

**OTSEGO CITY COUNCIL SPECIAL MEETING
OTSEGO PRAIRIE CENTER
MARCH 26, 2020
2:00 PM**

Call to Order.

Mayor Stockamp called the meeting to order at 2:07 PM.

Roll Call: Mayor Jessica Stockamp; Councilmembers: Corey Tanner, Jason Warehime, and Tina Goede. Councilmember Tom Darkenwald arrived at 2:27 PM. Staff: Adam Flaherty, City Administrator/Finance Director; Dave Kendall, City Attorney; Daniel Licht, City Planner; Ron Wagner, City Engineer; Kevin Lamson, Street Operation Manager; Ross Demant, Parks and Recreation Director; Kurt Neidermeier, Utility Manager; and Tami Loff, City Clerk.

1. Coronavirus Disease 2019.

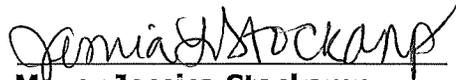
Mayor Stockamp noted for the record that the Council is proceeding under MN State Statute 13D.021 allowing Council members to appear by telephone or video conference due to the ongoing health pandemic and state of emergency.

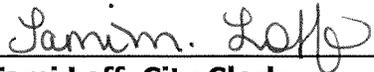
City Administrator/Finance Director Flaherty gave an update on the current status of laptops and software needed for employees to work from home. He stated after talking with IT Rob Snavelly we are able to still use the old computers that were switched out this year per the CIP equipment plan which will save on purchasing of some of the laptops that were requested previously.

A draft Pandemic Emergency Response Plan was presented to the City Council. City Administrator/Finance Director Flaherty reviewed the Administration and Building Safety Department; Street Operations Manager Lamson presented the Public Works Department; Parks and Recreation Director Demant presented the Parks and Recreation Department; Utility Manager Neidermeier presented the Utility Department; City Planner Licht presented the Planning and Code Enforcement Department; and City Engineer Wagner presented the Engineering Department. The City Council concurred as presented and thanked City staff for their work on this plan.

2. Adjourn.

CM Warehime motioned to adjourn. Seconded by CM Goede. All in favor. Motion carried. Adjourned at 4:10 PM.


Mayor Jessica Stockamp

ATTEST: 
Tami Loff, City Clerk