

**OTSEGO CITY COUNCIL MEETING
OTSEGO PRAIRIE CENTER
MONDAY, MARCH 23, 2020**

Call to Order.

Mayor Stockamp called the meeting to order at 7:03 PM.

Roll Call:

Mayor Jessica Stockamp; Councilmembers: Tom Darkenwald, Corey Tanner, Tina Goede, and Jason Warehime. Staff: Adam Flaherty, City Administrator/Finance Director; Dave Kendall, City Attorney; Daniel Licht, City Planner; Ron Wagner, City Engineer; and Tami Loff, City Clerk.

Pledge of Allegiance: Mayor Stockamp led in the Pledge of Allegiance.

Mayor Stockamp noted for the record that the Council is proceeding under MN State Statute 13D.021 allowing Council members to appear by telephone or video conference due to the ongoing health pandemic and state of emergency.

1. Open Forum.

No Items.

2. Consider Agenda Approval.

CM Darkenwald motioned to approve as written. Seconded by CM Tanner. All in favor. Motion carried.

3. Consent Agenda.

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. March 9, 2020 Meeting.

B. March 9, 2020 Special Meeting.

3.3 Adopt Ordinance 2020-02 Amending the City Code.

3.4 Accept Quotes for Public Works Building Trench Floor Drain.

3.5 Approve Electrical Pay Request #1 for Lift Station No. 7.

3.6 Adopt Resolution 2020-18 Accepting Donation of Photos from the Bank of Elk River.

3.7 Approve Quote for Portable Sanitation Services.

3.8 Accept Proposal to Provide a Utility Rate Study.

3.9 Adopt Resolution 2020- 19 Initial Acceptance of Public Improvements for Wildflower Meadows 6th Addition.

3.10 Approve Extension Regarding the Recording of the Final Plat and Development Agreement for Hansen Heights.

3.11 Accept Bids and Award Well #9 and Pumphouse #1 Improvement Project.

CM Tanner motioned to approve. Seconded by CM Warehime. All in favor. Motion carried.

4. Public Works:

4.1 Approve Plans & Specifications and Order Advertisement for Bids - Page Avenue.

City Engineer Wagner presented the project. CM Tanner questioned on replacing the trail along with this project. City Engineer Wagner explained that the Parks and Recreation Department is working on evaluating all trails similar to the rating system currently done on City streets and then City staff can

make recommendation of that. He also stated that the paver is not the same paver that would be used for trails.

CM Warehime motioned to approve the Plans and Specifications and Order Advertisement for bid for Page Avenue Relaim Project from 78th Street to 85th Street, Project No. 20-06. Seconded by CM Goede. All in favor. Motion carried.

5. City Council Reports and Updates.

5.1 Commission Liaison Updates.

A. Heritage Preservation Commission Liaison CM Tanner.

CM Tanner stated the City Council accepted this evening under Item 3.6 old photos donated by The Bank of Elk River and that the Commission is currently working on organizing their records.

B. Parks & Recreation Commission-March Meeting Canceled.

C. Planning Commission- March Meetings Canceled.

D. Public Safety Commission Liaison CM Warehime.

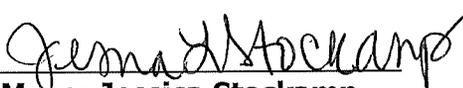
CM Warehime stated the Commission is still reviewing the ambulance service and will be bringing forward a request to the City Council.

6. Staff Reports and Updates.

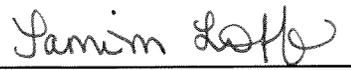
City Planner Licht stated there is a Planning Commission scheduled for April 6 and letters have been mailed to those properties within 350 feet of the subject sites asking for written notice. He also stated the planning packets items are already posted on the City website.

7. Adjourn.

CM Darkenwald motioned to adjourn. Seconded by CM Warehime. All in favor. Motion carried. Adjourned at 7:23 PM.



Mayor Jessica Stockamp

ATTEST: 

Tami Loff, City Clerk