OTSEGO CITY COUNCIL MEETING
OTSEGO PRAIRIE CENTER
MONDAY, FEBRUARY 10, 2020

Call to Order.
Mayor Stockamp called the meeting to order at 7:01 PM.

Roll Call:
Mayor Jessica Stockamp; Councilmembers: Tom Darkenwald, Corey Tanner, Tina Goede, and Jason Warehime. Staff: Adam Flaherty, City Adminstrator/Finance Director; David Kendall City Attorney; Daniel Licht, City Planner; Brent Larson, Assistant City Engineer; and Tami Loff, City Clerk.

Pledge of Allegiance: Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum.
No items.

2. Consider Agenda Approval.
City Adminstrator/Finance Director Flaherty requested to add Item 6.1 Draft Waste Disposal Facilitiy Proposal and distributed respective materials.
CM Darkenwald motioned to approve as amended. Seconded by CM Warehime. All in favor. Motion carried.

3. Consent Agenda.
3.1 Approve Claims List.
3.2 Approve City Council Meeting Minutes.
A. January 27, 2020 6:00 PM Special Meeting.
B. January 27, 2020 Meeting.
C. January 27, 2020 Special Meeting.
3.3 Approve City Council Special Pay for January, 2020.
3.4 Approve Hiring of Utility Operator Position.
3.5 Motion to Call Special City Council Meeting on February 24, 2020 at 6:00 PM.
3.6 Approve Agreement Related to Activities and Shared Facilities with ISD No. 728.
3.7 Approve Project Plans & Specifications and Authorize Advertisement for Bids for 2020 Micro-Surfacing Project.
3.8 Approve Project Plans & Specifications and Authorize Advertisement for Bids for 2020 Street Maintenance Project.
3.9 Adopt Resolution 2020-10 Supporting Regional Park or Trail Designation Application.
CM Tanner motioned to approve. Seconded by CM Goede. All in favor. Motion carried.

4. Community Development:
4.1 The Village:
A. PUD Development Stage Plan for a 190 Unit Apartment Building.
City Planner Licht presented the staff report. The applicant has submitted plans for development of a 190 unit multiple family building in Lot 1, Block 4, Great River Centre of Otsego 2nd Addition. Applicant Eric Schultz, Central Minnesota Properties, reviewed the project. CM Tanner asked how long Central Minnesota Properties has had their Sartell location. Mr. Schultz said since 2014. Mayor Stockamp asked if approved, when would they be breaking ground. Mr. Schultz said depending on weather they are hoping April 1. CM Warehime asked on the proposed finish date. Mr. Schultz said they expect

construction to take around 18 months with the second phase to start after that. CM Darkenwald asked how the process was working with City staff on this application. Mr. Schultz said the staff has been good to work with and has made the process easy.

CM Tanner motioned to approve a PUD Development Stage Plan for Lot 1, Block 4, Great River Centre of Otsego 2nd Addition subject to the conditions outlined in the Findings of Fact and Descision as presented. Seconded by CM Warehime. All in favor. Motion carried.

4.2 Parkview Grand:

A. PUD-CUP Amendment and Site and Building Plan Review for a 70-Unit Multiple Family Apartment Building.

City Planner Licht presented the staff report. The applicant has submitted plans for development of Outlot A, within Parkview Retail, with a 70 unit apartment building. Applicant Steve Kuepers, Kuepers Inc., was present and reviewed the project. After discussion CM Darkenwald asked if approved when would they be breaking ground. Mr. Kueper said once the Final Plat is approved. He is expecting it to be completed and opened by July of 2021.

CM Goede motioned to approve a PUD-CUP amendment and site and building plans for Parkview Grand (Outlot A, Parkview Retail) subject to the conditions stated in the findings of fact and decision as presented. Seconded by CM Tanner. All in favor. Motion carried.

5. City Council Reports and Updates.

5.1 Approve Claim List for Metro Appliance Recycling.

CM Warehime said he will be abstaining from this item.

Mayor Stockamp motioned to approve the claim list for Metro Applicance Recycling in the amount of $954.10. Seconded by CM Goede. Motioned carried 4-0. CM Warehime abstained.

6. Staff Reports and Updates.

6.1 Draft Waste Disposal Facilitiy Proposal.

City Adminstrator/Finance Director Flaherty presented the request from St. Michael for a proposed agreement for Biosolids land application. Utility Operations Manager Kurt Neidiermeier further reviewed the request. He explained that St. Michael will assist and pay the related permit fees for Biosolids land applicant permitting in Otsego which they would then use initially in 2020 and then on an emergency basis with the consent of the City of Otsego thereafter. The land application permit would be in the name of the City of Otsego. St. Michael will be responsible for all transfer permit costs including testing, reporting and land application. The agreement would remain in place for a length of five years and can be terminated by either party following 120 days' notice.

CM Darkenwald asked who will inspect the sludge they are spreading and how much will they be spreading. Utility Operations Manager Neideiemeier said St. Michael would be responsible for the testing and it would be around 80 acres for application. He further said the City of Otsego currently has around 100 acres of land on around seven properties and are currently using around 70% of that land.

CM Warehime questioned the City cost for the permit. Utility Operations Manager Neideiemeier explained St. Michael will pay for the permit and that he expects only staff time at less then 40 hours.

There was discussion on if the City would be responsible for insurance. City Attorney Kendall explained that St. Michael should have their own insurance and that would be a requirement in the agreement.

The City Council had positive feedback and stated they would like additional information. They suggested a worksession with St. Michael. City staff will check with St. Michael and bring back if necessary.

Other:
City Adminstrator/Finance Director Flaherty requested a worksession on Monday, February 24 after the regular meeting to continue the ISD 728 partnership discusison.
Mayor Stockamp motioned to call a Special Meeting on Monday, February 24,2020 directly after the regular scheduled meeting at 7:00 PM at Prairie Center, 8899 Nashua Avenue NE, Otsego for discussion on the ISD 728 Partnership. Seconded by CM Tanner. All in favor. Motion carried.

City Adminstrator/Finance Director Flaherty requested a worksession on Monday, March 9 at 6:00 PM regarding Franchise Fees.
Mayor Stockamp motioned to call a Special Meeting on Monday, March 9, 2020 at 6:00 PM Prairie Center, 8899 Nashua Avenue NE, Otsego for discussion of Franchise Fees. Seconded by CM Warehime. All in favor. Motion carried.

City Planner Lichted stated the next Planning Commission meeting is Tuesday, February 18th. Assistant City Engineer Larson reviewed the CSAH 39 detour map provided by Wright County. The City Council asked if Wright County would be in contact with the business owners in that area. City Adminstrator/Finance Director Flaherty will ask Wright County for a clear direction map for residents and business owners and then will post on the city website and send to affected properties.

7. Adjourn.
CM Darkenwald motioned to adjourn. Seconded by CM Warehime. All in favor. Motion carried. Adjourned at 8:30 PM.

Jessica Stockamp
Mayor Jessica Stockamp

ATTEST: Tamin Loff
Tami Loff, City Clerk