darkenwald motioned to approve a Purchase Agreement between the City of Otsego and the Clarence L. Schumacher Limited Partnership. Seconded by CM Warehime. All in favor. Motion carried.**

6. City Council Reports and Updates.

CM Tanner said he noticed there is no all way stop signs at MacIver Avenue and 80<sup>th</sup> Street. City Administrator/Finance Director Flaherty will notify the Public Works Department.

7. Staff Reports and Updates.

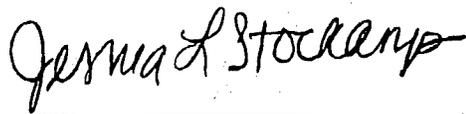
City Administrator/Finance Director Flaherty stated the Mississippi River Crossing feasibility analysis is seeking an elected official to be part of the planning group. Mayor Stockamp and CM Tanner said they would be interested. The City Council concurred.

City Clerk Loff gave a brief update on absentee voting and a reminder that Primary Elections is tomorrow August 11 and City Attorney Kendall gave some project updates.

City Planner Licht stated there will be a Planning Commission meeting on Monday, August 17. He also reviewed a draft of the Future Fire Station signage. The City Council concurred with removal of Fire Station #1 and City Engineer Wagner gave some project updates.

8. Adjourn.

**CM Darkenwald motioned to adjourn. Seconded by CM Warehime. All in favor. Motion carried. Adjourned at 7:42 PM.**



**Mayor Jessica Stockamp**

ATTEST:

  
**Tami Loff, City Clerk**