

**OTSEGO CITY COUNCIL MEETING
OTSEGO PRAIRIE CENTER
MONDAY, JUNE 8, 2020**

Call to Order.

Mayor Stockamp called the meeting to order at 7:04 PM.

Roll Call:

Mayor Jessica Stockamp; Councilmembers: Tom Darkenwald, Jason Warehime, Corey Tanner and Tina Goede. Staff: Adam Flaherty, City Administrator/Finance Director; Dave Kendall, City Attorney(*); Daniel Licht, City Planner (*); Ron Wagner, City Engineer (*); and Tami Loff, City Clerk.

This meeting is proceeding under MN State Statute 13D.021 allowing members to appear by telephone or video conference due to the ongoing health pandemic and state of emergency. For the record, the Mayor, four Council members, and certain City staff were present in-person. Those indicated with a (*) attended via video conference.

Pledge of Allegiance: Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum.

No items.

2. Consider Agenda Approval.

CM Warehime requested to move Item 3.3 to Item 5.1 for discussion and City Administrator/Finance Director Flaherty requested to add Item 4.2 CSAH 42 Watermain.

CM Darkenwald motioned to approve as amended. Seconded by CM Warehime. Roll Call: those for; Tanner, Warehime, Stockamp, Darkenwald, Goede. Those opposed: None. Motion carried 5-0.

3. Consent Agenda.

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. May 26, 2020 Meeting.

B. May 26, 2020 Special Meeting.

~~3.3 Approve City Council Special Pay for May 2020.~~ **REMOVED**

3.4 Project Payments:

A. Pay Estimate #3 for the Water Tower #2 Reconditioning Project.

B. Pay Estimate #2 for the Lift Station #7 Project.

C. Pay Estimate #13 for the 85th Street and Maciver Avenue Project.

3.5 Adopt Resolution 2020-32 Development Agreement for Arbor Creek 3rd Addition Phase 7.

3.6 Approve 2020 Liquor License Renewals.

3.7 Adopt Resolution 2020-33 Appointing Ballot Board for the 2020 Elections.

3.8 Adopt Resolution 2020-34 Releasing City Use of Lot 9, Block 5 Otsego Preserves 2nd Addition.

3.9 Adopt Ordinance 2020-10 Amending the City Code Regarding Emergency Management.

3.10 Approve Resolution 2020-35 Reimbursement Bond Regulations under the Internal Revenue Code.

3.11 Approve Resolution 2020-36 Adopting the Comprehensive Annual Financial Report.

3.12 Pleasant Creek Farms 6th Final Plat & Resolution 2020-37 Approving Development Agreement.

CM Darkenwald motioned to approve with removal of Item 3.3. Seconded by CM Warehime. Roll Call: those for; Tanner, Warehime, Stockamp, Darkenwald, Goede. Those opposed: None. Motion carried 5-0.

4. Annual Stormwater Pollution Prevention Plan Meeting:

4.1 SWPPP:

A. City Engineer Presentation.

B. Public Comments.

City Engineer Wagner presented the annual report. Mayor Stockamp opened for public comments at 7:17 PM. There were no public comments. This is for information only and no action is needed.

4.2 CSAH 42 Watermain.

CM Darkenwald stated he will be removing himself from this item; and stepped away from the dais at 7:22 PM.

City Engineer Wagner presented the staff report. Riverbend North development is closing in on completion of the public improvements within their project. One remaining item is installation of the bituminous trail. The developer has been notified that the watermain will be too shallow under the trail and needs to be lowered and insulated. The lowering of the watermain is estimated at \$22,636.75. The developer is requesting the City pay the lowering of the watermain cost. The City Council concurred they needed additional information. City Attorney Kendall to review the Development Agreement. This item will be brought back to the next City Council meeting.

CM Darkenwald returned to the dais at 7:54 PM.

5. City Council Reports and Updates.

5.1 Approve City Council Special Pay for May 2020.

CM Warehime requested to remove May 26 Special meeting charge of \$45.00 because he did not attend that meeting.

CM Tanner motioned to approve. Seconded by CM Goede. Roll Call: those for; Tanner, Warehime, Stockamp, Goede. Those opposed: Darkenwald. Motion carried 4-1.

Other:

CM Warehime stated he heard from a resident that CSAH 42/Quaday needs additional traffic control. A Wright County Deputy was present and gave an update on traffic control related to current construction zones. In addition City Engineer Wagner gave a CSAH 39/42 project update.

6. Staff Reports and Updates.

City Administrator/Finance Director Flaherty stated Wright County Board is exploring the option of forming a County Economic Development Authority and are currently seeking candidates to serve in an advisory role. He further said Wright County Commissioner Daleiden forwarded a Central Mississippi River Regional Planning Partnership survey that was provided to the Council in an email last week.

Discussion on hire of Seasonal Staff; City Administrator/Finance Director Flaherty stated this topic was discussed at the last Administrative Subcommittee and the consensus was bringing to the full City Council for discussion. Parks and Recreation Director Demant and Street Operation Manager Lamson gathered and presented additional information of tasks that may not get done or done as frequently as usual, due to the lack of seasonal employees this year.

Mayor Stockamp motioned to hire seasonal employee Dirk Udee and Jim Gornick after background checks and drug testing have been completed. In the event they are not interested or are no longer available, then hire based on seniority of previous seasonal

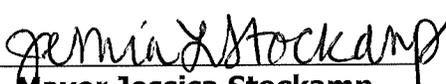
employees. Seconded by CM Darkenwald. Roll Call: those for; Goede, Stockamp, Darkenwald, Tanner, Warehime. Those opposed: None. Motion carried 5-0.

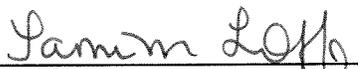
City Attorney Kendall stated cities must adopt a preparedness plan by June 29; City staff is working on a plan for the June 22 City Council meeting. CM Warehime said he would recommended a plan in general not just for COVID-19.

City Planner Licht said there is a Planning Commission meeting scheduled for Monday, June 15 and City Engineer Wagner gave some project updates.

7. Adjourn.

CM Darkenwald motioned to adjourn. Seconded by CM Warehime. Roll Call: those for; Goede, Stockamp, Darkenwald, Tanner, Warehime. Those opposed: None. Motion carried 5-0. Adjourned at 8:37 PM.


Mayor Jessica Stockamp

ATTEST: 
Tami Loff, City Clerk