



**CITY OF OTSEGO**  
**13400 - 90th Street NE**  
**Otsego, MN 55330**  
**763-441-4414**

Permit Fee: \$200  
 Date Received \_\_\_\_\_  
 Date Notified \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Check #/Cash \_\_\_\_\_  
 Permit # \_\_\_\_\_

**APPLICATION FOR EXCAVATION AND/OR WORK PERMIT WITHIN CITY RIGHT OF WAY**

Application has hereby been given permission to place, construct and thereafter maintain a \_\_\_\_\_ along or across City Street/Avenue from \_\_\_\_\_ to \_\_\_\_\_ at \_\_\_\_\_ feet from center line on the (circle) east, west north or south of the City Street/Avenue in accordance with the sketch attached.

<b>I. UNDERGROUND CONSTRUCTION:</b>			
TYPE OF CONDUIT:			
Casing: Steel Pipe:			
SIZE:	DEPTH: :		
<b>METHOD OF INSTALLING UNDER ROADBEDS</b> (if open trench, explain why necessary)			
<input type="checkbox"/> Open trench Explanation:			
<input type="checkbox"/> Jacking		<input type="checkbox"/> Directional Bore	
EXTENT & LOCATIONS OF ANY TREE CLEARING:		New Facility <input type="checkbox"/>	Replacement Facility <input type="checkbox"/>
<b>CONTRACTOR:</b>			
Address:		Telephone No.:	
City:	State:	Zip Code:	
Contract Person:	Telephone No.:	Cell Phone No.:	
24 Hour Contact:	Telephone No.:	Cell Phone No.:	
<b>II.</b> Work to start on or after _____ and completed on or before _____.			
<b>III.</b> The applicant in carrying on any and all of the work herein above mentioned or referred to in its application and in the Permit issued therefore, shall strictly conform to the terms of such Permit, and the City Otsego Ordinance for the Management of Utilities in the Public Right-of-Way, and the regulations of the City Council. The applicant specifically agrees to be bound hereby. The applicant shall also comply with the regulations of all other governmental agencies for the protection of the public. The work shall be accomplished in a manner that will not be detrimental to the Street/Avenue and that will safeguard the public. Applicant must be aware that construction vehicles will not be allowed to be parked on bike paths or trails. Individuals performing work within the City right-of-way must have a copy of an approved permit with them during construction.			
<b>UTILITY COMPANY:</b>			
Address:		E-mail:	
City:	State:	Zip Code:	
Contact Person:			
Telephone:	Fax No.:	Cell Phone No.:	
Signature:		Title:	
Printed Name:		Date:	
Approved by City Engineer		Date	
Final Inspection Date: _____		Pass <input type="checkbox"/> or Fail <input type="checkbox"/>	
		City Engineer Signature	
Performance Bond/Escrow Amount: \$2,500 per site			
Special Conditions or Comments:			