



Dear New Resident:

Congratulations on your move and welcome to the City of Otsego! Listed below is general information about the City.

City Council Meetings are open to the public and are held the 2nd and 4th Mondays of each month at 7:00 PM at Otsego Prairie Center, 8899 Nashua Avenue.

Otsego View Newsletter: Watch for the city newsletter that is published quarterly. It is a good insight for information and activities within the City as well as the City website at <http://www.ci.otsego.mn.us>. The newsletter is delivered via US Mail to every address in Otsego.

Utility Billing: Sewer and Water billing is handled by the City of Otsego. Please call 763.441.2310 with billing questions, and to establish new service.

Advisory Commissions: The City of Otsego Planning Commission, Parks and Recreation Commission, Public Safety Commission and Heritage Preservation Commission meeting schedules are available on the City website. If you are interested in serving on one of these Commissions please check the City website for openings.

Volunteer Opportunities: If you are interested in volunteering within our community please contact the Parks and Recreation Director at 763.235.3148.

Recreation Programs: The City offers recreation programming and special events throughout the year. For information on current program offerings please visit www.otsegoparksrec.com.

Senior Center: The City offers programming for active adults at the City's Community Center called Prairie Center located at 8899 Nashua Avenue. Please visit www.otsegoparksrec.com for more information.

Official City Newspaper: The City of Otsego has designated Star News as its official newspaper to publish all ordinances and any other matters which are required by law to publish. If you are not receiving the Star News please call their office at 763.441.3500. There are also copies available at City Hall.

Refuse/Recycling Service: Residents in the City of Otsego are required to have refuse service provided by a licensed hauler. A list of licensed haulers is enclosed in this packet. Per City Code,

Sec. 11-18-4.B Single-Family Residential Uses: Exterior storage of waste and recycling containers not stored within the principal structure shall be located in side or rear yards and shall be set back a minimum of five feet (5') from all property lines.

Parking: There is no parking on any public street between 2:00 AM and 6:00 AM between November 1 and April 30.

Property Taxes: Questions concerning property taxes should be directed to the Wright County Assessor's Office at 763.682.7367.

Homesteading: For more information on Homesteading visit <http://www.co.wright.mn.us> or call the Wright County Assessor's Office at 763.682.7367.

Once again, welcome to the City of Otsego. If you have any questions, please call the city offices at 763.441.4414.

Sincerely,

CITY OF OTSEGO

A handwritten signature in black ink that reads "Jessica Stockamp". The signature is written in a cursive, flowing style.

Jessica Stockamp
Mayor



CONTACT INFORMATION

City Phone Numbers

Hours: Monday-Thursday 8AM-5PM; Friday 8AM-12PM

City Hall; 13400 90 th Street NE	763.441.4414
Building Inspections	763.441.2593
Utility Billing	763.441.2310
Public Works	763.441.4414
Prairie Center; 8899 Nashua Avenue NE	763.235.3148
Parks and Recreation	763.235.3148

Emergency Phone Numbers

Fire Emergency	911
Police Emergency	911
Wright County Sheriff Non-Emergency Dispatch	763.682.1162
Municipal Water & Wastewater after hours	1.877.274.6492

Education in the Community

Elk River School District (www.isd728.org)	763.241.3400
Otsego Elementary (www.isd728.org/OES)	762.241.3494
Prairie View Elementary & Middle Schools (www.isd728.org/Otsego-E-8)	763.274.6270

St. Michael Albertville School District (www.stma.k12.mn.us) **763.497.3180**

Monticello School District (www.monticello.k12.mn.us) **763.272.2000**

Other

Kaleidoscope Charter School (www.kcsmn.org)	763.428.1890
Spectrum High School (www.spectrumhighschool.org)	763.241.8703

Wright County

Wright County Assessor's Office	763.682.7367
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Otsego Licensed Garbage Haulers

Ace Solid Waste	763.427.3110
Curbside Waste	763.504.2872
Randy's Sanitation	763.972.3335
Republic Services	763.784.2104
Waste Management	1.800.450.9378

Compost Options

Otsego residents may dispose of yard waste free of charge at the **Wright County Recycling Center located** at 505 County Road 37, Buffalo MN 55313. Please check with Wright County regarding days and hours of operation via their website at www.co.wright.mn.us under Planning & Zoning.

Private garbage haulers within the City will also provide a separate container for yard waste for an additional charge.

Otsego residents may dispose of yard waste at the Albertville compost site located off of **MacIver Avenue approximately 1/2 mile north of CSAH 137/60th Street** (between 63rd & 65th St.) Otsego residents are not allowed to take any of the compost.

Utility Companies Servicing Otsego

Electric

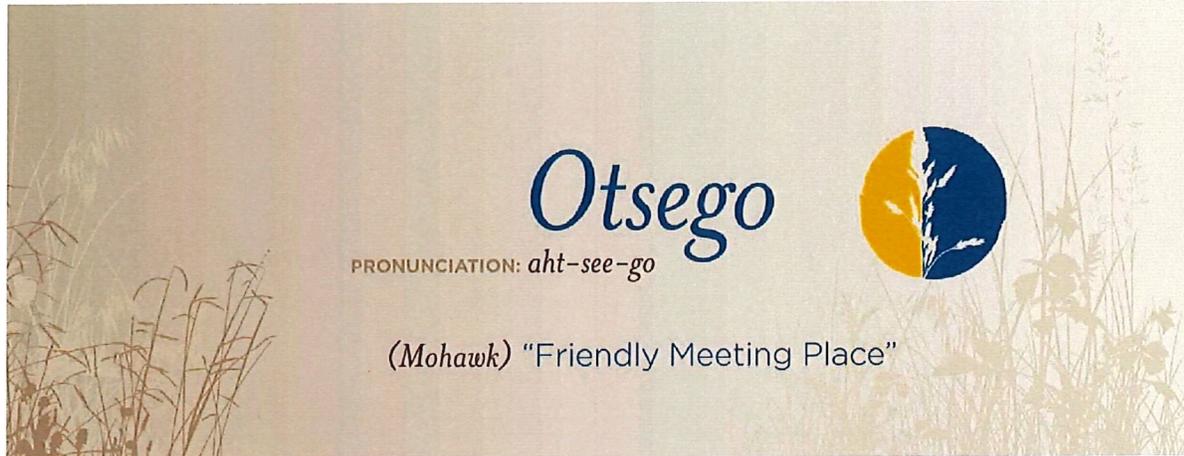
Elk River Municipal Utilities	763.441.2020
Wright-Hennepin Electric	763.477.3000
Xcel Energy	1.800.895.4999

Gas

CenterPoint Energy (Natural Gas)	612.372.4727
Xcel Energy	1.800.895.4999

Telephone/Internet/Cable

Charter Communications	1-833-780-1880
McLeod USA	1.800.214.9444
Qwest	1.800.573.1311
Century Link	952.556.5679
TDS Telecom	763.295.2974



FUN FACTS ABOUT THE CITY OF OTSEGO

Otsego became a City in 1990.

Otsego has a population of 17,323 and growing.

Otsego covers 30.65 square miles.

Otsego has 24 miles of trail systems and 10 miles of river frontage.

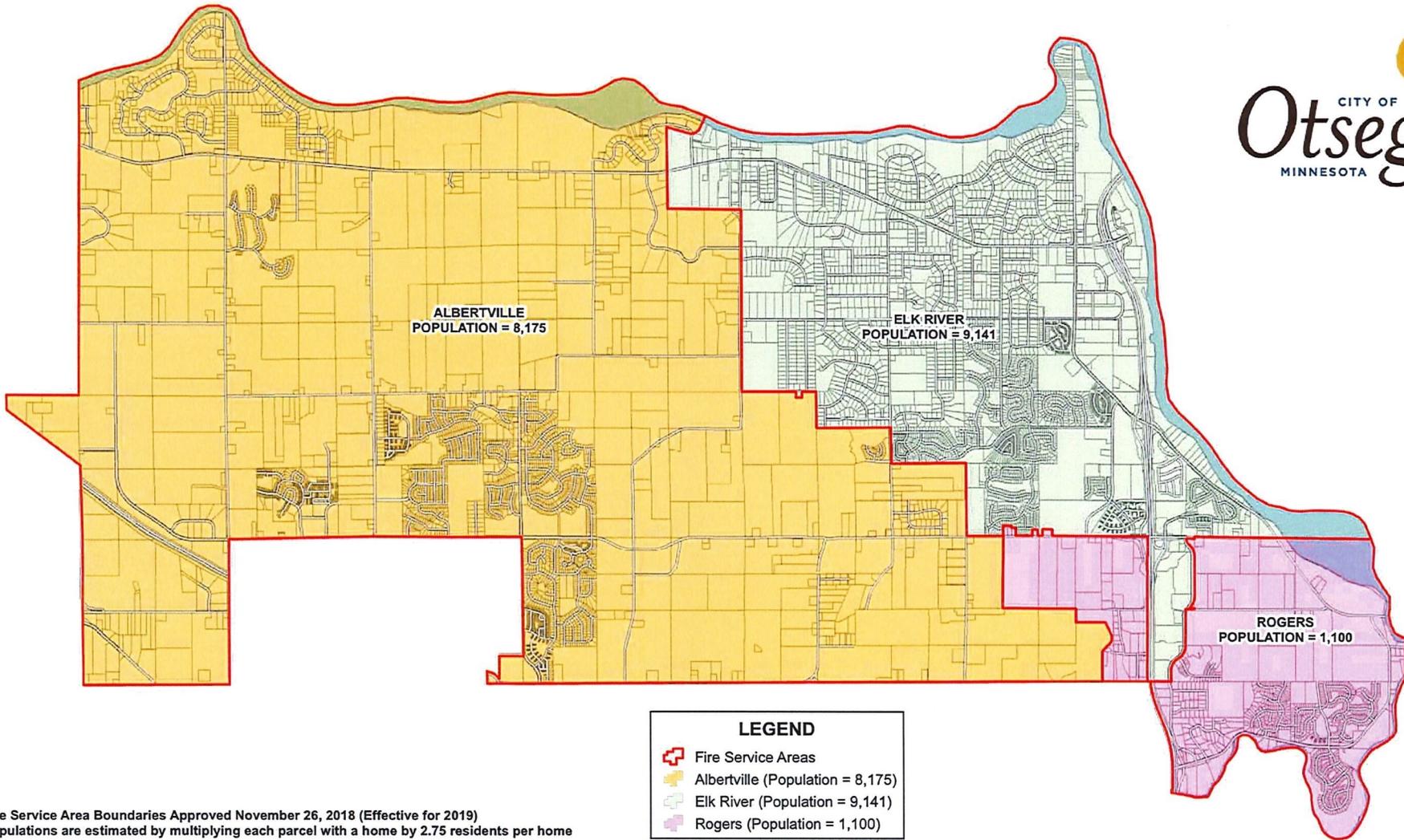
The Parks and Recreation Department offers programming from birth to seniors. The Department maintains over 24 miles of trail and 14 parks which include neighborhood parks, a splash pad, a dog park and an archery range.

Otsego has five Zip Codes throughout the City and three School Districts.

Otsego is 32.5 miles from Minneapolis and 39 miles from St. Cloud.

Police; the City works together with the Wright County Sheriff's Office to provide contracted local police protection services 24/7 within Otsego. Non-Emergency - Call Wright County Sheriff's Dispatch 763.682.1162

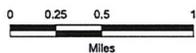
Fire; the City contracts through Elk River, Albertville and Rogers for fire protection service for the City of Otsego. To find out which department serves your neighborhood, call City Hall at 763.441.4414 or visit the city website.



1) Fire Service Area Boundaries Approved November 26, 2018 (Effective for 2019)
2) Populations are estimated by multiplying each parcel with a home by 2.75 residents per home

LEGEND

-  Fire Service Areas
-  Albertville (Population = 8,175)
-  Elk River (Population = 9,141)
-  Rogers (Population = 1,100)



Otsego Fire Service Areas Map

DISCLAIMER:
This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.



DEPARTMENT OF
MUNICIPAL UTILITIES

CITY OF OTSEGO
13400 – 90th ST NE / OTSEGO, MN 55330
(763) 441-2310 • (FAX) 441-9163
www.utilitybilling@ci.otsego.mn.us

For All Residents:

In support of our city's water conservation, Otsego now requires irrigation restrictions – reducing lawn irrigation to every other day. In order to avoid the enforcement fee of \$50, please observe the following:

- 🌍 House numbers ending with an even number will be allowed to water on even-numbered calendar days.
- 🌍 House numbers ending with an odd number will be allowed to water on odd-numbered calendar days.
- 🌍 Irrigation will **not** be allowed between the hours of 11 a.m. and 5 p.m.

New Lawns/Landscaping – A 30 day exception is provided for new lawns and landscaping *upon request*. To request the 30 day exception, please contact our utility office.

Homeowners' Associations – *If providing a common irrigation system*, they will be allowed to water every other day as determined by the Utility Manager.

Your participation in these efforts is greatly appreciated.



Pay Utilities Online or by Phone

GO GREEN... Easy, Fast, Secure



Otsego offers a convenient online bill payment service.
Simply log onto our website, click "Pay Online" and make your payment.

Pay online anytime (24/7)

Pay by phone (8 am – 5 pm)

Make a one-time payment, schedule a payment or set up recurring payments for the amount of your monthly bills

Set up a customer profile so that future payments are fast and easy

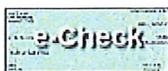
Avoid late fees – your payment posts the day you make it

If you have any questions, please call PSN (our payment processor) at 877-885-7968. You can also email questions to:
CustomerService@PaymentServiceNetwork.com

Go to <http://www.ci.otsego.mn.us> and click on Pay Online

Or call toll free 877-885-7968

We accept...



Payment Processing Powered by





DEPARTMENT OF
BUILDING SAFETY

CITY OF OTSEGO
13400 – 90TH STREET NE / OTSEGO, MN 55330
(763) 441-2593
building@ci.otsego.mn.us

Required Yard Landscaping, Trees and Grading Certification

Landscaping Requirements

The Builder or Property Owner in the residential lot area shall sod and/or seed all front yards and the side yards of corner lots abutting public rights-of-way and shall post a security as required by the City's Fee Schedule to assure landscaping is in compliance with City Ordinances. The builder or owner shall provide not less than six (6) inches of topsoil in required front yards and side yards abutting the public right-of-way. Where slopes lie in excess of (10) percent, sodding (staked) shall be required. All grass seed shall be maintained so that turf is established within one (1) year of planting.

The builder or property owner shall maintain and warrant all grass, sod, and trees to be of good quality, to remain alive and be disease-free for twelve (12) months from the time of planting. Any replacement of seed, sod, or trees shall also be warranted for twelve (12) months from the time of planting.

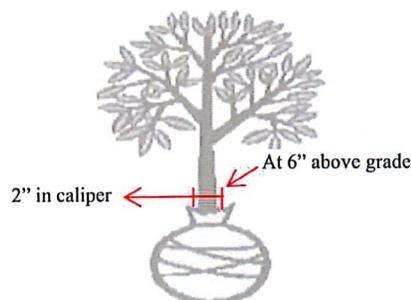
***** Note: A minimum of 6" clearance must be maintained between your dirt and your siding *****

Trees

The builder or homeowner shall plant two (2) shade trees on every lot in the areas not already containing two (2) trees (developer's boulevard trees are excluded). This needs to be done within one year of occupancy, as required by Section 11-19-2 of the Zoning Ordinance. Trees can be selected from among the following species and need to be 2" in caliper (at 6" above grade) meeting the approval of the City Building Official. The trees cannot be planted within 10' of the curb.

Below is a list of acceptable trees which meet the landscape requirements for the City:

- Basswood Birch
- Ginkgo (male only)
- Hackberry
- Honey Locus
- Kentucky Coffee Tree
- Linden
- Maples



Grading As-Built

Before any work can begin on your lot, there must be a "Grading Certificate" – or – "Grading As-Built" turned in by the builder's surveyor and approved by our City Engineer. If the final grade fails and landscaping has begun, i.e. underground sprinkler, it will have to be removed. This certification is included as part of the landscape escrow – the escrow will *not* be returned until we have received an 'Approved Grading Certificate' from our engineer.



DEPARTMENT OF
BUILDING SAFETY

CITY OF OTSEGO
13400 – 90TH STREET NE / OTSEGO, MN 55330
(763) 441-2593
building@ci.otsego.mn.us

City of Otsego Building Permit Requirements

The City of Otsego Department of Building Safety *requires* permits for the following:

- ✓ Lawn irrigation
- ✓ Siding
- ✓ Decks
- ✓ Basement Finishing
- ✓ Plumbing
- ✓ Mechanical / HVAC
 - Air conditioner
 - Furnace
 - Gas Line
- ✓ Roofing
- ✓ Window or Door Replacement

Permits are *not* required for the following:

- ✓ Decks or platforms not more than 30" above adjacent grade and NOT attached to a structure with frost footings and which is not part of an accessible route.
- ✓ Detached 1-story structures not exceeding 200 square feet, i.e. a small shed.
 - You still have to stay within your yard's easements (if you don't have a copy of your lot survey, call city hall – we may be able to provide you with one)
- ✓ Painting, papering, tiling, carpeting, cabinets, countertops, and similar finish work.
- ✓ Retaining walls not exceeding 4 feet in height.
- ✓ Prefabricated swimming pools 24" or less in depth, do not exceed 5,000 gallons and are installed entirely above ground.
- ✓ Window awnings

By ordinance, fence permits are also required.

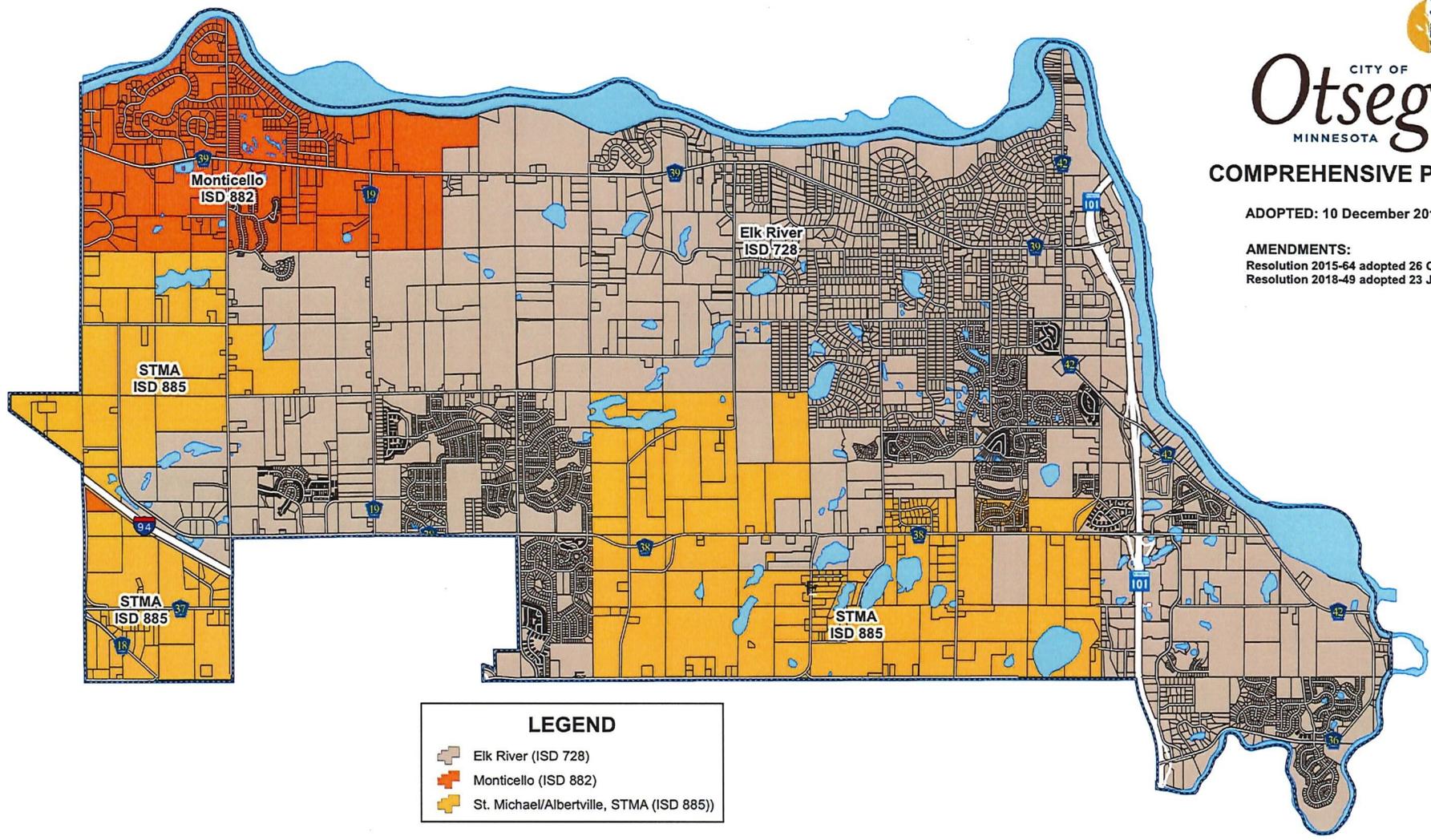


CITY OF Otsego MINNESOTA

COMPREHENSIVE PLAN 2012

ADOPTED: 10 December 2012

AMENDMENTS:
Resolution 2015-64 adopted 26 October 2015
Resolution 2018-49 adopted 23 July 2018

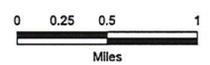


LEGEND

-  Elk River (ISD 728)
-  Monticello (ISD 882)
-  St. Michael/Albertville, STMA (ISD 885))

TPC

Hakanson
Anderson



OTSEGO SCHOOL DISTRICTS

DISCLAIMER:
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WRIGHT COUNTY GOVERNMENT CENTER
10 2ND ST. NW
BUFFALO, MN 55313

HUMAN SERVICES

N

Buffalo Lake



Minnesota Voter Registration Application

Apply online at mnvotes.org, or complete lines 1 through 8 of this form. Please print clearly.

Personal Information & Qualification

1. Are you a U.S. citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	election official use only IP M AB												
2. Will you be at least 18 on or before the next election? Yes <input type="checkbox"/> No <input type="checkbox"/>	If you mark "NO" to either of these questions, DO NOT complete this form.												
3. last name or surname <input style="width:95%;" type="text"/> first name <input style="width:95%;" type="text"/> middle name <input style="width:95%;" type="text"/> suffix (Jr., Sr., II, III) <input style="width:95%;" type="text"/>													
4. address where you live (residence) <input style="width:95%;" type="text"/> apt. number <input style="width:95%;" type="text"/> city <input style="width:95%;" type="text"/> zip code <input style="width:95%;" type="text"/>													
5. if mail cannot be delivered to the address above, provide P.O. Box <input style="width:95%;" type="text"/> city <input style="width:95%;" type="text"/> zip code <input style="width:95%;" type="text"/>													
6. date of birth (not today's date) <input style="width:95%;" type="text"/> / <input style="width:95%;" type="text"/> / <input style="width:95%;" type="text"/>	school district (if known) <input style="width:95%;" type="text"/>												
phone number <input style="width:95%;" type="text"/> - <input style="width:95%;" type="text"/> - <input style="width:95%;" type="text"/>	county where you live <input style="width:95%;" type="text"/>												
7. mark one box and provide the number that applies to you: <table style="width:100%; margin-top: 5px;"> <tr> <td style="width:50%; padding: 2px;"> <input type="checkbox"/> I have a MN-issued driver's license or MN ID card number: <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table> </td> <td style="width:50%; padding: 2px;"> <input type="checkbox"/> I do not have a MN-issued driver's license or MN ID card <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> The last four digits of my Social Security Number are: <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle; text-align: center;"> <tr> <td style="width: 20px;">XXX</td> <td style="width: 20px;">-XX-</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> <input type="checkbox"/> I do not have a MN-issued driver's license, a MN-issued ID card, or a Social Security Number. <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table> </td> </tr> </table>		<input type="checkbox"/> I have a MN-issued driver's license or MN ID card number: <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table>	<input type="checkbox"/> I do not have a MN-issued driver's license or MN ID card <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table>	The last four digits of my Social Security Number are: <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle; text-align: center;"> <tr> <td style="width: 20px;">XXX</td> <td style="width: 20px;">-XX-</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table>		XXX	-XX-					<input type="checkbox"/> I do not have a MN-issued driver's license, a MN-issued ID card, or a Social Security Number. <table style="display: inline-table; border: 1px solid black; width: 100px; height: 20px; vertical-align: middle;"></table>	
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XXX	-XX-												
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Registration Updates - Are you currently registered under a different name or address?

previous last name <input style="width:95%;" type="text"/>	previous first name <input style="width:95%;" type="text"/>	previous middle name <input style="width:95%;" type="text"/>
previous address where you were last registered <input style="width:95%;" type="text"/>		
	city <input style="width:95%;" type="text"/>	state <input style="width:95%;" type="text"/> zip code <input style="width:95%;" type="text"/>

Read And Sign Only If All Parts Apply To You.

8. I certify that I: <ul style="list-style-type: none"> will be at least 18 years old on election day; am a citizen of the United States; will have resided in Minnesota for 20 days immediately preceding election day; maintain residence at the address given on the registration form; am not under court-ordered guardianship in which the court order revokes my right to vote; have not been found by a court to be legally incompetent to vote; have the right to vote because, if I have been convicted of a felony, my felony sentence has expired (been completed) or I have been discharged from my sentence; and have read and understand this statement, that giving false information is a felony punishable by not more than 5 years imprisonment or a fine of not more than \$10,000, or both. 	sign here X _____ date: ____/____/20____
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Election Judge Official Use Only

W _____	ID with Current Name & Address ID Number: _____ <input type="checkbox"/> MN Driver's License, Learner's Permit, MN ID Card, or Receipt <input type="checkbox"/> Tribal ID Card	Photo ID + Document with Current Name & Address Document Type: _____ Photo ID Number: _____ <input type="checkbox"/> Driver's License, Learner's Permit or State ID Card <input type="checkbox"/> U.S. Passport <input type="checkbox"/> U.S. Military or Veteran ID <input type="checkbox"/> Tribal ID <input type="checkbox"/> Student ID	Other <input type="checkbox"/> Vouched For <input type="checkbox"/> Notice of Late Registration <input type="checkbox"/> Valid Registration in Same Precinct <input type="checkbox"/> Student ID with College List ID Number: _____
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Where to Return This Application

Mail or drop off this form to:

Wright County Elections
10 2nd Street NW, Room 230
Buffalo, MN 55313

email: elections@co.wright.mn.us

Fax: 763-682-7873



Deadline Information

We encourage you to register before Election Day — it will save you time at the polling place. The deadline to register in advance is 21 days before Election Day. Otherwise, you can register on Election Day at your polling place. Visit mnvotes.org to learn what documents and/or identification you will need to bring. An application that a third-party collects must be received by the Office of the Secretary of State, or by the voter's county election office within 10 days of when the voter signed and dated the application.

Assistance

Large-type applications are available upon request from your County Auditor or the Office of the Secretary of State. Special assistance available to those who are elderly, have disabilities, or are in health care facilities. Contact the Office of the Minnesota Secretary of State or your County Auditor for more information. Applications are available in other languages at mnvotes.org.

Privacy Notice

Your exact date of birth, email address, and any ID number you give (Minnesota driver's license, state ID or last four digits of Social Security number) are private. Only election officials and other authorized government agencies may access this information.

Election officials use your exact date of birth and ID number to confirm your identity with the Minnesota Department of Public Safety or Social Security Administration. If you have an ID number but refuse to give it, your application may be incomplete and you may have to apply again or show proof of residence before you can vote.

Election officials ask for your email so they can contact you about your application. Also, the Office of the Secretary of State may email you (or contact you another way) about voting and elections, or ask for public input about voting and elections.

The rest of the data on your application is public when used for elections, political, law enforcement or jury selection purposes. If you need to keep your contact data private because of personal safety concerns, call 1-877-600-8683.

Additional Voting Information

For more information on voting, registering to vote, finding your polling place, state election results, campaign information, or conducting elections, go to the Minnesota Secretary of State website at mnvotes.org or call toll free 1-877-600-VOTE (1-877-600-8683). For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 or 711.