

**OTSEGO CITY COUNCIL MEETING
OTSEGO PRAIRIE CENTER
MONDAY, FEBRUARY 24, 2020**

Call to Order.

Mayor Stockamp called the meeting to order at 7:00 PM.

Roll Call:

Mayor Jessica Stockamp; Councilmembers: Tom Darkenwald, Corey Tanner, and Jason Warehime. Absent: Councilmember Tina Goede. Staff: Adam Flaherty, City Administrator/Finance Director; David Kendall City Attorney; Daniel Licht, City Planner; Brent Larson, Assistant City Engineer; and Tami Loff, City Clerk.

Pledge of Allegiance: Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum.

No items.

2. Consider Agenda Approval.

CM Darkenwald motioned to approve as written. Seconded by CM Warehime. All in favor. Motion carried 4-0.

3. Consent Agenda.

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. February 7, 2020 Special Meeting.

B. February 10, 2020 Meeting.

C. February 10, 2020 Special Meeting.

3.3 Accept the Proposal from BakerTilly to Conduct a Classification and Compensation Study.

3.4 Adopt Resolution 2020-11 Establishing 2020 Utility Rates.

3.5 Adopt Resolution 2020-12 Declaring Certain City Property Surplus Property and Authorizing Sale.

3.6 Adopt Resolution 2020-13 Supporting Infrastructure Impact Fee Legislation.

3.7 Accept Proposal for Accessibility Consulting Services from Julee Quarve-Peterson, Inc.

3.8 Approve a Special Event Permit to CAER Food Shelf.

3.9 Approve Plans and Specifications and Authorize Advertisement for Bids – Well #9.

3.10 Approve Settlement Agreement between the City of Otsego and the Pouliots.

CM Darkenwald motioned to approve. Seconded by CM Warehime. All in favor. Motion carried 4-0.

4. Community Development:

4.1 East Waste Water Treatment Facility: CUP Amendment & Preliminary/Final Plat.

City Planner Licht presented the staff report. He stated the proposed improvements require a conditional use permit amendment to allow for the facility expansion. He further stated a preliminary and final plat has also been prepared to combine the two existing parcels that comprise the East Wastewater Treatment Facility into a single lot. CM Darkenwald asked Utility Manager Kurt Neidermeier if the proposed expansion will improve the odor and noise issues. Utility Manager Neidermeier said yes there will be less odor and noise will be improved.

CM Darkenwald motioned to approve a conditional use permit amendment for the E-WWTF Biosolids Building project and approve the East Wastewater Treatment Facility

Preliminary/Final Plat, subject to the conditions outlined in the Findings of Fact and Decision as presented.

Seconded by CM Warehime. All in favor. Motion carried 4-0.

5. Utilities:

5.1 East Wastewater Treatment Facility Biosolids Building Project.

A. Presentation of Bids and Recommendation.

B. Adopt Resolution 2020-14 Accepting Bids and Awarding Project.

Scott Schaefer, AE2S Engineer, presented the Powerpoint that outlined the staff report. Two bids were received and two alternates were included within the bid documents; alternate 1: alternate manufacturer option of centrifuge manufacturer and alternate 2: addition of Photovoltaic Power Generation (solar) System. City staff is recommending Rice Lake Construction Group be awarded the project contract with Base Bid of \$13,785,000.00; decline alternate 1; and accept alternate 2 for an additional \$194,000.00 for a total project cost of \$13,979,600.00. AE2S Engineer Schaefer explained the base bid included accommodations on whether the solar was installed with the project now or at a later date.

CM Darkenwald asked for clarification on the incentives as far as the Xcel Energy demand credit. AE2S Engineer Schaefer reviewed the incentives for the solar panels. He stated basically during that peak electrical usage time there is credit you would receive off your bill for the power that is produced by the solar panels. He stated it amounts to around 30% increase in the revenue that would come from the solar panel. He also spoke on the Green Project Reserve which has 25% loan forgiveness. Stating those are the two main incentives. He said with both incentives it is a 15 year payback, with only one incentive your at a 20 year payback, and with no incentives you are at a 25 year payback.

Decommissioning; AE2S Engineer Schaefer stated this came up at the Public Works Subcommittee meeting last week which he didn't have all the information on. He stated some of the older solar panels have some heavy metals associated with them with some costs to dispose. The new solar panels have a salvage value and that generally works out to the cost of disposal.

CM Darkenwald asked if it was awarded today would this price be honored/locked in. AE2S Engineer Schaefer if awarded today yes you are locking in that price. There was discussion on alternate 2. AE2S Engineer Schaefer stated you would still have the option to remove it by Change Order.

CM Warehime motioned to approve Resolution 2020-14 accepting bids and awarding a contract for the East Wastewater Biosolids building Project to Rice Lake Construction Group, by accepting the base bid of \$13,785,600, declining alternate 1, and accepting alternate 2 in the amount of \$194,000 for a total project cost of \$13,979,600. Seconded by CM Darkenwald. All in favor. Motion carried 4-0.

5.2 Approve Amendment No. 2 to Owner-Engineer Agreement with AE2S.

Scott Schaefer, AE2S Engineer, presented the proposed amendment. City Attorney Kendall stated he agrees with this amendment. CM Darkenwald confirmed with the City Administrator/Finance Director that this was included within the budget.

CM Darkenwald motioned to approve Amendment No.2 to Owner-Engineer Agreement dated January 14, 2019 with Advanced Engineering and Environmental Services, Inc. (AE2S) in the amount of \$1,070,000. Seconded by CM Tanner. All in favor. Motion carried 4-0.

6. City Council Reports and Updates.

6.1 Commission Liaison Updates.

A. Heritage Preservation Commission Liaison CM Tanner.

CM Tanner stated the Commissioners are continuing to organize files and photos.

B. Parks & Recreation Commission Liaison Mayor Stockamp.

Mayor Stockamp stated the February meeting was cancelled.

C. Planning Commission Liaison CM Darkenwald.

CM Darkenwald gave an update on the items from the last Planning Commission meeting. He questioned the City Attorney regarding the Public Hearing for the Riverwood/Northstar application that was closed. The Planning Commission asked for additional information which included; City staff to contact the Wright County Sheriffs Office for information regarding the number/type of calls to Sheriffs Office for the property from January 2019 to January 2020, and asked for any input, comments, or concerns from the Sheriffs Office regarding the potential effects of the proposed use to public safety within the City. CM Darkenwald questioned if this information should be brought back to the public. City Attorney Kendall will review this item and with will be brought back to the City Council on March 9th with a recommendation.

D. Public Safety Commission Liaison CM Warehime.

CM Warehime stated the Commission is still working on reviewing the ambulance service.

Other:

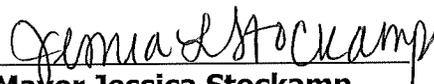
CM Darkenwald stated he and the City Administrator/Finance Director met with Wright County on the CSAH 39 project and he is happy with what he heard. Wright County will be holding weekly meetings and will be reaching out to the businesses and residents in the area. The City will be posting notices on the City website and social media accounts.

7. Staff Reports and Updates.

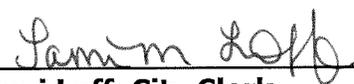
City Attorney Kendall stated he will be starting office hours at City Hall on Mondays before the City Council meeting and City Planner Licht said the next Planning Commission meeting is March 16.

8. Adjourn.

CM Darkenwald motioned to adjourn. Seconded by CM Warehime. All in favor. Motion carried. Adjourned at 8:02 PM.



Mayor Jessica Stockamp

ATTEST: 
Tami Loff, City Clerk