



2020 Annual Operating Budgets

2020 - 2029 Capital Improvement Plan

Adopted: December 9, 2019

Prepared by: Adam Flaherty, Finance Director



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**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2019-83

**ADOPTING THE 2020
ANNUAL OPERATING BUDGETS**

WHEREAS, the Otsego City Council has on December 9, 2019, held a public meeting to allow for public comment before adopting a final budget and certifying a final property tax levy; and

WHEREAS, the Otsego City Council has reviewed the proposed General, Public Utility, Debt Service and Special Revenue fund budgets and has determined the budget is adequate to fund the respective fund operations for the year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the General fund for 2020 as follows:

Revenues	
Property Taxes	\$4,494,537
Cable Franchise Fees	141,000
Licenses and Permits	1,086,220
Intergovernmental	75,000
Charges for Services	202,615
Miscellaneous	<u>313,300</u>
Total Revenues	<u>\$6,312,672</u>
Expenditures	
General Government	\$1,462,349
Public Safety	2,609,518
Public Works	1,350,556
Parks and Recreation	764,789
Economic Development	<u>125,460</u>
Total Expenditures	<u>\$6,312,672</u>

2. That the following revenues and expenses (summarized) be authorized as the final budget for the operation of the Public Utility funds for 2020 as follows:

Revenues	
Operating	\$3,941,130
Non-Operating	<u>15,239,157</u>
Total Revenues	<u>\$19,180,287</u>
Expenses	
Operating	\$3,306,416
Capital Outlay	16,026,901
Depreciation	1,665,000
Transfers to Other Funds	<u>287,167</u>
Total Expenses	<u>\$21,285,484</u>

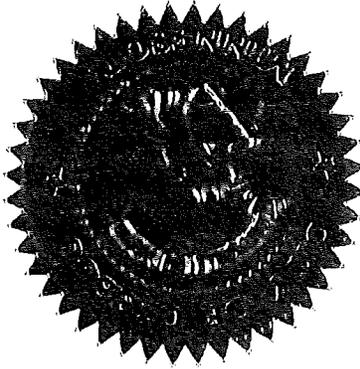
3. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the Debt Service funds for 2020 as follows:

Revenues	
Property Taxes	\$746,757
Special Assessments	423,349
Utility Availability & Connection Charges	1,881,750
Transfers from Other Funds	<u>133,950</u>
Total Revenues	<u>\$3,185,806</u>
Expenditures	
Principal	\$3,665,000
Interest, Fiscal Agent Fee's & Amortizations	<u>706,118</u>
Total Expenditures	<u>\$4,371,118</u>

4. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the Special Revenue funds for 2020 as follows:

Revenues	
Property Taxes	\$56,491
Tax Increments	<u>261,020</u>
Total Revenues	<u>\$317,511</u>
Expenditures	
Economic Development	\$223,788
Total Expenditures	<u>\$223,788</u>

ADOPTED by the Otsego City Council this 9th day of December, 2019.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member Tanner and **SECONDED** by Council Member Goede.

IN FAVOR: Stockamp, Tanner, Goede, Darkenwald

OPPOSED: None



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**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2019-84

**SETTING A FINAL PROPERTY
TAX LEVY FOR TAXES PAYABLE IN 2020**

WHEREAS, the Otsego City Council has on December 9, 2019, held a public meeting to allow for public comment before adopting a final budget and certifying a final property tax levy; and

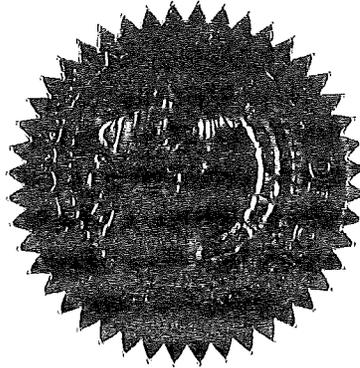
WHEREAS, the Otsego City Council is required by State Statute to establish a final property tax levy for taxes payable in 2020 and certify the final property tax levy to the Wright County Auditor; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That a tax is hereby levied for collection in 2020 upon all taxable properties in the City of Otsego for the purpose and sums as follows:

General Revenue	\$6,391,000
Tax Abatement	56,491
GO Improvement Bonds, 2010B	460,000
GO Improvement Bonds, 2010D	122,147
GO Improvement Bonds, 2011A	72,853
GO Improvement Bonds, 2018A	<u>91,758</u>
 Total Tax Levy	 <u>\$7,194,249</u>

ADOPTED by the Otsego City Council this 9th day of December, 2019.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member Tanner and SECONDED by Council Member
Goede.

IN FAVOR: Stockamp, Tanner, Goede, Darkenwald

OPPOSED: None

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2019-85

**ADOPTING THE 2020-2029
CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Otsego City Council has determined it is fiscally responsible and necessary to develop a capital improvement plan that identifies items that may require significant capital investment; and

WHEREAS, the Otsego City Council has reviewed the details and estimated cost of each item included within the capital improvement plan; and

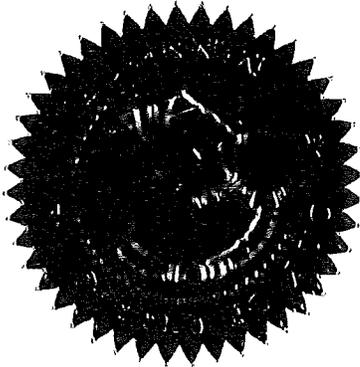
WHEREAS, the Otsego City Council has identified probable funding sources for each item included within the capital improvement plan; and

WHEREAS, the inclusion of an item within the capital improvement plan does not commit final approval for each respective item, rather each item will be presented to the Otsego City Council with final expenditure amounts and a detailed funding plan to gain final approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the 2020-2029 Capital Improvement Plan, as set forth in summary, attached as Exhibit A to this Resolution is adopted.

ADOPTED by the Otsego City Council this 9th day of December, 2019.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member Tanner and **SECONDED** by Council Member Goede.

IN FAVOR: Stockamp, Tanner, Goede, Darkenwald

OPPOSED: None

2020 General Fund Budget

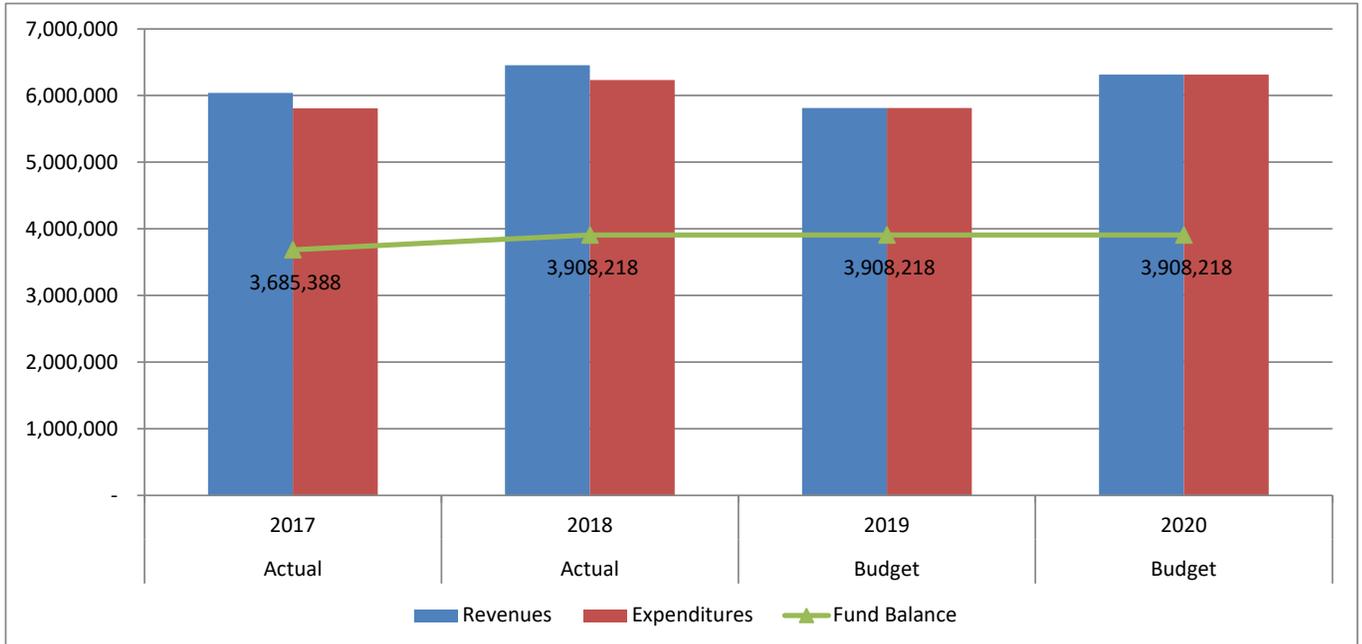
This is the City's primary operating fund, and accounts for all of the general financial resources of the City, except those required to be accounted for in another fund. Most of the current day-to-day operations of the City are financed from this fund.





**City of Otsego
General Fund Budget - 2020
Revenue & Expenditure Summary**

Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Revenues					
Taxes	\$ 3,756,375	\$ 3,992,749	\$ 4,135,882	\$ 4,190,235	\$ 4,494,537
Cable Franchise Fees	135,652	139,161	137,510	140,000	141,000
Licenses & Permits	1,363,384	1,672,906	1,692,707	982,401	1,086,220
Intergovernmental	74,081	78,437	81,754	70,800	75,000
Charges for Services	275,565	313,583	302,910	162,820	202,615
Special Assessments	8,495	6,403	5,703	5,300	4,600
Fines & Forfeitures	21,092	25,616	23,316	24,000	24,000
Investment Interest	29,501	45,682	1,463,876	65,000	83,000
Miscellaneous	219,296	21,169	49,102	-	-
Interfund Transfers	155,042	159,840	171,900	171,900	201,700
<i>Subtotal</i>	<u>6,038,483</u>	<u>6,455,546</u>	<u>8,064,661</u>	<u>5,812,456</u>	<u>6,312,672</u>
Expenditures					
General Government	1,079,575	1,188,216	1,201,822	1,318,961	1,462,349
Public Safety	1,895,465	2,168,187	2,338,855	2,374,426	2,609,518
Public Works	1,055,964	1,170,466	1,265,304	1,297,889	1,350,556
Culture & Recreation	587,737	644,462	729,221	706,920	764,789
Economic Development	113,579	113,311	107,683	114,260	125,460
Interfund Transfers	1,074,567	948,076	971,726	-	-
<i>Subtotal</i>	<u>5,806,887</u>	<u>6,232,717</u>	<u>6,614,611</u>	<u>5,812,456</u>	<u>6,312,672</u>
Net Change in Fund Balance	<u>\$ 231,596</u>	<u>\$ 222,829</u>	<u>\$ 1,450,050</u>	<u>\$ -</u>	<u>\$ -</u>





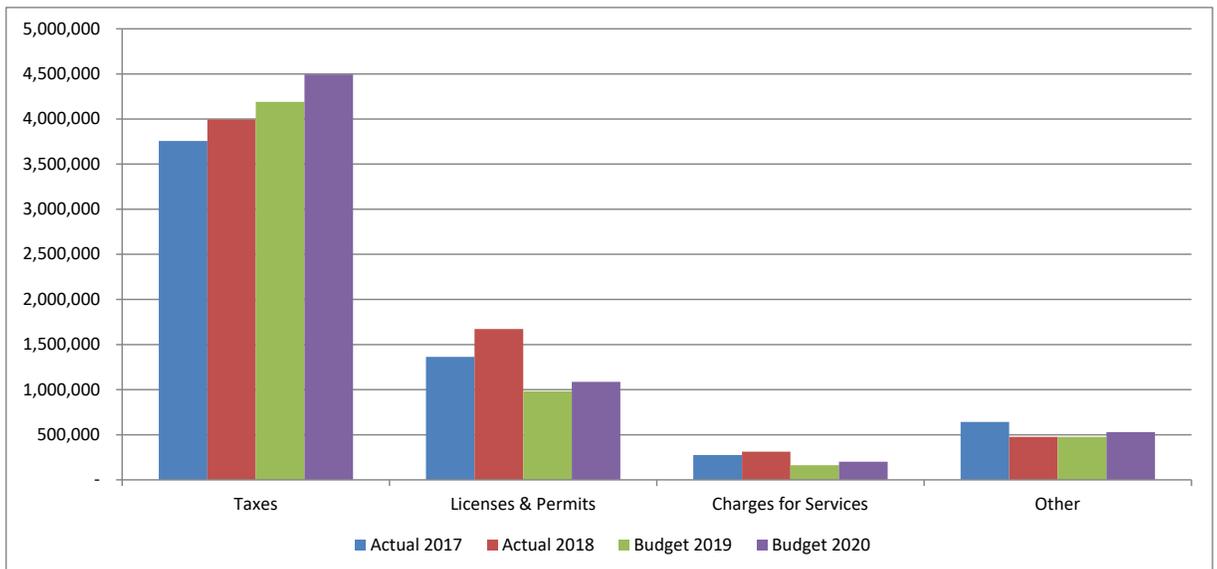
City of Otsego
General Fund Budget - 2020
Revenue Details

Account Number		Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Source						
101	31010	CURRENT AD VALOREM TAXES	\$ 3,725,853	\$ 3,964,545	\$ 4,124,797	\$ 4,210,000	\$ 4,518,000
101	31011	UNCOLLECTED PROPERTY TAXES	-	-	-	(41,765)	(45,463)
101	31020	DELINQUENT AD VALOREM TAXES	29,344	25,362	10,051	20,000	20,000
101	31900	PENALTIES AND INTEREST	1,178	2,842	1,033	2,000	2,000
TOTAL - TAXES			3,756,375	3,992,749	4,135,882	4,190,235	4,494,537
101	38050	CABLE TV FRANCHISE FEES	135,652	139,161	137,510	140,000	141,000
TOTAL - CABLE FRANCHISE FEES			135,652	139,161	137,510	140,000	141,000
101	32100	BUSINESS LICENSES/PERMITS	1,850	1,474	585	1,000	1,000
101	32140	RENTAL INSPECTION FEES	46,700	47,900	39,215	36,625	47,000
101	32150	PUBLIC UTILITIES ROW PERMITS	45,950	62,800	57,100	40,000	40,000
101	32180	OTHER LICENSES/PERMITS	1,693	3,865	6,223	2,000	2,000
101	32190	FENCING PERMITS	5,350	6,450	4,350	4,000	4,000
101	32210	LIQUOR LICENSES	32,162	34,680	34,180	36,342	34,150
101	32250	SIGN PERMIT	300	700	350	300	300
101	32260	BUILDING PERMITS	1,065,649	1,286,292	1,320,499	737,725	819,800
101	32261	PLUMBING PERMITS	69,840	98,381	99,935	51,641	57,386
101	32262	MECHANICAL PERMITS	80,990	110,554	109,095	59,018	65,584
101	32270	SEPTIC SYSTEM PERMITS	5,150	6,960	5,950	5,000	5,000
101	32280	WETLAND REVIEW FEES	2,000	(2,000)	-	-	-
101	32999	ASSESSORS FEE	5,750	14,850	15,225	8,750	10,000
TOTAL - LICENSES & PERMITS			1,363,384	1,672,906	1,692,707	982,401	1,086,220
101	33402	HOMESTEAD CREDIT	10,207	10,210	4,893	10,000	10,000
101	33405	POLICE AID	59,130	65,843	75,425	59,000	65,000
101	33422	OTHER STATE AID GRANTS	-	512	100	-	-
101	33423	PERA AID	1,872	1,872	936	1,800	-
101	33424	OTHER GRANTS	2,871	-	400	-	-
TOTAL - INTERGOVERNMENTAL			74,081	78,437	81,754	70,800	75,000
101	34050	ADMINISTRATIVE FEES	74,805	89,841	72,313	10,000	30,000
101	34100	CONDITIONAL USE/VARIANCE FEES	200	-	-	-	-
101	34103	ZONING AND SUBDIVISION FEES	14,420	14,400	20,220	15,600	16,300
101	34105	SALE OF MAPS AND PUBLICATIONS	35	45	20	-	-
101	34107	ASSESSMENT SEARCH FEES	2,170	7,530	23,200	2,000	3,000
101	34201	MINING FEES	13,195	5,395	10,391	5,000	5,000
101	34207	REIMBURSABLE EXPENSE MOWING	150	-	-	-	-
101	34302	STREET & TRAFFIC CONTROL SIGNS	48,500	57,000	53,750	25,000	31,250
101	34304	GIS DATA ENTRY FEE	-	(709)	-	-	-
101	34320	STREET LIGHT OP	24,000	21,500	16,500	10,000	12,000
101	34330	GRADING REVIEWS	31,153	40,650	42,354	26,250	30,000
101	34700	RECREATION FEES	36,763	46,682	38,558	40,000	45,000
101	34701	VETERANS MEMORIAL PAVERS	-	-	870	-	500
101	34710	SHELTER RENTAL FEES	2,358	3,795	4,090	3,000	3,500
101	34733	TOURNAMENTS	5,664	1,978	-	2,500	2,500
101	34740	SPORT FIELD USE	3,095	6,220	1,875	3,200	3,200
101	34750	PRAIRIE CENTER	5,302	5,456	3,650	5,100	5,500
101	34760	OTSEGO FESTIVAL VENDORS	13,755	13,800	15,120	15,170	14,865
TOTAL - CHARGES FOR SERVICES			275,565	313,583	302,910	162,820	202,615



City of Otsego
 General Fund Budget - 2020
 Revenue Details - Continued

Account Number		Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Source		2017	2018	Year-to-Date	2019	2020
101	36100	SPECIAL ASSESSMENTS	\$ 8,495	\$ 6,403	\$ 5,703	\$ 5,300	\$ 4,600
TOTAL - SPECIAL ASSESSMENTS			8,495	6,403	5,703	5,300	4,600
101	35101	FINES & FORFEITS	21,092	25,616	23,316	24,000	24,000
TOTAL - FINES & FORFEITURES			21,092	25,616	23,316	24,000	24,000
101	36210	INTEREST EARNINGS	50,497	64,104	911,672	65,000	83,000
101	36213	NET CHANGE IN INVESTMENT FMV	(20,995)	(18,422)	552,204	-	-
TOTAL - INVESTMENT INTEREST			29,501	45,682	1,463,876	65,000	83,000
101	36200	MISCELLANEOUS REVENUES	1,025	4,681	22,397	-	-
101	36232	DEVELOPER CONTRIBUTED ASSETS	202,200	-	-	-	-
101	38010	HPC BOOK SALES	175	20	-	-	-
101	38020	DONATIONS/CONTRIBUTIONS	4,756	4,756	6,829	-	-
101	38991	REFUNDS & REIMBURSEMENTS	10,835	11,277	19,876	-	-
101	39101	SALES OF GENERAL FIXED ASSETS	305	435	-	-	-
TOTAL - MISCELLANEOUS			219,296	21,169	49,102	-	-
101	39200	INTERFUND OPERATING TRANSFERS	155,042	159,840	171,900	171,900	201,700
TOTAL - INTERFUND TRANSFERS			155,042	159,840	171,900	171,900	201,700
Grand Total			\$ 6,038,483	\$ 6,455,546	\$ 8,064,661	\$ 5,812,456	\$ 6,312,672

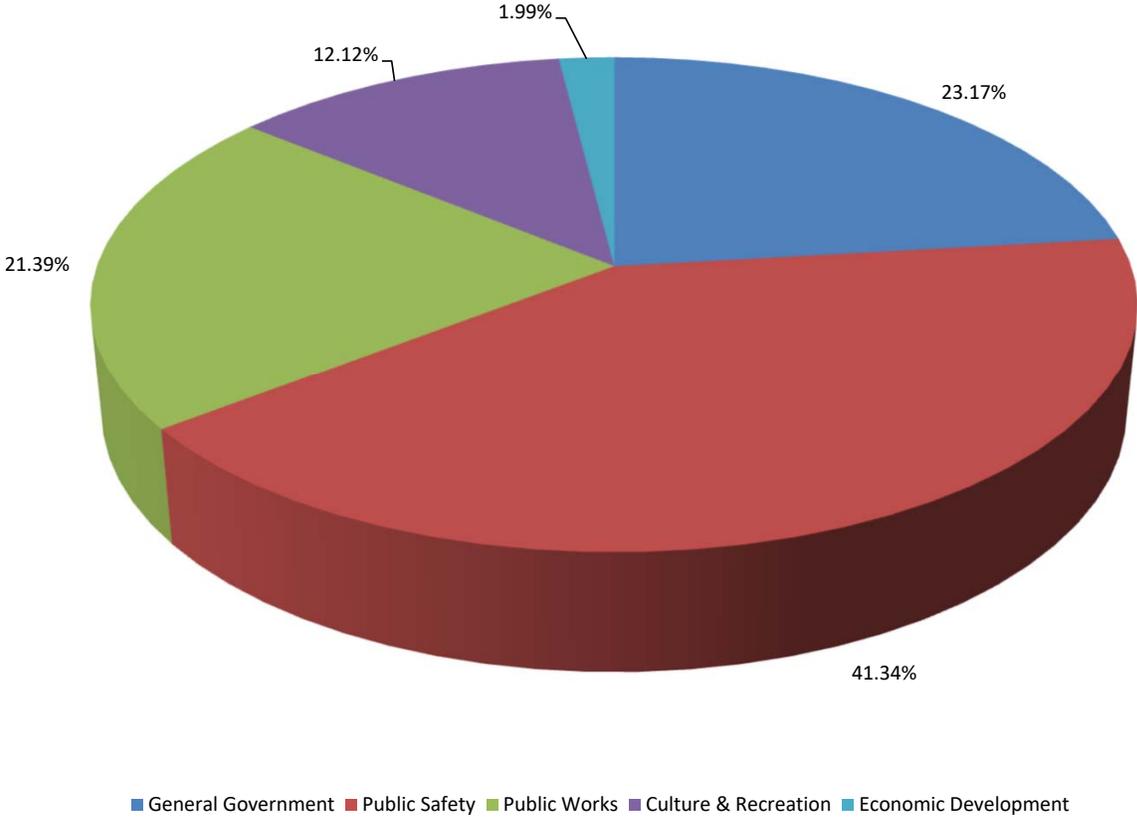




City of Otsego
 General Fund Budget - 2020
 Expenditures by Function Summary

Function & Department		Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
General Government						
41100	City Council	\$ 99,679	\$ 86,345	\$ 95,394	\$ 140,689	\$ 148,435
41320	City Administrator	145,518	154,362	157,345	167,519	175,254
41400	Administration	284,104	302,562	301,797	329,532	297,265
41410	Elections	1,264	18,401	2,547	1,650	34,650
41550	Assessing	80,589	101,911	112,976	112,680	124,551
41600	Finance	182,251	206,949	207,174	226,386	228,303
41650	Information Technology	71,248	70,216	70,614	91,600	95,600
41700	Legal	80,084	86,249	84,833	91,000	94,600
41800	Human Resources	-	-	792	-	96,798
41940	Prairie Center	36,361	38,795	43,056	42,319	44,608
41945	City Hall & Public Works Building	95,872	118,913	122,688	112,286	118,985
41950	Old Town Hall	2,605	3,514	2,606	3,300	3,300
	<i>Subtotal</i>	<u>1,079,575</u>	<u>1,188,216</u>	<u>1,201,822</u>	<u>1,318,961</u>	<u>1,462,349</u>
Public Safety						
42100	Police Services	1,032,192	1,177,836	1,323,496	1,329,240	1,398,696
42150	Public Safety Commission	766	682	670	3,060	3,060
42200	Fire Protection	539,815	581,458	633,384	633,893	723,449
42410	Building Safety	297,736	392,268	364,227	390,333	466,313
42500	Emergency Management	9,293	563	2,497	2,600	2,600
42710	Animal Control	15,664	15,380	14,581	15,300	15,400
	<i>Subtotal</i>	<u>1,895,465</u>	<u>2,168,187</u>	<u>2,338,855</u>	<u>2,374,426</u>	<u>2,609,518</u>
Public Works						
43100	Street Maintenance	671,366	718,861	802,607	845,709	868,982
43150	Engineering	69,755	91,493	83,512	81,400	87,150
43160	Street Lights	122,226	148,217	132,654	145,660	156,880
43240	Fleet Management	192,617	211,895	246,530	225,120	237,544
	<i>Subtotal</i>	<u>1,055,964</u>	<u>1,170,466</u>	<u>1,265,304</u>	<u>1,297,889</u>	<u>1,350,556</u>
Culture & Recreation						
45200	Park Maintenance	390,345	428,305	501,783	481,687	508,547
45250	Recreation	196,316	215,260	227,158	222,753	253,762
45300	Heritage Preservation Commission	1,076	897	280	2,480	2,480
	<i>Subtotal</i>	<u>587,737</u>	<u>644,462</u>	<u>729,221</u>	<u>706,920</u>	<u>764,789</u>
Economic Development						
46530	Planning Commission	1,760	1,012	1,500	4,000	4,000
46570	Planning	105,639	99,962	100,879	96,000	106,000
46580	Economic Development	6,180	12,337	5,304	14,260	15,460
	<i>Subtotal</i>	<u>113,579</u>	<u>113,311</u>	<u>107,683</u>	<u>114,260</u>	<u>125,460</u>
Interfund Transfers						
49300	Interfund Transfers	1,074,567	948,076	971,726	-	-
	<i>Subtotal</i>	<u>1,074,567</u>	<u>948,076</u>	<u>971,726</u>	<u>-</u>	<u>-</u>
	Grand Total	<u>\$ 5,806,887</u>	<u>\$ 6,232,717</u>	<u>\$ 6,614,611</u>	<u>\$ 5,812,456</u>	<u>\$ 6,312,672</u>

**General Fund
2020 Budget
Expenditures by Function**





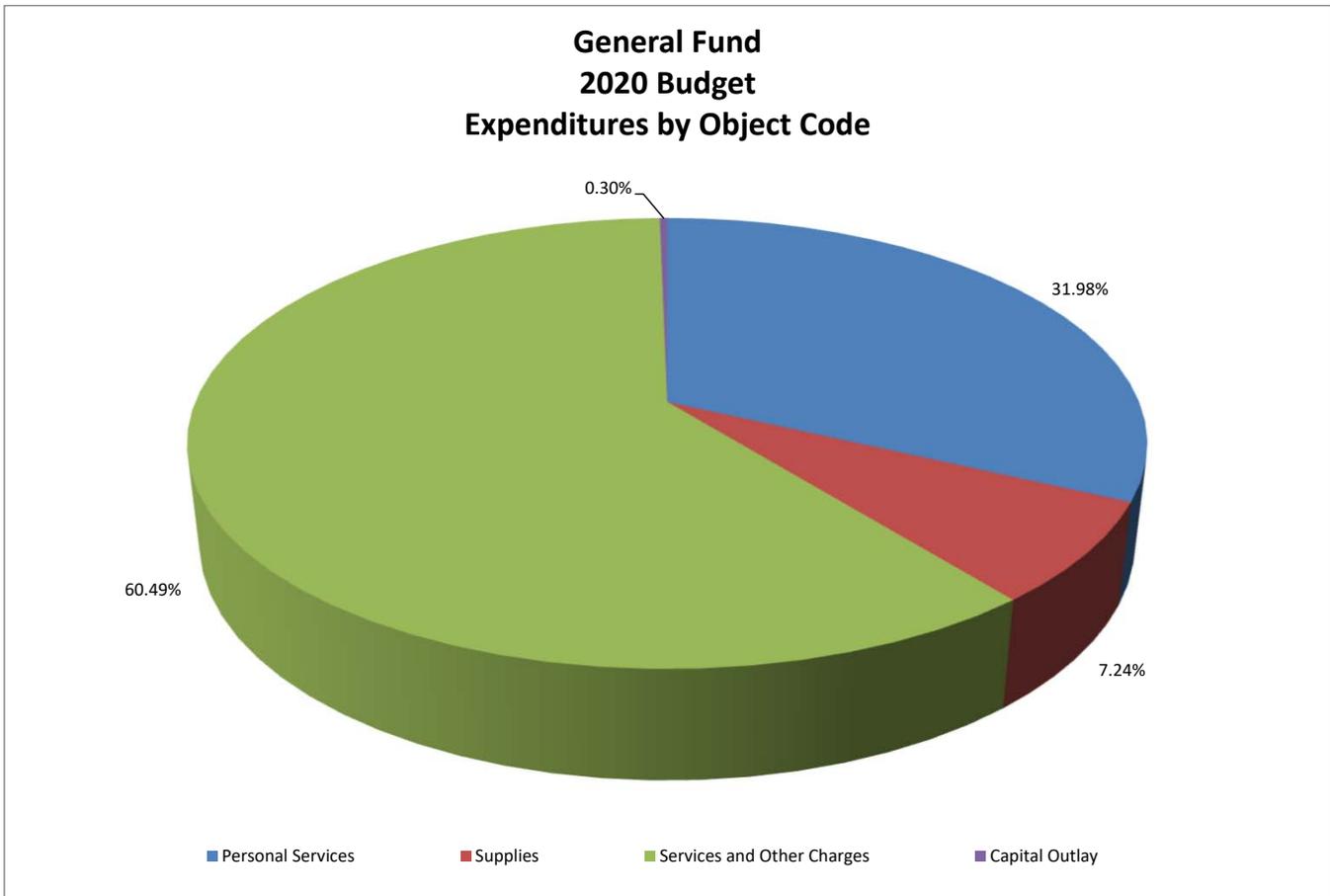
City of Otsego
 General Fund Budget - 2020
 Expenditures by Object Code Summary

Object & Description		Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Personal Services						
101	FULL-TIME EMPLOYEES REGULAR	\$ 1,051,541	\$ 1,127,392	\$ 1,182,352	\$ 1,244,749	\$ 1,393,487
102	FULL-TIME - OVERTIME	8,296	17,606	31,400	11,000	16,000
104	PART-TIME EMPLOYEES REGULAR	142,093	179,898	130,412	169,478	158,998
119	PAYROLL ALLOCATION	(15,313)	(7,082)	-	-	-
121	PERA	84,568	87,977	92,092	98,467	107,287
122	FICA AND MEDICARE	87,506	96,001	98,295	108,728	118,074
130	OTHER EMPLOYER PAID INS	115,577	129,657	155,753	160,468	172,793
140	UNEMPLOYMENT COMP	3	-	999	-	-
150	WORKERS COMPENSATION	47,229	50,487	77,403	53,423	51,990
	<i>Subtotal</i>	<u>1,521,499</u>	<u>1,681,935</u>	<u>1,768,706</u>	<u>1,846,313</u>	<u>2,018,629</u>
Supplies						
201	OFFICE SUPPLIES AND EXPENSES	11,562	14,330	16,372	21,380	18,470
202	FUEL	40,399	44,158	71,446	58,484	56,846
206	POSTAGE	4,382	4,659	4,602	4,400	5,350
208	MEETING SUPPLIES	244	40	66	600	600
210	OPERATING SUPPLIES	105,835	105,970	98,703	116,340	126,509
220	REPAIR/MAINT SUPPLY	70,051	51,560	65,201	73,295	83,055
225	UNIFORMS/CLOTHING ALLOWANCE	8,106	7,787	11,634	11,449	12,013
227	SAFETY SUPPLIES	5,417	6,037	3,911	4,500	5,100
234	BLACKTOP SUPPLIES	17,886	23,842	23,567	29,100	33,225
240	SMALL TOOLS/EQUIPMENT	16,860	17,496	17,696	19,050	19,440
270	SAND AND GRAVEL	23,801	18,202	21,017	23,067	22,806
272	SALT AND SAND	49,443	47,478	61,773	59,100	61,750
293	SIGN/SIGNAL MATERIAL PURCHASED	15,696	20,850	15,633	16,438	16,635
298	W/S FLEET REIMBURSEMENT	(4,100)	(6,287)	-	-	(5,000)
	<i>Subtotal</i>	<u>365,582</u>	<u>356,122</u>	<u>411,621</u>	<u>437,203</u>	<u>456,799</u>
Services & Other Charges						
301	LEGAL SERVICES	80,084	86,249	84,833	91,000	94,600
302	ENGINEERING FEES	88,057	109,815	99,789	100,000	106,150
303	PLANNING FEES	105,639	99,962	100,879	96,000	106,000
304	ACCOUNTING & AUDITING	26,950	27,600	28,300	28,300	29,000
309	SOFTWARE & SUPPORT	28,543	27,880	51,089	48,720	45,150
310	MISCELLANEOUS	17,492	21,516	18,256	24,000	24,000
311	GRADING REVIEWS	18,350	36,775	36,300	25,000	28,125
315	GIS SERVICES	15,684	16,625	18,583	18,900	22,300
320	TELEPHONE	21,002	27,099	26,244	26,760	27,060
321	MILEAGE/TRAVEL	2,052	3,982	1,737	2,550	4,300
322	UTILITIES	197,353	229,856	210,999	218,960	230,880
325	GARBAGE SERVICE	11,137	11,954	12,437	11,725	12,445
338	REIMBURSABLE COSTS	750	-	-	15,000	15,000
340	RECORDING FEES	3,112	4,162	3,278	3,500	3,500
347	NEWSLETTER	18,600	18,700	20,183	19,400	22,600
350	PRINT & PUBLISHING	15,445	14,064	15,403	17,350	17,825
355	DUES & MEMBERSHIPS	24,073	27,952	41,210	30,925	31,425
360	EDUCATION/TRAINING/CONFERENCES	19,242	22,283	17,439	37,925	36,748
361	LIABILITY AND PROPERTY INS	88,134	90,175	159,253	90,469	92,827
380	MARKETING	-	-	-	5,000	5,000
389	CLEANING SERVICES	10,448	10,985	11,404	12,150	12,150
390	CONTRACTED SERVICES	1,934,185	2,229,245	2,367,998	2,415,788	2,662,076
402	REPAIRS/MAINT BUILDINGS	658	19,620	26,245	17,050	18,550
410	RENTALS	15,062	22,356	27,491	21,450	41,520
436	DUSTCOATING	16,198	24,934	16,335	26,448	26,998
437	BANK SERVICE CHARGES	1,876	1,743	1,455	2,100	2,000
440	RECREATION PROGRAMMING	-	(151)	-	-	-
441	LICENSES, TAXES & FEES	1,614	7,200	3,824	400	400
445	COMMUNITY EVENTS	20,556	18,147	19,701	20,000	20,000
490	PRAIRIE FESTIVAL	19,762	20,009	20,692	20,170	19,865
801	CONTINGENCY	26,993	10,586	3,456	60,000	60,000
	<i>Subtotal</i>	<u>2,829,050</u>	<u>3,241,324</u>	<u>3,444,810</u>	<u>3,507,040</u>	<u>3,818,494</u>



City of Otsego
 General Fund Budget - 2020
 Expenditures by Object Code Summary - Continued

Object & Description		Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Capital Outlay						
500	CAPITAL OUTLAY (GENERAL)	\$ 8,806	\$ -	\$ -	\$ -	\$ -
501	EQUIPMENT	7,382	5,260	17,747	21,900	18,750
	<i>Subtotal</i>	<u>16,189</u>	<u>5,260</u>	<u>17,747</u>	<u>21,900</u>	<u>18,750</u>
Interfund Transfers						
720	OPERATING TRANSFERS	1,074,567	948,076	971,726	-	-
	<i>Subtotal</i>	<u>1,074,567</u>	<u>948,076</u>	<u>971,726</u>	<u>-</u>	<u>-</u>
Grand Total		<u>\$ 5,806,887</u>	<u>\$ 6,232,717</u>	<u>\$ 6,614,611</u>	<u>\$ 5,812,456</u>	<u>\$ 6,312,672</u>





41100 - City Council

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41100	104	PART-TIME EMPLOYEES REGULAR	\$ 32,265	\$ 30,500	\$ 29,430	\$ 34,000	\$ 34,000
101	41100	122	FICA AND MEDICARE	2,468	2,336	2,251	2,601	2,601
101	41100	150	WORKERS COMPENSATION	67	68	102	68	70
TOTAL - PERSONAL SERVICES				34,800	32,904	31,783	36,669	36,671
101	41100	208	MEETING SUPPLIES	-	40	-	-	-
101	41100	210	OPERATING SUPPLIES	325	-	80	-	-
101	41100	225	UNIFORMS/CLOTHING ALLOWANCE	128	200	-	375	375
TOTAL - SUPPLIES				453	240	80	375	375
101	41100	320	TELEPHONE	2,101	3,431	1,721	2,400	2,400
101	41100	321	MILEAGE/TRAVEL	344	146	204	200	200
101	41100	355	DUES & MEMBERSHIPS	18,139	22,367	33,617	23,700	23,700
101	41100	360	EDUCATION/TRAINING/CONFERENCES	2,166	2,162	3,375	3,550	4,325
101	41100	361	LIABILITY AND PROPERTY INSURAN	14,604	13,749	21,159	12,795	11,764
101	41100	390	CONTRACTED SERVICES	79	760	-	1,000	9,000
101	41100	801	CONTINGENCY	26,993	10,586	3,456	60,000	60,000
TOTAL - SERVICES & OTHER CHARGES				64,425	53,200	63,530	103,645	111,389
DEPARTMENT TOTAL				\$ 99,679	\$ 86,345	\$ 95,394	\$ 140,689	\$ 148,435



41320 - City Administrator

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41320	101	FULL-TIME EMPLOYEES REGULAR	\$ 116,287	\$ 121,430	\$ 121,819	\$ 129,542	\$ 134,625
101	41320	119	PAYROLL ALLOCATION	-	(414)	-	-	-
101	41320	121	PERA	8,722	9,107	9,137	9,716	10,097
101	41320	122	FICA AND MEDICARE	8,172	8,609	8,622	9,910	10,299
101	41320	130	OTHER EMPLOYER PAID INS	10,741	11,585	13,176	12,316	13,372
101	41320	150	WORKERS COMPENSATION	389	807	1,166	837	766
TOTAL - PERSONAL SERVICES				144,311	151,124	153,919	162,321	169,159
101	41320	225	UNIFORMS/CLOTHING ALLOWANCE	-	45	47	50	50
TOTAL - SUPPLIES				-	45	47	50	50
101	41320	320	TELEPHONE	617	618	975	860	660
101	41320	321	MILEAGE/TRAVEL	329	749	496	800	800
101	41320	355	DUES & MEMBERSHIPS	-	144	151	150	150
101	41320	360	EDUCATION/TRAINING/CONFERENCES	-	750	522	2,550	3,780
101	41320	361	LIABILITY AND PROPERTY INSURAN	262	933	1,234	788	655
TOTAL - SERVICES & OTHER CHARGES				1,207	3,193	3,379	5,148	6,045
DEPARTMENT TOTAL				\$ 145,518	\$ 154,362	\$ 157,345	\$ 167,519	\$ 175,254



41400 - Administration

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41400	101	FULL-TIME EMPLOYEES REGULAR	\$ 175,425	\$ 180,873	\$ 185,379	\$ 193,690	\$ 184,288
101	41400	102	FULL-TIME - OVERTIME	18	10	40	-	-
101	41400	104	PART-TIME - EMPLOYEES REGULAR	13,549	12,891	1,247	18,720	-
101	41400	121	PERA	16,990	14,533	14,000	15,931	13,822
101	41400	122	FICA AND MEDICARE	13,667	14,411	13,332	16,249	14,098
101	41400	130	OTHER EMPLOYER PAID INS	14,267	15,255	16,861	16,390	17,452
101	41400	150	WORKERS COMPENSATION	1,682	1,338	1,726	1,371	1,065
TOTAL - PERSONAL SERVICES				235,598	239,310	232,585	262,351	230,725
101	41400	201	OFFICE SUPPLIES AND EXPENSES	6,791	7,425	9,661	11,000	8,500
101	41400	210	OPERATING SUPPLIES	-	585	123	-	-
101	41400	225	UNIFORMS/CLOTHING ALLOWANCE	-	-	-	150	150
TOTAL - SUPPLIES				6,791	8,011	9,783	11,150	8,650
101	41400	309	SOFTWARE & SUPPORT	7,458	10,496	21,435	20,360	19,300
101	41400	320	TELEPHONE	617	618	1,078	860	660
101	41400	321	MILEAGE/TRAVEL	380	329	485	600	600
101	41400	340	RECORDING FEES	3,112	4,162	3,278	3,500	3,500
101	41400	347	NEWSLETTER	18,600	18,700	20,183	19,400	22,600
101	41400	350	PRINT & PUBLISHING	6,384	5,764	8,368	7,000	7,000
101	41400	355	DUES & MEMBERSHIPS	560	90	450	300	300
101	41400	360	EDUCATION/TRAINING/CONFERENCES	1,793	934	1,316	2,150	1,960
101	41400	361	LIABILITY AND PROPERTY INSURAN	2,544	2,228	2,836	1,861	1,470
101	41400	390	CONTRACTED SERVICES	250	11,920	-	-	500
101	41400	410	RENTALS	18	-	-	-	-
TOTAL - SERVICES & OTHER CHARGES				41,714	55,241	59,429	56,031	57,890
DEPARTMENT TOTAL				\$ 284,104	\$ 302,562	\$ 301,797	\$ 329,532	\$ 297,265



41410 - Elections

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41410	104	PART-TIME EMPLOYEES REGULAR	\$ -	\$ 10,527	\$ -	\$ -	\$ 21,100
101	41410	150	WORKERS COMPENSATION	33	-	-	-	-
TOTAL - PERSONAL SERVICES				33	10,527	-	-	21,100
101	41410	206	POSTAGE	-	-	-	-	950
101	41410	210	OPERATING SUPPLIES	1,207	5,682	921	-	8,550
TOTAL - SUPPLIES				1,207	5,682	921	-	9,500
101	41410	321	MILEAGE/TRAVEL	24	1,528	26	50	1,700
101	41410	350	PRINT & PUBLISHING	-	664	-	200	750
101	41410	410	RENTALS	-	-	1,600	1,400	1,600
TOTAL - SERVICES & OTHER CHARGES				24	2,192	1,626	1,650	4,050
DEPARTMENT TOTAL				\$ 1,264	\$ 18,401	\$ 2,547	\$ 1,650	\$ 34,650



41550 - Assessing

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41550	390	CONTRACTED SERVICES	\$ 80,589	\$ 101,911	\$ 112,976	\$ 112,680	\$ 124,551
TOTAL - SERVICES & OTHER CHARGES				80,589	101,911	112,976	112,680	124,551
DEPARTMENT TOTAL				\$ 80,589	\$ 101,911	\$ 112,976	\$ 112,680	\$ 124,551



41600 - Finance

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41600	101	FULL-TIME EMPLOYEES REGULAR	\$ 102,311	\$ 116,461	\$ 107,960	\$ 121,950	\$ 128,913
101	41600	102	FINANCE OVERTIME	-	152	86	-	-
101	41600	119	PAYROLL ALLOCATION	-	(62)	-	-	-
101	41600	121	PERA	7,472	8,746	8,103	9,146	9,668
101	41600	122	FICA AND MEDICARE	7,508	8,290	8,110	9,329	9,862
101	41600	130	OTHER EMPLOYER PAID INS	9,544	13,832	15,150	14,186	15,302
101	41600	150	WORKERS COMPENSATION	994	755	1,110	788	734
TOTAL - PERSONAL SERVICES				127,830	148,173	140,520	155,399	164,479
101	41600	201	OFFICE SUPPLIES AND EXPENSES	619	913	1,661	2,500	2,500
101	41600	225	UNIFORMS/CLOTHING ALLOWANCE	-	35	50	100	100
TOTAL - SUPPLIES				619	947	1,711	2,600	2,600
101	41600	304	ACCOUNTING & AUDITING	26,950	27,600	28,300	28,300	29,000
101	41600	309	SOFTWARE & SUPPORT	6,599	7,636	14,934	15,060	8,600
101	41600	321	MILEAGE/TRAVEL	569	781	526	500	500
101	41600	350	PRINT & PUBLISHING	3,312	3,269	1,878	3,550	3,550
101	41600	355	DUES & MEMBERSHIPS	310	290	290	310	310
101	41600	360	EDUCATION/TRAINING/CONFERENCES	1,487	1,782	2,980	4,250	2,670
101	41600	361	LIABILITY AND PROPERTY INSURAN	1,929	1,713	1,981	1,317	1,014
101	41600	390	CONTRACTED SERVICES	10,771	13,016	12,601	13,000	13,580
101	41600	437	BANK SERVICE CHARGES	1,876	1,743	1,455	2,100	2,000
TOTAL - SERVICES & OTHER CHARGES				53,802	57,830	64,944	68,387	61,224
DEPARTMENT TOTAL				\$ 182,251	\$ 206,949	\$ 207,174	\$ 226,386	\$ 228,303



41650 - Information Technology

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41650	210	OPERATING SUPPLIES	\$ 2,640	\$ 1,310	\$ 1,486	\$ 5,000	\$ 4,000
TOTAL - SUPPLIES				2,640	1,310	1,486	5,000	4,000
101	41650	309	IT SUPPORT SERVICES	5,907	4,145	6,532	7,300	7,400
101	41650	315	GIS SERVICES	15,464	15,463	18,583	16,900	20,300
101	41650	322	UTILITIES	1,932	2,414	1,383	2,400	2,400
101	41650	390	CONTRACTED SERVICES	40,825	43,275	38,800	54,000	54,000
TOTAL - SERVICES & OTHER CHARGES				64,128	65,297	65,297	80,600	84,100
101	41650	501	EQUIPMENT	4,479	3,608	3,831	6,000	7,500
TOTAL - CAPITAL OUTLAY				4,479	3,608	3,831	6,000	7,500
DEPARTMENT TOTAL				\$ 71,248	\$ 70,216	\$ 70,614	\$ 91,600	\$ 95,600



41700 - Legal

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41700	301	LEGAL SERVICES	\$ 80,084	\$ 86,249	\$ 84,833	\$ 91,000	\$ 94,600
TOTAL - SERVICES & OTHER CHARGES				80,084	86,249	84,833	91,000	94,600
DEPARTMENT TOTAL				\$ 80,084	\$ 86,249	\$ 84,833	\$ 91,000	\$ 94,600



41800 - Human Resources

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41800	101	FULL-TIME EMPLOYEES REGULAR	\$ -	\$ -	\$ -	\$ -	\$ 62,629
101	41800	121	PERA	-	-	-	-	4,697
101	41800	122	FICA AND MEDICARE	-	-	-	-	4,791
101	41800	130	OTHER EMPLOYER PAID INS	-	-	-	-	13,141
101	41800	150	WORKERS COMPENSATION	-	-	346	-	356
TOTAL - PERSONAL SERVICES				-	-	346	-	85,614
101	41800	225	UNIFORMS/CLOTHING ALLOWANCE	-	-	-	-	50
TOTAL - SUPPLIES				-	-	-	-	50
101	41800	321	MILEAGE/TRAVEL	-	-	-	-	100
101	41800	355	DUES & MEMBERSHIPS	-	-	-	-	45
101	41800	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	-	43
101	41800	361	LIABILITY AND PROPERTY INSURAN	-	-	446	-	446
101	41800	390	CONTRACTED SERVICES	-	-	-	-	10,500
TOTAL - SERVICES & OTHER CHARGES				-	-	446	-	11,134
DEPARTMENT TOTAL				\$ -	\$ -	\$ 792	\$ -	\$ 96,798



41940 - Prairie Center

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41940	201	OFFICE SUPPLIES AND EXPENSES	\$ 18	\$ -	\$ -	\$ -	\$ -
101	41940	210	OPERATING SUPPLIES	5,045	6,094	6,664	5,900	6,000
101	41940	220	REPAIR/MAINT SUPPLY	5,297	1,634	694	3,000	3,000
TOTAL - SUPPLIES				10,360	7,729	7,358	8,900	9,000
101	41940	320	TELEPHONE	1,760	1,846	1,453	1,800	1,800
101	41940	322	UTILITIES	10,220	11,897	9,684	11,000	11,000
101	41940	325	GARBAGE SERVICE	1,333	1,996	1,500	1,500	1,620
101	41940	361	LIABILITY AND PROPERTY INSURAN	1,461	1,456	2,617	1,469	1,538
101	41940	389	CLEANING SERVICES	455	220	-	700	700
101	41940	390	CONTRACTED SERVICES	7,871	6,841	2,402	4,000	4,100
101	41940	402	REPAIRS/MAINT BUILDINGS	-	1,995	11,766	7,050	8,050
101	41940	410	RENTALS	-	3,163	3,498	2,800	3,700
TOTAL - SERVICES & OTHER CHARGES				23,098	29,414	32,918	30,319	32,508
101	41940	501	EQUIPMENT	2,903	1,652	2,780	3,100	3,100
TOTAL - CAPITAL OUTLAY				2,903	1,652	2,780	3,100	3,100
DEPARTMENT TOTAL				\$ 36,361	\$ 38,795	\$ 43,056	\$ 42,319	\$ 44,608



41945 - City Hall & Public Works Building

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41945	201	OFFICE SUPPLIES AND EXPENSES	\$ 131	\$ 170	\$ 339	\$ 200	\$ 200
101	41945	206	POSTAGE	4,382	4,659	4,602	4,400	4,400
101	41945	210	OPERATING SUPPLIES	3,425	3,681	4,078	4,800	4,800
101	41945	220	REPAIR/MAINT SUPPLY	3,900	1,971	472	3,000	3,000
TOTAL - SUPPLIES				11,838	10,481	9,492	12,400	12,400
101	41945	320	TELEPHONE	7,361	9,182	8,637	8,400	8,400
101	41945	322	UTILITIES	27,979	33,451	28,378	31,000	31,700
101	41945	325	GARBAGE SERVICE	7,794	8,858	10,187	8,200	8,800
101	41945	361	LIABILITY AND PROPERTY INS	10,446	10,851	19,601	10,986	11,535
101	41945	389	CLEANING SERVICES	9,993	10,765	11,404	11,450	11,450
101	41945	390	CONTRACTED SERVICES	7,827	8,548	6,858	7,350	10,200
101	41945	402	REPAIRS/MAINT BUILDINGS	658	11,099	14,390	10,000	10,500
101	41945	410	RENTALS	11,975	15,678	13,742	12,500	14,000
TOTAL - SERVICES & OTHER CHARGES				84,034	108,432	113,196	99,886	106,585
DEPARTMENT TOTAL				\$ 95,872	\$ 118,913	\$ 122,688	\$ 112,286	\$ 118,985



41950 - Old Town Hall

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	41950	322	UTILITIES	\$ 2,605	\$ 3,514	\$ 2,606	\$ 3,300	\$ 3,300
TOTAL - SERVICES & OTHER CHARGES				2,605	3,514	2,606	3,300	3,300
			DEPARTMENT TOTAL	\$ 2,605	\$ 3,514	\$ 2,606	\$ 3,300	\$ 3,300



42100 - Police Services

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42100	310	MISCELLANEOUS	\$ 17,492	\$ 21,516	\$ 18,256	\$ 24,000	\$ 24,000
101	42100	390	CONTRACTED SERVICES	1,014,700	1,156,320	1,305,240	1,305,240	1,374,696
TOTAL - SERVICES & OTHER CHARGES				1,032,192	1,177,836	1,323,496	1,329,240	1,398,696
DEPARTMENT TOTAL				\$ 1,032,192	\$ 1,177,836	\$ 1,323,496	\$ 1,329,240	\$ 1,398,696



42150 - Public Safety Commission

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42150	104	PART-TIME EMPLOYEES REGULAR	\$ 710	\$ 670	\$ 670	\$ 960	\$ 960
TOTAL - PERSONAL SERVICES				710	670	670	960	960
101	42150	210	OPERATING SUPPLIES	56	12	-	600	600
TOTAL - SUPPLIES				56	12	-	600	600
101	42150	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				-	-	-	1,500	1,500
DEPARTMENT TOTAL				\$ 766	\$ 682	\$ 670	\$ 3,060	\$ 3,060



42200 - Fire Protection

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42200	208	MEETING SUPPLIES	\$ 174	\$ -	\$ -	\$ 500	\$ 500
TOTAL - SUPPLIES				174	-	-	500	500
101	42200	390	CONTRACTED SERVICES	539,429	581,270	633,002	632,993	722,549
101	42200	441	LICENSES, TAXES & FEES	212	188	382	400	400
TOTAL - SERVICES & OTHER CHARGES				539,641	581,458	633,384	633,393	722,949
DEPARTMENT TOTAL				\$ 539,815	\$ 581,458	\$ 633,384	\$ 633,893	\$ 723,449



42410 - Building Safety

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42410	101	FULL-TIME EMPLOYEES REGULAR	\$ 54,309	\$ 55,923	\$ 81,129	\$ 57,075	\$ 107,675
101	42410	102	OVERTIME	59	90	-	-	-
101	42410	104	PART-TIME - EMPLOYEES REGULAR	20,220	28,473	11,997	38,418	-
101	42410	121	PERA	5,594	6,336	6,984	7,162	8,076
101	42410	122	FICA AND MEDICARE	5,559	6,036	6,655	7,305	8,237
101	42410	130	OTHER EMPLOYER PAID INS	8,529	15,070	19,771	18,351	19,870
101	42410	150	WORKERS COMPENSATION	471	523	831	567	561
TOTAL - PERSONAL SERVICES				94,740	112,452	127,366	128,878	144,419
101	42410	201	OFFICE SUPPLIES AND EXPENSES	592	1,697	601	2,000	2,000
101	42410	202	FUEL	2,036	2,389	-	2,000	2,500
101	42410	225	UNIFORMS/CLOTHING ALLOWANCE	-	-	-	100	100
TOTAL - SUPPLIES				2,628	4,086	601	4,100	4,600
101	42410	302	ENGINEERING FEES	17,722	18,323	15,236	18,600	19,000
101	42410	309	SOFTWARE & SUPPORT	8,580	5,145	3,585	6,000	4,000
101	42410	311	GRADING REVIEWS	18,350	36,775	36,300	25,000	28,125
101	42410	321	MILEAGE/TRAVEL	407	296	-	400	400
101	42410	338	REIMBURSABLE COSTS	750	-	-	15,000	15,000
101	42410	350	PRINT & PUBLISHING	134	378	270	750	750
101	42410	355	DUES & MEMBERSHIPS	135	135	135	350	350
101	42410	360	EDUCATION/TRAINING/CONFERENCES	736	340	424	650	1,600
101	42410	361	LIABILITY & PROPERTY INSURANCE	1,481	1,604	2,647	1,605	1,469
101	42410	390	CONTRACTED SERVICES	152,074	212,735	177,663	189,000	246,600
TOTAL - SERVICES & OTHER CHARGES				200,368	275,731	236,260	257,355	317,294
DEPARTMENT TOTAL				\$ 297,736	\$ 392,268	\$ 364,227	\$ 390,333	\$ 466,313



42500 - Emergency Management

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42500	210	OPERATING SUPPLIES	\$ -	\$ 29	\$ 1,944	\$ 500	\$ 500
TOTAL - SUPPLIES				-	29	1,944	500	500
101	42500	322	UTILITIES	486	534	553	600	600
101	42500	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				486	534	553	2,100	2,100
101	42500	500	CAPITAL OUTLAY (GENERAL)	8,806	-	-	-	-
TOTAL - CAPITAL OUTLAY				8,806	-	-	-	-
DEPARTMENT TOTAL				\$ 9,293	\$ 563	\$ 2,497	\$ 2,600	\$ 2,600



42710 - Animal Control

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	42710	390	CONTRACTED SERVICES	\$ 15,664	\$ 15,380	\$ 14,581	\$ 15,300	\$ 15,400
TOTAL - SERVICES & OTHER CHARGES				15,664	15,380	14,581	15,300	15,400
DEPARTMENT TOTAL				\$ 15,664	\$ 15,380	\$ 14,581	\$ 15,300	\$ 15,400



43100 - Street Maintenance

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	43100	101	FULL-TIME EMPLOYEES REGULAR	\$ 324,094	\$ 345,466	\$ 362,144	\$ 398,690	\$ 415,399
101	43100	102	FULL-TIME - OVERTIME	5,037	8,767	18,447	7,000	9,000
101	43100	104	PART-TIME - EMPLOYEES REGULAR	27,146	28,119	29,663	28,800	30,720
101	43100	119	PAYROLL ALLOCATION	(15,313)	(6,606)	-	-	-
101	43100	121	PERA	24,720	26,556	28,559	30,427	31,830
101	43100	122	FICA AND MEDICARE	25,600	27,384	29,688	33,239	34,817
101	43100	130	OTHER EMPLOYER PAID INS	39,089	40,601	49,619	55,182	52,069
101	43100	140	UNEMPLOYMENT COMP	3	-	999	-	-
101	43100	150	WORKERS COMPENSATION	30,723	32,776	48,962	34,145	32,705
TOTAL - PERSONAL SERVICES				461,099	503,062	568,081	587,483	606,540
101	43100	201	OFFICE SUPPLIES AND EXPENSES	773	1,146	1,523	1,680	1,270
101	43100	202	FUEL	2,400	-	-	-	-
101	43100	210	OPERATING SUPPLIES	6,809	4,989	7,243	6,164	5,770
101	43100	220	REPAIR/MAINT SUPPLY	17,736	3,485	3,801	8,595	8,525
101	43100	225	UNIFORMS/CLOTHING ALLOWANCE	2,924	2,744	4,544	5,150	5,330
101	43100	227	SAFETY SUPPLIES	3,449	3,671	3,487	3,300	3,800
101	43100	234	BLACKTOP SUPPLIES	17,886	23,842	23,567	29,100	33,225
101	43100	240	SMALL TOOLS/EQUIPMENT	6,780	7,422	8,657	8,550	7,550
101	43100	270	SAND AND GRAVEL	23,801	18,202	21,017	23,067	22,806
101	43100	272	SALT AND SAND	49,443	47,478	61,773	59,100	61,750
101	43100	293	SIGN/SIGNAL MATERIAL PURCHASED	15,696	20,850	15,459	16,438	16,635
TOTAL - SUPPLIES				147,697	133,830	151,071	161,144	166,661
101	43100	302	ENGINEERING FEES	581	-	1,040	-	-
101	43100	315	GIS SERVICES	70	793	-	1,000	1,000
101	43100	320	TELEPHONE	4,398	6,981	6,799	6,660	6,960
101	43100	325	GARBAGE SERVICE	2,010	1,100	750	2,025	2,025
101	43100	350	PRINT & PUBLISHING	13	203	260	350	275
101	43100	355	DUES & MEMBERSHIPS	100	120	100	130	150
101	43100	360	EDUCATION/TRAINING/CONFERENCES	6,630	9,112	4,287	9,025	6,500
101	43100	361	LIABILITY AND PROPERTY INSURAN	12,996	13,565	21,905	12,669	12,603
101	43100	390	CONTRACTED SERVICES	16,867	16,190	15,108	26,225	24,600
101	43100	402	REPAIRS/MAINT BUILDINGS	-	6,525	89	-	-
101	43100	410	RENTALS	2,708	2,445	6,291	2,750	11,220
101	43100	436	DUSTCOATING	16,198	24,934	16,335	26,448	26,998
TOTAL - SERVICES & OTHER CHARGES				62,569	81,968	72,964	87,282	92,331
101	43100	501	EQUIPMENT	-	-	10,491	9,800	3,450
TOTAL - CAPITAL OUTLAY				-	-	10,491	9,800	3,450
DEPARTMENT TOTAL				\$ 671,366	\$ 718,861	\$ 802,607	\$ 845,709	\$ 868,982



43150 - Engineering

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	43150	302	ENGINEERING FEES	\$ 69,755	\$ 91,493	\$ 83,512	\$ 81,400	\$ 87,150
TOTAL - SERVICES & OTHER CHARGES				69,755	91,493	83,512	81,400	87,150
DEPARTMENT TOTAL				\$ 69,755	\$ 91,493	\$ 83,512	\$ 81,400	\$ 87,150



43160 - Street Lights

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	43160	322	UTILITIES	\$ 122,364	\$ 137,393	\$ 132,654	\$ 135,660	\$ 146,880
101	43160	390	CONTRACTED SERVICES	(137)	10,824	-	10,000	10,000
TOTAL - SERVICES & OTHER CHARGES				122,226	148,217	132,654	145,660	156,880
DEPARTMENT TOTAL				\$ 122,226	\$ 148,217	\$ 132,654	\$ 145,660	\$ 156,880



43240 - Fleet Management

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	43240	101	FULL-TIME EMPLOYEES REGULAR	\$ 61,409	\$ 70,389	\$ 55,761	\$ 59,093	\$ 61,568
101	43240	102	OVERTIME	835	1,858	2,527	1,000	2,000
101	43240	121	PERA	4,627	4,837	4,350	4,507	4,768
101	43240	122	FICA AND MEDICARE	4,422	5,465	4,450	4,597	4,863
101	43240	130	OTHER EMPLOYER PAID INS	11,347	8,874	7,224	5,672	7,105
101	43240	150	WORKERS COMPENSATION	2,086	2,191	3,208	2,267	2,127
TOTAL - PERSONAL SERVICES				84,727	93,613	77,519	77,136	82,431
101	43240	202	FUEL	35,964	41,769	71,446	56,484	54,346
101	43240	210	OPERATING SUPPLIES	29,100	32,290	31,863	35,776	38,689
101	43240	220	REPAIR/MAINT SUPPLY	30,720	34,579	37,542	37,200	46,530
101	43240	225	UNIFORMS/CLOTHING ALLOWANCE	2,397	2,209	3,204	2,364	2,698
101	43240	240	SMALL TOOLS/EQUIPMENT	4,579	5,142	5,578	5,500	6,890
101	43240	293	SIGN/SIGNAL MATERIAL PURCHASED	-	-	174	-	-
101	43240	298	W/S FLEET EXPENSES	(4,100)	(6,287)	-	-	(5,000)
TOTAL - SUPPLIES				98,660	109,703	149,807	137,324	144,153
101	43240	309	SOFTWARE & SUPPORT	-	284	-	-	300
101	43240	320	TELEPHONE	617	906	623	860	1,060
101	43240	360	EDUCATION/TRAINING/CONFERENCES	424	448	256	800	600
101	43240	390	CONTRACTED SERVICES	8,189	6,940	18,325	9,000	9,000
TOTAL - SERVICES & OTHER CHARGES				9,230	8,578	19,204	10,660	10,960
DEPARTMENT TOTAL				\$ 192,617	\$ 211,895	\$ 246,530	\$ 225,120	\$ 237,544



45200 - Park Maintenance

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	45200	101	FULL-TIME EMPLOYEES REGULAR	\$ 136,402	\$ 142,315	\$ 173,813	\$ 188,332	\$ 196,622
101	45200	102	OVERTIME	2,346	6,730	9,924	3,000	5,000
101	45200	104	PART-TIME - EMPLOYEES REGULAR	32,507	50,326	29,971	30,600	33,240
101	45200	121	PERA	10,341	10,883	13,603	14,350	15,122
101	45200	122	FICA AND MEDICARE	13,133	15,301	16,350	16,978	17,967
101	45200	130	OTHER EMPLOYER PAID INS	8,274	11,110	17,970	23,603	18,318
101	45200	150	WORKERS COMPENSATION	7,969	8,945	14,942	10,006	10,196
TOTAL - PERSONAL SERVICES				210,971	245,609	276,571	286,869	296,465
101	45200	201	OFFICE SUPPLIES AND EXPENSES	509	1,442	1,057	2,000	2,000
101	45200	210	OPERATING SUPPLIES	47,517	42,031	38,313	44,600	44,600
101	45200	220	REPAIR/MAINT SUPPLY	12,397	9,890	22,692	21,500	22,000
101	45200	225	UNIFORMS/CLOTHING ALLOWANCE	2,080	1,779	3,532	2,510	2,510
101	45200	227	SAFETY SUPPLIES	1,968	2,366	424	1,200	1,300
101	45200	240	SMALL TOOLS/EQUIPMENT	5,501	4,932	3,461	5,000	5,000
TOTAL - SUPPLIES				69,973	62,439	69,479	76,810	77,410
101	45200	315	GIS SERVICES	150	370	-	1,000	1,000
101	45200	320	TELEPHONE	2,916	2,899	4,337	4,060	4,060
101	45200	321	MILEAGE	-	154	-	-	-
101	45200	322	UTILITIES	31,767	40,651	35,741	35,000	35,000
101	45200	355	DUES & MEMBERSHIPS	1,290	870	1,539	1,500	1,660
101	45200	360	EDUCATION/TRAINING/CONFERENCES	3,747	3,269	3,267	5,350	5,700
101	45200	361	LIABILITY AND PROPERTY INSURAN	41,362	42,918	82,878	45,798	49,252
101	45200	390	CONTRACTED SERVICES	26,406	27,766	21,523	20,300	22,300
101	45200	410	RENTALS	361	1,070	2,361	2,000	11,000
101	45200	441	LICENSES, TAXES & FEES	1,402	290	3,442	-	-
TOTAL - SERVICES & OTHER CHARGES				109,402	120,257	155,088	115,008	129,972
101	45200	501	Equipment	-	-	645	3,000	4,700
TOTAL - CAPITAL OUTLAY				-	-	645	3,000	4,700
DEPARTMENT TOTAL				\$ 390,345	\$ 428,305	\$ 501,783	\$ 481,687	\$ 508,547



45250 - Recreation

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	45250	101	FULL-TIME EMPLOYEES REGULAR	\$ 81,303	\$ 94,535	\$ 94,347	\$ 96,377	\$ 101,768
101	45250	102	OVERTIME	-	-	375	-	-
101	45250	104	PART-TIME EMPLOYEES REGULAR	13,507	17,012	25,655	15,000	35,998
101	45250	121	PERA	6,103	6,979	7,356	7,228	9,207
101	45250	122	FICA AND MEDICARE	6,975	8,169	8,839	8,520	10,539
101	45250	123	HEALTH	-	-	-	-	-
101	45250	130	OTHER EMPLOYER PAID INS	13,786	13,331	15,982	14,768	16,164
101	45250	150	WORKERS COMPENSATION	2,817	3,086	5,012	3,374	3,410
TOTAL - PERSONAL SERVICES				124,490	143,111	157,566	145,267	177,086
101	45250	201	OFFICE SUPPLIES AND EXPENSES	1,959	1,532	1,531	1,500	1,500
101	45250	210	OPERATING SUPPLIES	9,711	9,256	5,988	13,000	13,000
101	45250	225	UNIFORMS	576	775	256	650	650
TOTAL - SUPPLIES				12,246	11,563	7,776	15,150	15,150
101	45250	309	SOFTWARE	-	174	3,403	-	4,350
101	45250	320	TELEPHONE	617	618	623	860	1,060
101	45250	350	PRINT & PUBLISHING	5,604	3,787	4,627	5,500	5,500
101	45250	355	DUES & MEMBERSHIPS	224	922	1,230	925	1,200
101	45250	360	EDUCATION/TRAINING/CONFERENCES	1,738	2,974	672	3,000	2,970
101	45250	361	LIABILITY AND PROPERTY INSURAN	1,050	1,158	1,948	1,181	1,081
101	45250	390	CONTRACTED SERVICES	10,030	12,947	8,920	10,700	5,500
101	45250	440	RECREATION PROGRAMMING	-	(151)	-	-	-
101	45250	445	COMMUNITY EVENTS	20,556	18,147	19,701	20,000	20,000
101	45250	490	PRAIRIE FESTIVAL	19,762	20,009	20,692	20,170	19,865
TOTAL - SERVICES & OTHER CHARGES				59,580	60,586	61,816	62,336	61,526
DEPARTMENT TOTAL				\$ 196,316	\$ 215,260	\$ 227,158	\$ 222,753	\$ 253,762



45300 - Heritage Preservation Commission

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	45300	104	PART-TIME EMPLOYEES REGULAR	\$ 430	\$ 380	\$ 280	\$ 480	\$ 480
TOTAL - PERSONAL SERVICES				430	380	280	480	480
101	45300	201	OFFICE SUPPLIES AND EXPENSES	170	5	-	500	500
TOTAL - SUPPLIES				170	5	-	500	500
101	45300	360	EDUCATION/TRAINING/CONFERENCES	476	512	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				476	512	-	1,500	1,500
DEPARTMENT TOTAL				\$ 1,076	\$ 897	\$ 280	\$ 2,480	\$ 2,480



46530 - Planning Commission

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	46530	104	PART-TIME EMPLOYEES REGULAR	\$ 1,760	\$ 1,000	\$ 1,500	\$ 2,500	\$ 2,500
TOTAL - PERSONAL SERVICES				1,760	1,000	1,500	2,500	2,500
101	46530	210	OPERATING SUPPLIES	-	12	-	-	-
TOTAL - SUPPLIES				-	12	-	-	-
101	46530	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				-	-	-	1,500	1,500
DEPARTMENT TOTAL				\$ 1,760	\$ 1,012	\$ 1,500	\$ 4,000	\$ 4,000



46570 - Planning

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	46570	303	PLANNING FEES	\$ 105,639	\$ 99,962	\$ 100,879	\$ 96,000	\$ 106,000
TOTAL - SERVICES & OTHER CHARGES				105,639	99,962	100,879	96,000	106,000
			DEPARTMENT TOTAL	\$ 105,639	\$ 99,962	\$ 100,879	\$ 96,000	\$ 106,000



46580 - Economic Development

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	46580	208	MEETING SUPPLIES	\$ 70	\$ -	\$ 66	\$ 100	\$ 100
TOTAL - SUPPLIES				70	-	66	100	100
101	46580	309	SOFTWARE	-	-	1,200	-	1,200
101	46580	355	DUES & MEMBERSHIPS	3,315	3,015	3,698	3,560	3,560
101	46580	360	EDUCATION/TRAINING/CONFERENCES	45	-	340	600	600
101	46580	380	MARKETING	-	-	-	5,000	5,000
101	46580	390	CONTRACTED SERVICES	2,750	2,600	-	5,000	5,000
101	46580	441	LICENSE, TAXES & FEES	-	6,722	-	-	-
TOTAL - SERVICES & OTHER CHARGES				6,110	12,337	5,238	14,160	15,360
DEPARTMENT TOTAL				\$ 6,180	\$ 12,337	\$ 5,304	\$ 14,260	\$ 15,460



49300 - Interfund Transfers

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
101	49300	720	OPERATING TRANSFERS	\$ 1,074,567	\$ 948,076	\$ 971,726	\$ -	\$ -
TOTAL - INTERFUND TRANSFERS				1,074,567	948,076	971,726	-	-
DEPARTMENT TOTAL				\$ 1,074,567	\$ 948,076	\$ 971,726	\$ -	\$ -



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2020 Public Utility Funds Budget

Water Utility Fund - This fund accounts for the operations of the public water utility system. The resources accumulated are primarily from system user charges. The accumulated funds are then used to pay for the operational costs of pumping and distributing water to the system customers. The fund also accumulates resources to finance certain capital improvements and to pay the debt service associated with the water utility.

Sanitary Sewer Utility Fund - This fund accounts for the operations of the public sewer utility system. The resources accumulated are primarily from system user charges. The accumulated funds are then used to pay for the operational costs of collection and treatment of sewage from the system. The fund also accumulates resources to finance certain capital improvements and to pay the debt service associated with the sewer utility.

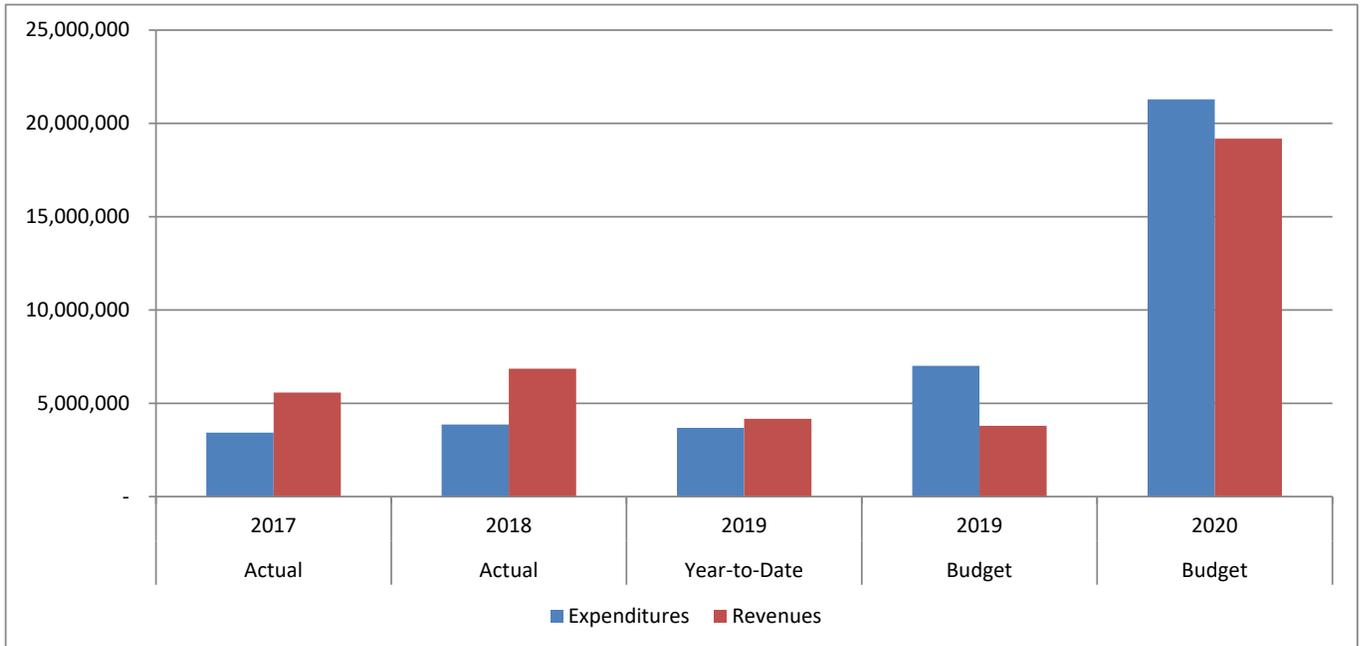
Storm Water Utility Fund - This fund accounts for the operations of the storm water collection system. The resources accumulated are primarily from system user charges and property taxes. The accumulated funds are then used to pay for the operational costs of collection and treatment of surface water runoff that does not require treatment.





City of Otsego
Public Utility Fund Budget - 2019
Revenue & Expenditure Summary

Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Revenues					
Operating	\$ 3,097,701	\$ 3,434,316	\$ 3,799,430	\$ 3,597,677	\$ 3,941,130
Non-Operating	2,479,019	3,425,958	373,796	198,297	15,239,157
<i>Subtotal</i>	<u>5,576,720</u>	<u>6,860,273</u>	<u>4,173,225</u>	<u>3,795,974</u>	<u>19,180,287</u>
Expenditures					
Personal Services	434,756	442,800	462,412	479,930	580,300
Supplies	338,382	424,908	450,006	421,443	510,596
Services & Other Charges	920,166	861,227	1,884,053	2,172,384	2,215,520
Capital Outlay	(121,022)	111,583	419,517	1,834,533	16,026,901
Depreciation	1,454,013	1,553,712	-	1,625,000	1,665,000
Interfund Transfers	404,042	468,450	473,479	473,510	287,167
<i>Subtotal</i>	<u>3,430,335</u>	<u>3,862,680</u>	<u>3,689,467</u>	<u>7,006,800</u>	<u>21,285,484</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 2,146,385</u>	<u>\$ 2,997,593</u>	<u>\$ 483,758</u>	<u>\$ (3,210,826)</u>	<u>\$ (2,105,197)</u>





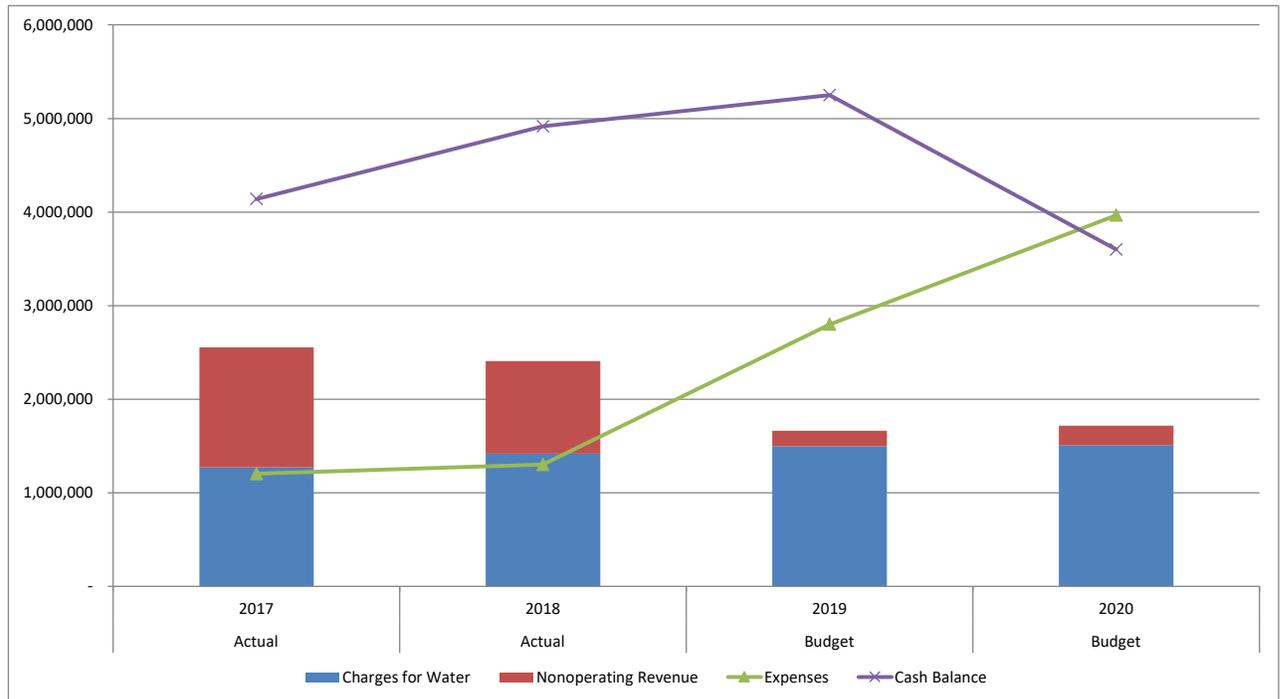
49400 - Water Utility Fund

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Source						
Revenues								
601	49400	37150	WATER SALES	\$ 1,069,193	\$ 1,196,441	\$ 1,271,423	\$ 1,299,436	\$ 1,295,461
601	49400	37155	WATER SALES - IRRIGATION	161,762	169,624	156,748	154,000	167,000
601	49400	37160	WATER NSF	60	90	60	-	-
601	49400	31900	PENALTIES AND INTEREST	42,528	50,748	54,044	44,000	49,000
TOTAL - OPERATING				1,273,542	1,416,903	1,482,275	1,497,436	1,511,461
601	49400	33422	OTHER STATE AID GRANTS	-	-	10,000	-	-
601	49400	33424	OTHER GRANTS	-	-	2,500	-	-
601	49400	34109	OTHER ADMINISTRATIVE CHARGES	9,550	12,250	9,950	-	-
601	49400	34302	WATER METERS	87,189	129,457	98,182	64,800	83,700
601	49400	36100	SPECIAL ASSESSMENTS	68,440	85,555	98,513	-	-
601	49400	36210	INTEREST EARNINGS	79,727	93,239	-	-	-
601	49400	36213	NET CHANGE IN INVESTMENT FMV	(33,147)	(26,795)	-	-	-
601	49400	36232	CAPITAL CONTRIB. DEVELOPERS	936,570	500,100	-	-	-
601	49400	37165	WATERTOWER RENTALS-ANTENNAS	67,215	73,287	79,076	76,000	82,400
601	49400	37170	DNR FEES FOR STATE	21,147	22,464	24,422	24,168	39,852
601	49400	38990	OTHER MISCELLANEOUS	-	1,233	1,725	-	-
601	49400	38991	REFUNDS & REIMBURSEMENTS	2,044	13,798	4,713	-	-
601	49400	39101	SALES OF FIXED ASSETS	-	4,603	-	-	-
601	49400	39250	TRANSFER IN - CAPITAL ASSETS	40,830	81,593	-	-	-
TOTAL - NON OPERATING				1,279,565	990,782	329,081	164,968	205,952
TOTAL - REVENUES				2,553,107	2,407,685	1,811,356	1,662,404	1,717,413
Expenses								
601	49400	101	FULL-TIME EMPLOYEES REGULAR	68,527	73,902	74,841	78,355	94,557
601	49400	102	WAGES - FT OVERTIME	2,791	4,789	4,706	3,750	3,750
601	49400	104	WAGES - PT EMPLOYEES	-	3,224	5,616	7,800	8,580
601	49400	121	PERA	5,301	5,810	5,954	6,158	7,373
601	49400	122	FICA AND MEDICARE	5,200	5,986	6,182	6,878	8,177
601	49400	130	OTHER EMPLOYER PAID INS	9,933	10,625	12,911	10,955	16,445
601	49400	150	WORKERS COMPENSATION	2,932	3,307	5,393	3,586	3,694
601	49400	191	GERF PENSION EXPENSE	10,176	1,408	-	-	-
TOTAL - PERSONAL SERVICES				104,859	109,050	115,602	117,482	142,576
601	49400	201	OFFICE SUPPLIES AND EXPENSES	3,955	3,630	4,106	4,000	4,250
601	49400	202	FUEL	2,145	3,029	11	2,918	3,668
601	49400	206	POSTAGE	7,829	6,233	6,331	10,716	12,300
601	49400	210	OPERATING SUPPLIES	3,597	1,224	1,788	7,000	7,000
601	49400	216	CHEMICAL SUPPLIES	78,885	95,980	78,242	93,150	109,500
601	49400	220	REPAIRS/MAINT SUPPLIES	32,522	16,686	25,348	25,500	15,000
601	49400	225	UNIFORMS/CLOTHING ALLOWANCE	1,160	1,140	1,402	1,585	1,950
601	49400	227	SAFETY SUPPLIES	60	1,534	185	1,800	1,800
601	49400	228	UTILITY SYSTEM SUPPLIES	70,399	119,621	150,059	74,520	102,675
601	49400	240	SMALL TOOLS/EQUIPMENT	2,014	6,366	3,794	5,000	5,000
601	49400	298	W/S FLEET EXPENSES	1,025	1,572	-	3,000	3,000
TOTAL - SUPPLIES				203,592	257,015	271,266	229,189	266,143
601	49400	301	LEGAL SERVICES	340	-	225	500	500
601	49400	302	ENGINEERING FEES	145,430	37,175	156,632	240,503	218,140
601	49400	303	PLANNING FEES	-	200	875	-	-
601	49400	306	PERMITS & FEES	28,381	31,274	32,150	34,568	50,252
601	49400	315	GIS SERVICES	1,397	3,339	1,338	4,000	4,000
601	49400	320	TELEPHONE	3,601	3,970	3,653	4,100	4,300
601	49400	321	MILEAGE/TRAVEL	120	72	278	400	400
601	49400	322	UTILITIES	79,554	101,180	76,229	82,000	88,000
601	49400	350	PRINT & PUBLISHING	-	88	88	300	300
601	49400	355	DUES & MEMBERSHIPS	383	426	431	465	465
601	49400	360	EDUCATION/TRAINING/CONFERENCES	1,090	1,375	2,268	2,689	2,543
601	49400	361	LIABILITY AND PROPERTY INSURAN	9,836	10,119	17,712	10,197	10,225
601	49400	390	CONTRACTED SERVICES	61,870	69,602	63,286	87,000	102,300
601	49400	402	REPAIRS/MAINT BUILDINGS	4,200	-	-	-	-
601	49400	410	RENTALS	1,020	1,465	1,882	1,465	1,465
601	49400	437	BANK SERVICE CHARGES	7,517	9,725	9,400	7,350	9,450
TOTAL - SERVICES & OTHER CHARGES				344,740	270,011	366,447	475,537	492,340



49400 - Water Utility Fund

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Source						
601	49400	500	CAPITAL OUTLAY (GENERAL)	\$ -	\$ 419	\$ 9,540	\$ 9,000	\$ 750
601	49400	501	EQUIPMENT	50,149	12,220	87,487	107,600	-
601	49400	530	IMPROVEMENTS OTHER THAN BLDG	1,476,309	129,779	104,165	1,100,000	2,305,788
601	49400	550	MOTOR VEHICLES	10,705	35,959	-	-	10,000
601	49400	590	REHABILITATION & REPLACEMENT	-	-	-	50,000	50,000
601	49400	599	CAPITALIZED ASSET OFFSET	(1,641,313)	(200,143)	-	-	-
TOTAL - CAPITAL OUTLAY				(104,150)	(21,766)	201,191	1,266,600	2,366,538
601	49400	420	DEPRECIATION	506,191	545,150	-	565,000	600,000
601	49400	720	OPERATING TRANSFERS	148,561	143,380	144,989	144,995	98,671
TOTAL - OTHER				654,752	688,530	144,989	709,995	698,671
TOTAL - EXPENSES				1,203,794	1,302,839	1,099,495	2,798,803	3,966,268
NET INCOME / (LOSS)				\$ 1,349,313	\$ 1,104,846	\$ 711,861	\$ (1,136,399)	\$ (2,248,855)





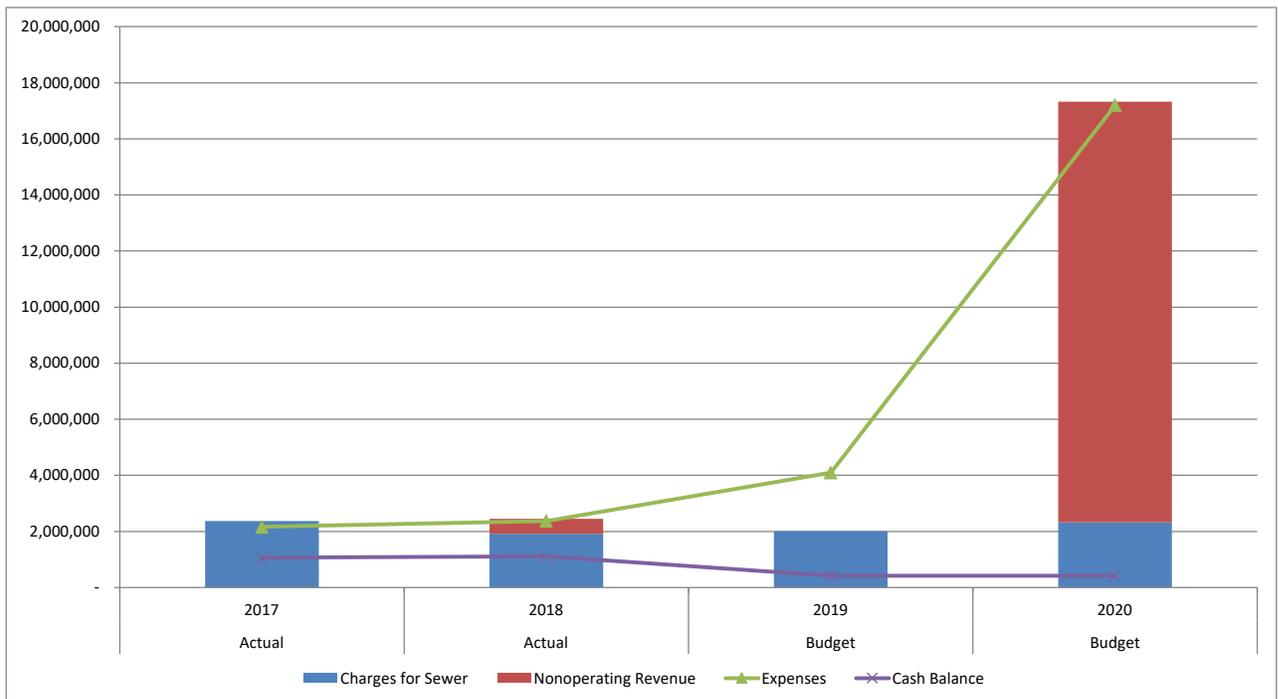
49450 - Sanitary Sewer Utility Fund

Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Source						
Revenues								
602	49450	37200	SEWER SALES	\$ 1,672,342	\$ 1,847,960	\$ 2,121,357	\$ 1,935,248	\$ 2,248,557
602	49450	31900	PENALTIES AND INTEREST	65,276	73,442	91,420	67,000	77,000
TOTAL - OPERATING				1,737,618	1,921,403	2,212,776	2,002,248	2,325,557
602	49450	36200	MISCELLANEOUS REVENUES	-	1,502	-	-	-
602	49450	36210	INTEREST EARNINGS	17,116	25,784	-	-	-
602	49450	36213	NEY CHANGE IN INVESTMENT FMV	(7,116)	(7,410)	-	-	-
602	49450	36232	CAPITAL CONTRIB. DEVELOPERS	551,275	412,010	-	-	-
602	49450	38991	REFUNDS & REIMBURSEMENTS	6,449	9,981	8,000	-	-
602	49450	39101	SALES OF FIXED ASSETS	-	3,281	-	-	-
602	49450	39200	TRANSFER IN	8,356	-	-	-	-
602	49450	39250	TRANSFER IN - CAPITAL ASSETS	61,473	86,198	-	-	-
602	49450	39300	PROCEEDS - BONDS ISSUED	-	-	-	-	15,000,000
TOTAL - NON OPERATING				637,553	531,347	8,000	-	15,000,000
TOTAL - REVENUES				2,375,171	2,452,750	2,220,777	2,002,248	17,325,557
Expenses								
602	49450	101	FULL-TIME EMPLOYEES REGULAR	205,579	221,705	224,522	235,066	283,671
602	49450	102	WAGES - FT OVERTIME	8,373	14,368	14,118	11,250	11,250
602	49450	104	WAGES - PT EMPLOYEES	-	9,672	16,847	23,400	25,740
602	49450	121	PERA	15,903	17,429	17,863	18,474	22,119
602	49450	122	FICA AND MEDICARE	15,601	17,958	18,547	20,633	24,530
602	49450	130	OTHER EMPLOYER PAID INS	29,798	31,874	38,731	32,866	49,334
602	49450	150	WORKERS COMPENSATION	8,794	9,920	16,181	10,759	11,080
602	49450	191	GERF PENSION EXPENSE	30,535	4,218	-	-	-
TOTAL - PERSONAL SERVICES				314,583	327,144	346,810	352,448	427,724
602	49450	201	OFFICE SUPPLIES AND EXPENSES	4,495	4,454	4,166	4,500	4,500
602	49450	202	FUEL	8,915	9,134	1,639	8,753	11,003
602	49450	206	POSTAGE	7,712	6,240	6,184	10,716	12,300
602	49450	210	OPERATING SUPPLIES	22,801	17,765	18,554	25,000	25,000
602	49450	216	CHEMICAL SUPPLIES	29,466	24,464	32,625	36,000	64,000
602	49450	220	REPAIRS/MAINT SUPPLIES	52,026	89,555	92,996	72,000	91,500
602	49450	225	UNIFORMS/CLOTHING ALLOWANCE	1,161	2,010	2,343	1,585	1,950
602	49450	227	SAFETY SUPPLIES	457	2,679	40	2,200	2,200
602	49450	240	SMALL TOOLS/EQUIPMENT	3,954	6,875	3,682	4,500	4,500
602	49450	298	W/S FLEET EXPENSES	3,075	4,716	-	4,000	4,000
TOTAL - SUPPLIES				134,062	167,893	162,228	169,254	220,953
602	49450	301	LEGAL SERVICES	-	-	-	1,000	500
602	49450	302	ENGINEERING FEES	93,671	77,616	1,001,464	1,184,036	1,165,000
602	49450	303	PLANNING FEES	-	200	100	1,000	500
602	49450	306	PERMIT & FEES	8,590	7,350	9,830	7,350	7,350
602	49450	315	GIS SERVICES	4,230	9,416	4,661	7,500	7,500
602	49450	320	TELEPHONE	6,360	7,056	6,360	7,200	7,800
602	49450	321	MILEAGE/TRAVEL	217	186	418	300	300
602	49450	322	UTILITIES	198,002	212,760	182,881	195,000	203,000
602	49450	325	GARBAGE SERVICE	8,328	17,079	19,109	24,000	22,200
602	49450	350	PRINT & PUBLISHING	-	168	88	300	300
602	49450	355	DUES & MEMBERSHIPS	323	402	419	440	440
602	49450	360	EDUCATION/TRAINING/CONFERENCES	2,231	2,494	3,707	4,066	3,429
602	49450	361	LIABILITY AND PROPERTY INSURAN	31,836	33,128	59,856	33,790	34,246
602	49450	390	CONTRACTED SERVICES	108,495	138,935	132,898	119,000	157,000
602	49450	402	REPAIRS/MAINT BUILDINGS	3,814	-	-	-	-
602	49450	410	RENTALS	1,020	1,465	1,882	1,465	1,465
602	49450	419	SLUDGE HAULING	41,580	37,044	42,852	55,000	50,000
602	49450	437	BANK SERVICE CHARGES	22,528	29,175	28,200	23,100	28,350
TOTAL - SERVICES & OTHER CHARGES				531,226	574,473	1,494,726	1,664,547	1,689,380



49450 - Sanitary Sewer Utility Fund

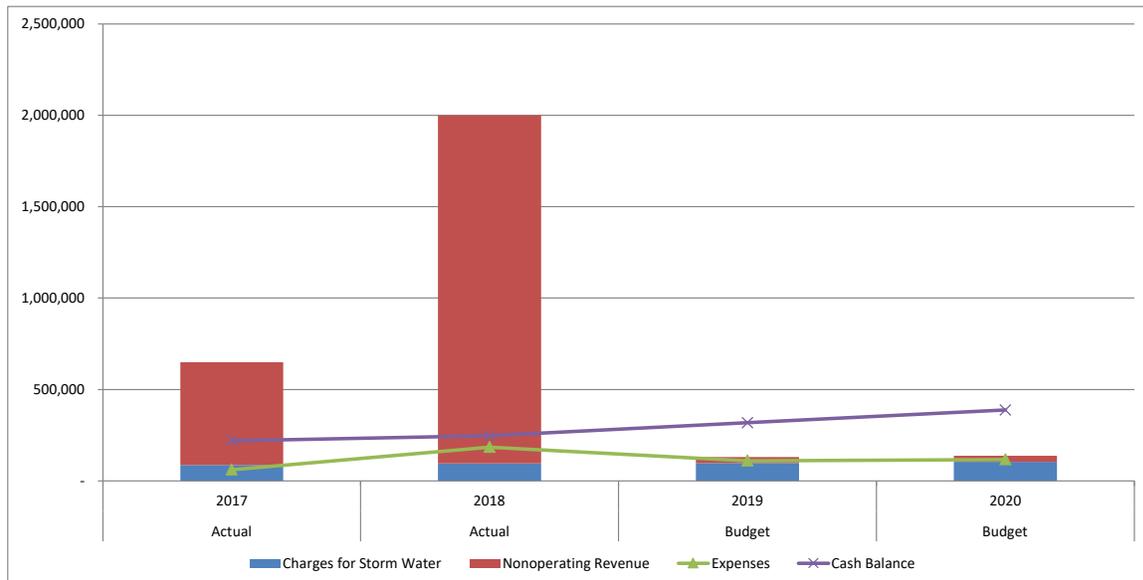
Account Number			Account Description	Actual 2017	Actual 2018	Unaudited Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Source						
602	49450	500	CAPITAL OUTLAY (GENERAL)	\$ -	\$ 1,257	\$ 753	\$ -	\$ 2,250
602	49450	501	EQUIPMENT	55,988	22,890	38,409	53,000	-
602	49450	530	IMPROVEMENTS OTHER THAN BLDG	11,250	116,108	129,663	234,933	13,428,113
602	49450	550	MOTOR VEHICLES	32,115	107,880	-	-	30,000
602	49450	590	REHABILITATION & REPLACEMENT	-	38,425	49,500	280,000	200,000
602	49450	599	CAPITALIZED ASSET OFFSET	(83,023)	(268,110)	-	-	-
TOTAL - CAPITAL OUTLAY				16,330	18,449	218,326	567,933	13,660,363
602	49450	420	DEPRECIATION	912,688	961,119	-	1,015,000	1,015,000
602	49450	720	OPERATING TRANSFERS	255,481	325,070	328,490	328,515	188,496
TOTAL - OTHER				1,168,169	1,286,189	328,490	1,343,515	1,203,496
TOTAL - EXPENSES				2,164,371	2,374,147	2,550,580	4,097,697	17,201,916
NET INCOME / (LOSS)				\$ 210,801	\$ 78,603	\$ (329,803)	\$ (2,095,449)	\$ 123,641





49490 - Storm Water Utility Fund

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Source		2017	2018	Year-to-Date	2019	2020
Revenues								
220/222	49490	31010	CURRENT AD VALOREM TAXES	\$ 25,000	\$ 26,000	\$ 30,000	\$ 30,000	\$ 32,000
220/222	49490	37500	STORMWATER UTILITY CHARGES	61,540	67,993	72,207	67,993	72,112
220/222	49490	31900	PENALTIES AND INTEREST	-	2,017	2,171	-	-
TOTAL - OPERATING				86,540	96,010	104,379	97,993	104,112
220/222	49490	36100	SPECIAL ASSESSMENTS	33,379	34,906	36,714	33,329	33,205
220/222	49490	36210	INTEREST EARNINGS	1,474	15	-	-	-
220/222	49490	36210	INTEREST EARNINGS	2,076	4,140	-	-	-
220/222	49490	36213	NEY CHANGE IN INVESTMENT FMV	(613)	(4)	-	-	-
220/222	49490	36213	NEY CHANGE IN INVESTMENT FMV	(863)	(1,190)	-	-	-
220/222	49490	36232	CAPITAL CONTRIB. DEVELOPERS	526,448	393,330	-	-	-
220/222	49490	39250	TRANSFER IN - CAPITAL ASSETS	-	1,472,632	-	-	-
TOTAL - NON OPERATING				561,901	1,903,829	36,714	33,329	33,205
TOTAL - REVENUES				648,442	1,999,839	141,093	131,322	137,317
Expenses								
220/222	49490	119	PAYROLL ALLOCATION	15,313	6,606	-	10,000	10,000
TOTAL - PERSONAL SERVICES				15,313	6,606	-	10,000	10,000
220/222	49490	220	REPAIRS/MAINT SUPPLIES	727	-	2,122	2,500	2,500
220/222	49490	292	CULVERTS	-	-	14,390	20,500	21,000
TOTAL - SUPPLIES				727	-	16,512	23,000	23,500
220/222	49490	301	LEGAL FEES	2,035	-	-	500	500
220/222	49490	301	LEGAL FEES	-	-	-	500	500
220/222	49490	302	ENGINEERING FEES	30,968	1,266	4,715	5,500	6,000
220/222	49490	302	ENGINEERING FEES	9,011	10,895	14,870	20,000	20,000
220/222	49490	303	PLANNING FEES	200	-	-	-	-
220/222	49490	303	PLANNING FEES	50	-	-	-	-
220/222	49490	315	GIS SERVICES	-	320	-	1,000	1,000
220/222	49490	355	DUES & MEMBERSHIPS	760	760	783	800	800
220/222	49490	360	EDUCATION/TRAINING/CONFERENCE	-	750	-	1,000	1,000
220/222	49490	390	CONTRACTED SERVICES	-	-	1,784	-	1,000
220/222	49490	441	LICENSES, TAXES & FEES	1,176	2,753	728	3,000	3,000
TOTAL - SERVICES & OTHER CHARGES				44,199	16,744	22,880	32,300	33,800
220/222	49490	510	LAND ACQUISITION/EASEMENTS	8,063	-	-	-	-
220/222	49490	510	LAND ACQUISITION/EASEMENTS	-	246	-	-	-
220/222	49490	530	IMPROVEMENTS OTHER THAN BLDG	73,390	-	-	-	-
220/222	49490	599	CAPTILAIZED ASSET OFFSET	(114,655)	-	-	-	-
TOTAL - CAPITAL OUTLAY				(33,202)	246	-	-	-
220/222	49490	420	DEPRECIATION	35,134	47,444	-	45,000	50,000
220/222	49490	750	TRANSFER OUT - CAPITAL ASSETS	-	114,655	-	-	-
TOTAL - OTHER				35,134	162,099	-	45,000	50,000
TOTAL - EXPENSES				62,171	185,694	39,392	110,300	117,300
NET INCOME / (LOSS)				\$ 586,271	\$ 1,814,145	\$ 101,700	\$ 21,022	\$ 20,017





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2020 Debt Service Funds Budget

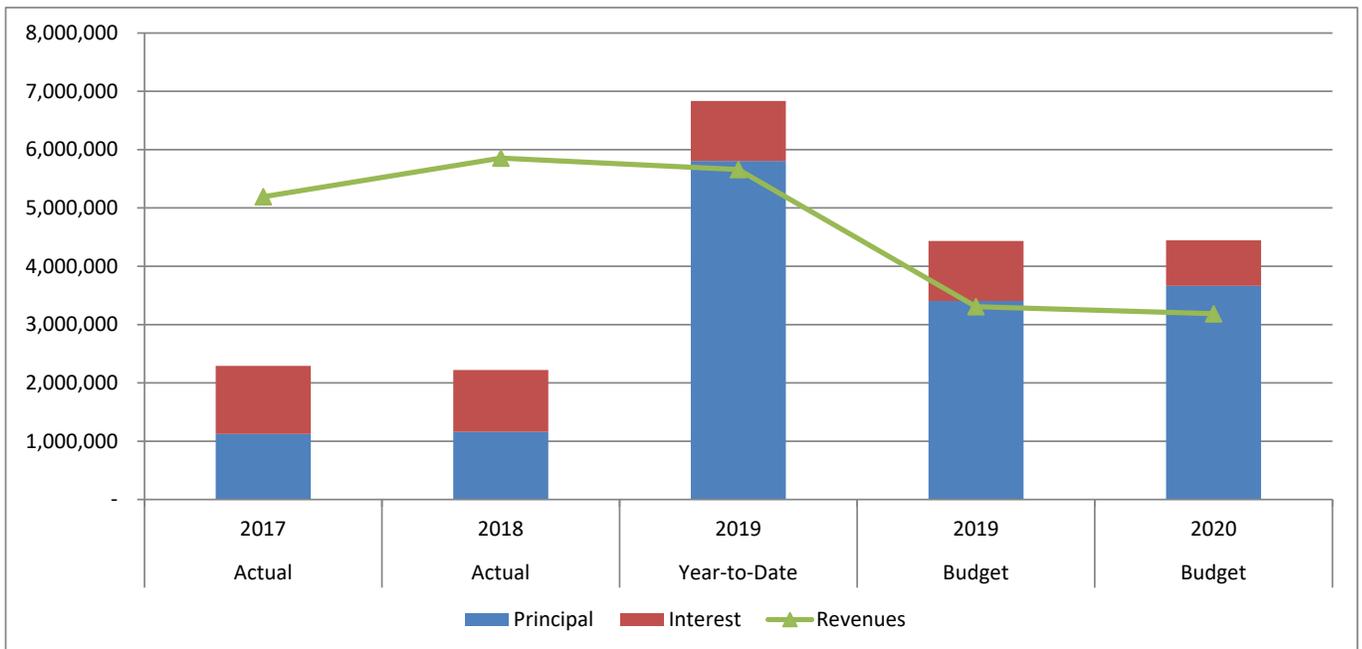
These funds are used to account for the collection of property taxes, special assessments and other resources which are used to repay the principal and interest on debt issued for various improvements within the City.





City of Otsego
Debt Service Fund Budget - 2020
Revenue & Expenditure Summary

Description	Actual 2017	Actual 2018	Year-to-Date 2019	Budget 2019	Budget 2020
Revenues					
Taxes	\$ 655,000	\$ 655,000	\$ 734,293	\$ 734,293	\$ 746,757
Special Assessments	632,789	659,067	581,175	421,642	423,349
Utility Availability + Connection Charges	3,556,395	3,939,956	4,877,127	1,848,850	1,881,750
Investment Interest (net)	95,665	181,310	-	-	-
Interfund Transfers	251,008	308,610	301,579	301,610	133,950
Bond Proceeds	-	110,984	-	-	-
<i>Subtotal</i>	<u>5,190,857</u>	<u>5,854,927</u>	<u>6,494,174</u>	<u>3,306,395</u>	<u>3,185,806</u>
Expenditures					
Capital Outlay	9,263	20,955	-	-	-
Principal	1,125,000	1,160,000	5,805,000	3,405,000	3,665,000
Interest	1,166,075	1,060,485	1,029,727	1,029,728	780,250
Fiscal Agent Fee's	4,975	75,843	62,183	5,250	4,750
Debt Service Amortizations	(78,883)	(78,881)	-	(78,882)	(78,882)
Transfers Out	230,894	-	-	-	-
<i>Subtotal</i>	<u>2,457,324</u>	<u>2,238,403</u>	<u>6,896,910</u>	<u>4,361,096</u>	<u>4,371,118</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 2,733,534</u>	<u>\$ 3,616,524</u>	<u>\$ (402,736)</u>	<u>\$ (1,054,701)</u>	<u>\$ (1,185,312)</u>





Fund 399 - G.O. Equipment Certificates, Series 2010A

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
399	47000	39203	TRANSFERS IN	\$ 49,000	\$ 48,000	\$ 40,969	\$ 41,000	\$ -
			TOTAL	49,000	48,000	40,969	41,000	-
Expenditures								
399	47000	601	PRINCIPAL	45,000	45,000	40,000	40,000	-
399	47000	602	INTEREST	4,000	2,650	1,300	1,300	-
399	47000	620	FISCAL AGENT FEE'S	852	667	-	500	-
			TOTAL	49,852	48,317	41,300	41,800	-
EXCESS (DEFICIENCY) OF REVENUES								
OVER (UNDER) EXPENDITURES				\$ (852)	\$ (317)	\$ (331)	\$ (800)	\$ -



Fund 395 - G.O. Improvement Bonds, Series 2007B

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
395	47000	36100	SPECIAL ASSESSMENTS	\$ 163,481	\$ 12,714	\$ 24,486	\$ 11,894	\$ 11,376
			TOTAL	163,481	12,714	24,486	11,894	11,376
Expenditures								
395	47000	601	PRINCIPAL	-	-	-	-	-
395	47000	602	INTEREST	-	-	-	-	-
395	47000	620	FISCAL AGENT FEE'S	-	-	-	-	-
			TOTAL	-	-	-	-	-
			EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$ 163,481	\$ 12,714	\$ 24,486	\$ 11,894	\$ 11,376



Fund 385 - G.O. Improvement Refunding Bonds, Series 2010B

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
385	47000	31010	CURRENT AD VALOREM TAXES	\$ 430,000	\$ 440,000	\$ 450,000	\$ 450,000	\$ 460,000
TOTAL				430,000	440,000	450,000	450,000	460,000
Expenditures								
385	47000	601	PRINCIPAL	435,000	445,000	455,000	455,000	470,000
385	47000	602	INTEREST	59,423	50,070	39,390	39,390	27,560
385	47000	620	FISCAL AGENT FEE'S	357	667	495	500	500
TOTAL				494,780	495,737	494,885	494,890	498,060
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ (64,780)	\$ (55,737)	\$ (44,885)	\$ (44,890)	\$ (38,060)



Fund 380 - G.O. Improvement Refunding Bonds, Series 2010D & 2011A

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
380	47000	31010	CURRENT AD VALOREM TAXES	\$ 225,000	\$ 215,000	\$ 205,000	\$ 205,000	\$ 195,000
380	47000	36100	SPECIAL ASSESSMENTS	64,183	235,754	119,236	127,394	114,770
380	47000	39200	TRANSFERS IN	2,008	-	-	-	-
TOTAL				291,192	450,754	324,236	332,394	309,770
Expenditures								
380	47000	601	PRINCIPAL	455,000	465,000	480,000	480,000	485,000
380	47000	602	INTEREST	123,225	113,855	104,065	104,066	93,784
380	47000	620	FISCAL AGENT FEE'S	1,209	839	495	1,000	1,000
TOTAL				579,434	579,694	584,560	585,066	579,784
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ (288,243)	\$ (128,939)	\$ (260,324)	\$ (252,672)	\$ (270,014)



Fund 375 - G.O. Improvement Refunding Bonds, Series 2012A

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
375	47000	36100	SPECIAL ASSESSMENTS	\$ 384,480	\$ 55,686	\$ 80,495	\$ 52,103	\$ 49,890
			TOTAL	384,480	55,686	80,495	52,103	49,890
Expenditures								
375	47000	601	PRINCIPAL	190,000	205,000	210,000	210,000	205,000
375	47000	602	INTEREST	20,100	16,300	12,200	12,200	8,000
375	47000	620	FISCAL AGENT FEE'S	852	667	495	500	500
375	47000	720	TRANSFERS OUT	149,234	-	-	-	-
			TOTAL	360,186	221,967	222,695	222,700	213,500
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 24,294	\$ (166,281)	\$ (142,200)	\$ (170,597)	\$ (163,610)



Fund 376 - G.O. Improvement Bonds, Series 2018A

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
376	47000	31010	CURRENT AD VALOREM TAXES	\$ -	\$ -	\$ 79,293	\$ 79,293	\$ 91,757
376	47000	36100	SPECIAL ASSESSMENTS	-	99,515	228,186	146,536	159,120
376	47000	36210	INTEREST EARNINGS	-	8,254	-	-	-
376	47000	39230	BOND PREMIUM	-	58,475	-	-	-
376	47000	39300	BOND PROCEEDS	-	52,509	-	-	-
TOTAL				-	218,753	307,479	225,829	250,877
Expenditures								
376	47000	601	PRINCIPAL	-	-	-	-	170,000
376	47000	602	INTEREST	-	-	73,262	73,262	66,856
376	47000	620	FISCAL AGENT FEE'S	-	71,670	495	500	500
TOTAL				-	71,670	73,757	73,762	237,356
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ -	\$ 147,083	\$ 233,722	\$ 152,067	\$ 13,521



Fund 360 - G.O. Revenue Refunding Bonds, Series 2009A & 2010C

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget
Fund	Department	Object		2017	2018	2019	2019	2020
Revenues								
360	47000	34406	WATER AVAILABILITY + CONNECTION CHARGES	\$ 1,029,991	\$ 966,004	\$ 1,162,836	\$ 445,250	\$ 453,250
360	47000	36100	SPECIAL ASSESSMENTS	6,928	96,356	38,558	21,602	28,056
360	47000	36210	INVESTMENT EARNINGS	53,552	71,917	-	-	-
360	47000	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(22,265)	(20,667)	-	-	-
360	47000	39200	TRANSFERS IN	93,820	93,820	93,820	93,820	48,222
TOTAL				1,162,026	1,207,431	1,295,215	560,672	529,528
Expenditures								
360	47000	510	LAND ACQUISITION / EASEMENTS	4,632	-	-	-	-
360	47000	530	IMPROVEMENTS OTHER THAN BLDG	-	20,955	-	-	-
360	47000	601	PRINCIPAL	-	-	1,663,200	799,200	840,600
360	47000	602	INTEREST	345,358	315,940	287,824	287,824	210,258
360	47000	620	FISCAL AGENT FEE'S	714	528	21,673	750	750
360	47000	650	DEBT SERVICE AMORTIZATION'S	(28,398)	(28,397)	-	(28,398)	(28,398)
360	47000	750	TRANSFER OUT - CAPITAL ASSETS	40,830	-	-	-	-
TOTAL				363,135	309,026	1,972,697	1,059,376	1,023,210
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 798,891	\$ 898,405	\$ (677,482)	\$ (498,704)	\$ (493,682)



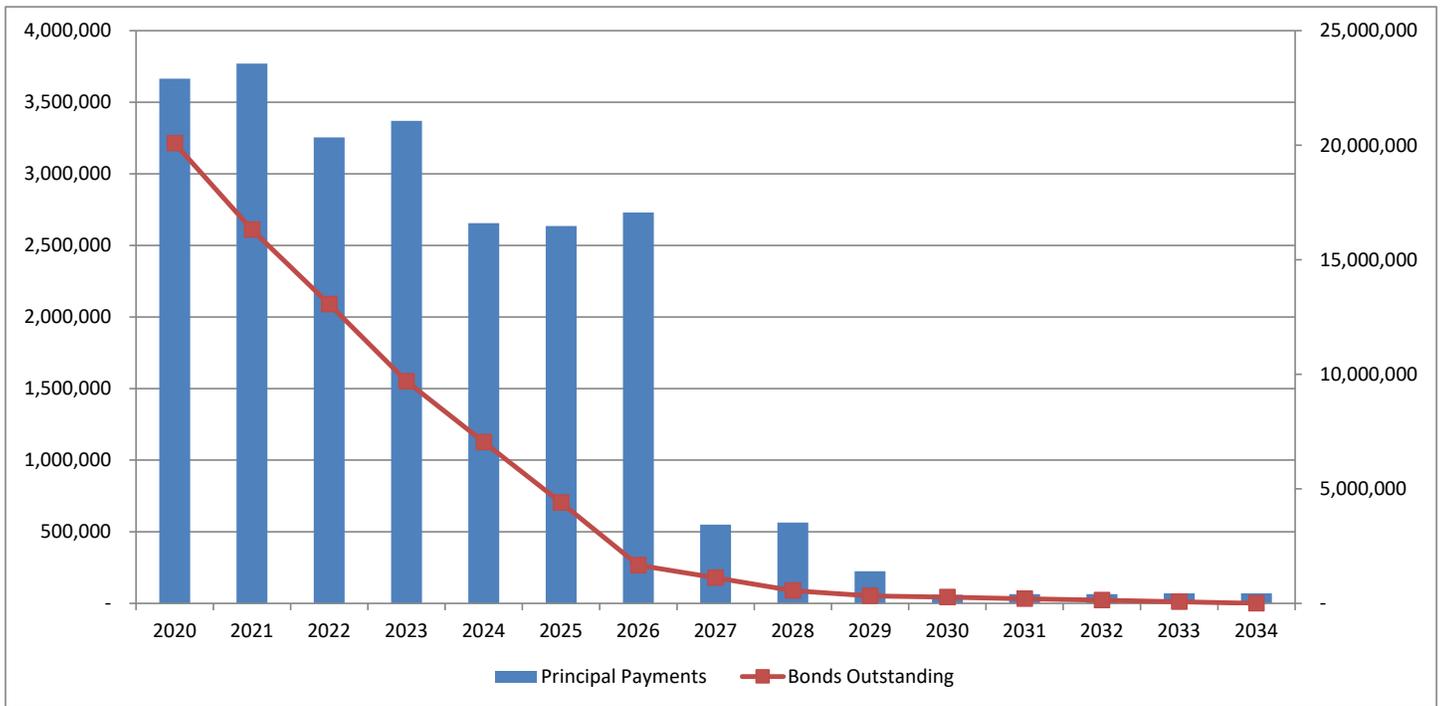
Fund 361 - G.O. Revenue Refunding Bonds, Series 2009A & 2010C

Account Number			Account Description	Actual 2017	Actual 2018	Year-to-Date 2019	Budget 2019	Budget 2020
Fund	Department	Object						
Revenues								
361	47000	34407	SEWER AVAILABILITY + CONNECTION CHARGES	\$ 2,526,404	\$ 2,973,952	\$ 3,714,291	\$ 1,403,600	\$ 1,428,500
361	47000	36100	SPECIAL ASSESSMENTS	13,716	159,042	90,214	62,113	60,137
361	47000	36210	INVESTMENT EARNINGS	110,191	170,925	-	-	-
361	47000	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(45,813)	(49,119)	-	-	-
361	47000	39200	TRANSFERS IN	106,180	166,790	166,790	166,790	85,728
TOTAL				2,710,678	3,421,590	3,971,295	1,632,503	1,574,365
Expenditures								
361	47000	510	LAND ACQUISITION / EASEMENTS	4,632	-	-	-	-
361	47000	601	PRINCIPAL	-	-	2,956,800	1,420,800	1,494,400
361	47000	602	INTEREST	613,969	561,670	511,686	511,686	373,792
361	47000	620	FISCAL AGENT FEE'S	991	805	38,530	1,500	1,500
361	47000	650	DEBT SERVICE AMORTIZATION'S	(50,485)	(50,484)	-	(50,484)	(50,484)
361	47000	750	TRANSFER OUT - CAPITAL ASSETS	40,830	-	-	-	-
TOTAL				609,937	511,992	3,507,016	1,883,502	1,819,208
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 2,100,741	\$ 2,909,598	\$ 464,279	\$ (250,999)	\$ (244,843)



City of Otsego
 Debt Service Fund Budget - 2020
 Summary of Bonds Outstanding

Description of Bond Issue	Maturity Date	Original Issue Amount	Balance Due 12/31/2019	2020 Principal Payment	Balance Due 12/31/2020
Improvement Bonds					
2010B General Obligation Improvement Refunding	12/1/2021	\$ 3,705,000	\$ 950,000	\$ 470,000	\$ 480,000
2010D General Obligation Improvement Refunding	2/1/2028	1,220,000	890,000	85,000	805,000
2011A General Obligation Improvement Refunding	2/1/2028	4,640,000	2,765,000	400,000	2,365,000
2012A General Obligation Improvement Refunding	12/1/2021	1,400,000	400,000	205,000	195,000
2018A General Obligation Improvement	2/1/2034	2,305,000	2,305,000	170,000	2,135,000
<i>Subtotal</i>		<u>13,270,000</u>	<u>7,310,000</u>	<u>1,330,000</u>	<u>5,980,000</u>
Revenue Bonds					
2010C General Obligation Revenue Refunding	12/1/2026	21,300,000	12,915,000	2,335,000	10,580,000
2019A General Obligation Revenue Refunding	12/1/2026	3,525,000	3,525,000	-	3,525,000
<i>Subtotal</i>		<u>24,825,000</u>	<u>16,440,000</u>	<u>2,335,000</u>	<u>14,105,000</u>
Grand Total		<u>\$ 38,095,000</u>	<u>\$ 23,750,000</u>	<u>\$ 3,665,000</u>	<u>\$ 20,085,000</u>





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2020 Special Revenue Funds Budget

Economic Development Revolving - This fund was established to provide for economic development subsidies and loans to be provided to business entities in the City through the City's Economic Development Authority (EDA).

Tax Increment District No. 1; Great River Centre - This fund was established to account for the collection of tax increment generated revenue for parcels within the District. The District encompasses two parcels in the Great River Centre commercial and industrial area. The increment generated is used for specific economic development incentives within the District.

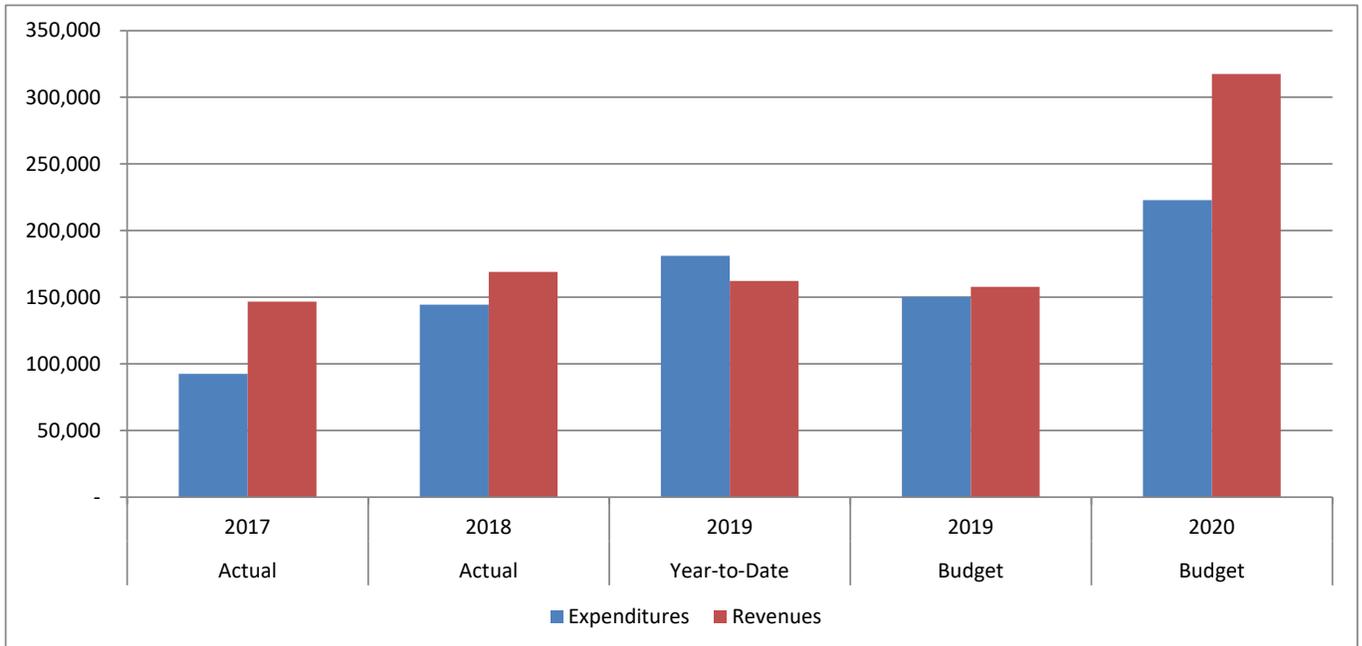
Tax Increment District No. 2; Riverview Landing - This fund was established to account for the collection of tax increment generated revenue for parcels within the District. The District is a housing district and is located in the Waterfront East development area. The increment generated is used to provide 20% of the residential units to persons or families of low and moderate income.





City of Otsego
Special Revenue Fund Budget - 2020
Revenue & Expenditure Summary

Description	Actual 2017	Actual 2018	Year-to-Date 2019	Budget 2019	Budget 2020
Revenues					
Property Taxes	\$ 81,385	\$ 65,546	\$ 60,816	\$ 60,816	\$ 56,491
Tax Increments	-	96,938	97,419	96,938	261,020
Charges for Services	61,323	-	3,975	-	-
Investment Earnings	3,946	6,593	-	-	-
<i>Subtotal</i>	<u>146,654</u>	<u>169,077</u>	<u>162,210</u>	<u>157,754</u>	<u>317,511</u>
Expenditures					
Personal Services	-	476	-	-	1,000
Services & Other Charges	92,520	144,388	181,117	150,311	222,788
<i>Subtotal</i>	<u>92,520</u>	<u>144,865</u>	<u>181,117</u>	<u>150,311</u>	<u>223,788</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 54,133</u>	<u>\$ 24,213</u>	<u>\$ (18,906)</u>	<u>\$ 7,443</u>	<u>\$ 93,723</u>





Fund 225 - Above Standard Street Lighting District

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget	
Fund	Department	Object		2017	2018	2019	2019	2020	
Revenues									
	225	43160	34320	STREET LIGHT CHARGES	\$ 9,313	\$ -	\$ 3,975	\$ -	\$ -
	225	43160	31900	PENALTIES & INTEREST	2,010	-	-	-	-
TOTAL CHARGES FOR SERVICES					11,323	-	3,975	-	-
	225	43160	36210	INVESTMENT EARNINGS	1,911	1,815	-	-	-
	225	43160	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(794)	(522)	-	-	-
TOTAL INVESTMENT INTEREST					1,117	1,293	-	-	-
TOTAL REVENUES					12,440	1,293	3,975	-	-
Expenditures									
	225	43160	322	UTILITIES	10,384	-	-	-	-
	225	43160	390	CONTRACTED SERVICES	-	35,000	31,800	-	-
TOTAL - SERVICES & OTHER CHARGES					10,384	35,000	31,800	-	-
TOTAL EXPENDITURES					10,384	35,000	31,800	-	-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ 2,056	\$ (33,707)	\$ (27,825)	\$ -	\$ -



Fund 255 - Economic Development Revolving

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget	
Fund	Department	Object		2017	2018	2019	2019	2020	
Revenues									
	255	46580	31010	CURRENT AD VALOREM TAXES	\$ 81,385	\$ 65,546	\$ 60,816	\$ 60,816	\$ 56,491
TOTAL TAXES					81,385	65,546	60,816	60,816	56,491
	255	46580	39510	ISSUER'S FEE	50,000	-	-	-	-
TOTAL CHARGES FOR SERVICES					50,000	-	-	-	-
	255	46580	36210	INVESTMENT EARNINGS	4,843	7,437	-	-	-
	255	46580	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(2,014)	(2,137)	-	-	-
TOTAL INVESTMENT INTEREST					2,829	5,300	-	-	-
TOTAL REVENUES					134,214	70,846	60,816	60,816	56,491
Expenditures									
	255	46580	339	DEVELOPMENT INCENTIVES	81,237	63,302	60,039	60,816	56,491
TOTAL - SERVICES & OTHER CHARGES					81,237	63,302	60,039	60,816	56,491
TOTAL EXPENDITURES					81,237	63,302	60,039	60,816	56,491
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ 52,977	\$ 7,544	\$ 777	\$ -	\$ -



Fund 261 - Tax Increment District No. 1 (Great River Centre)

Account Number			Account Description	Actual 2017	Actual 2018	Year-to-Date 2019	Budget 2019	Budget 2020	
Fund	Department	Object							
Revenues									
	261	46580	31050	TAX INCREMENTS	\$ -	\$ 96,938	\$ 97,419	\$ 96,938	\$ 97,419
TOTAL TAXES					-	96,938	97,419	96,938	97,419
TOTAL REVENUES					-	96,938	97,419	96,938	97,419
Expenditures									
	261	46580	119	PAYROLL ALLOCATION	-	476	-	-	500
TOTAL - PERSONAL SERVICES					-	476	-	-	500
	261	46580	301	LEGAL SERVICES	500	-	-	-	-
	261	46580	339	DEVELOPMENT INCENTIVES	-	43,622	87,461	87,245	87,677
	261	46580	350	PRINT & PUBLISHING	-	144	51	250	250
	261	46580	390	CONTRACTED SERVICES	400	1,920	857	2,000	2,250
TOTAL - SERVICES & OTHER CHARGES					900	45,686	88,369	89,495	90,177
TOTAL EXPENDITURES					900	46,162	88,369	89,495	90,677
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ (900)	\$ 50,776	\$ 9,050	\$ 7,443	\$ 6,742



Fund 262 - Tax Increment District No. 3 (Guardian Angels Riverview Landing)

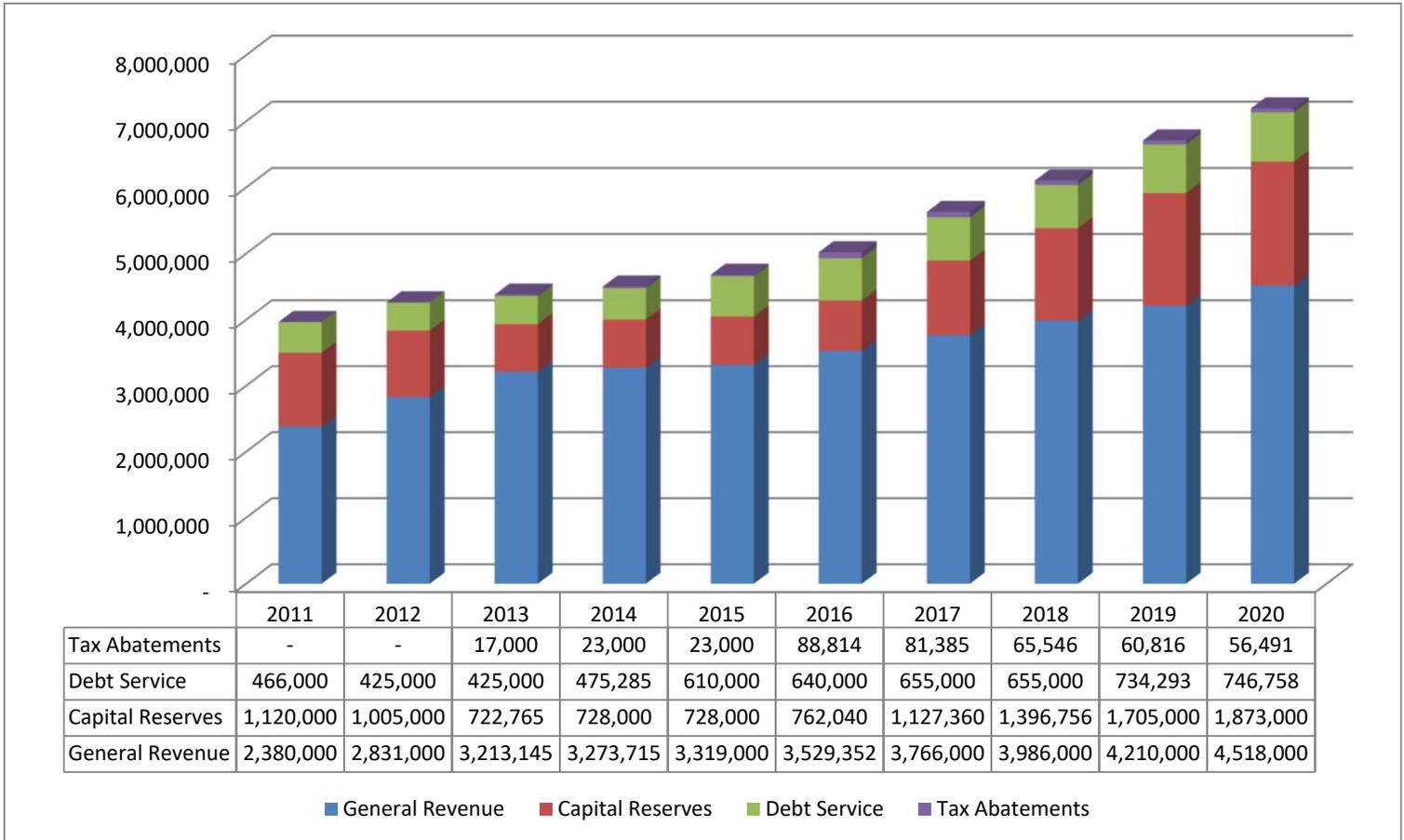
Account Number			Account Description	Actual 2017	Actual 2018	Year-to-Date 2019	Budget 2019	Budget 2020	
Fund	Department	Object							
Revenues									
	262	46580	31050	TAX INCREMENTS	\$ -	\$ -	\$ -	\$ -	\$ 163,601
TOTAL TAXES					-	-	-	-	163,601
				TOTAL REVENUES	-	-	-	-	163,601
Expenditures									
	262	46580	119	PAYROLL ALLOCATION	-	-	-	-	500
TOTAL - PERSONAL SERVICES					-	-	-	-	500
	262	46580	339	DEVELOPMENT INCENTIVES	-	-	-	-	73,620
	262	46580	350	PRINT & PUBLISHING	-	-	51	-	250
	262	46580	390	CONTRACTED SERVICES	-	400	857	-	2,250
TOTAL - SERVICES & OTHER CHARGES					-	400	908	-	76,120
				TOTAL EXPENDITURES	-	400	908	-	76,620
				EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (400)	\$ (908)	\$ -	\$ 86,981

Supplementary Information

The following charts are presented as a supplement to the budgetary information presented within this document. The charts focus around current and historical information related to property tax levies, tax rates and property values.



COMPONENTS OF CITY PROPERTY TAX LEVY



The stacked bar graph above shows the total amount of property taxes levied upon taxpayers within the City of Otsego for each respective year. Each color of the bar indicates a different purpose for the property taxes, and are shortly described below:

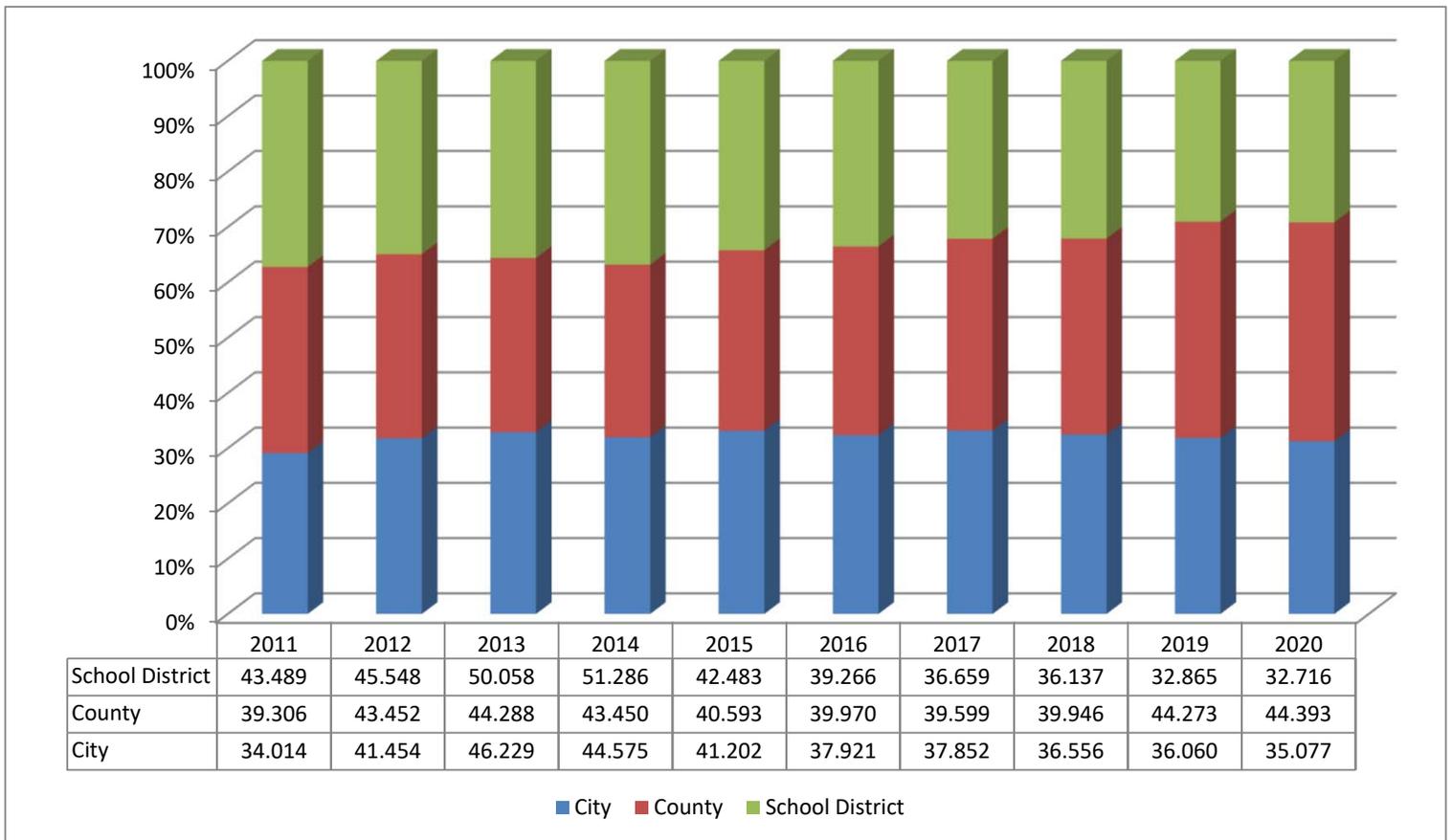
General Revenue - Provides the resources for the day-to-day operations of the General Fund, which is the primary operating fund within the City. Many of the operations in this fund are not funded through user charges or fees, and therefore the resources for them needs to come from the tax base a whole.

Debt Service - Provides for the resources necessary to repay long term debt issues. These debt issues are for a finite period of time, and typically fluctuate in amounts on an annual basis. These debt issues were necessary to provide for immediate financing of public buildings and infrastructure needs throughout the City.

Capital Reserves - Provides for the resources necessary to fund current and long-term capital needs of the City. The ongoing uses of these resources include: street maintenance & reconstruction; trail maintenance; stormwater system maintenance; replacement of City vehicles & equipment; and maintenance of the City's parks equipment, such as playgrounds. The long term component of this levy is for accumulating resources to build a future fire department building within the City.

Tax Abatements - Provides for the resources to provide economic development assistance necessary to retain and attract commercial business within the City.

PROPERTY TAX RATES

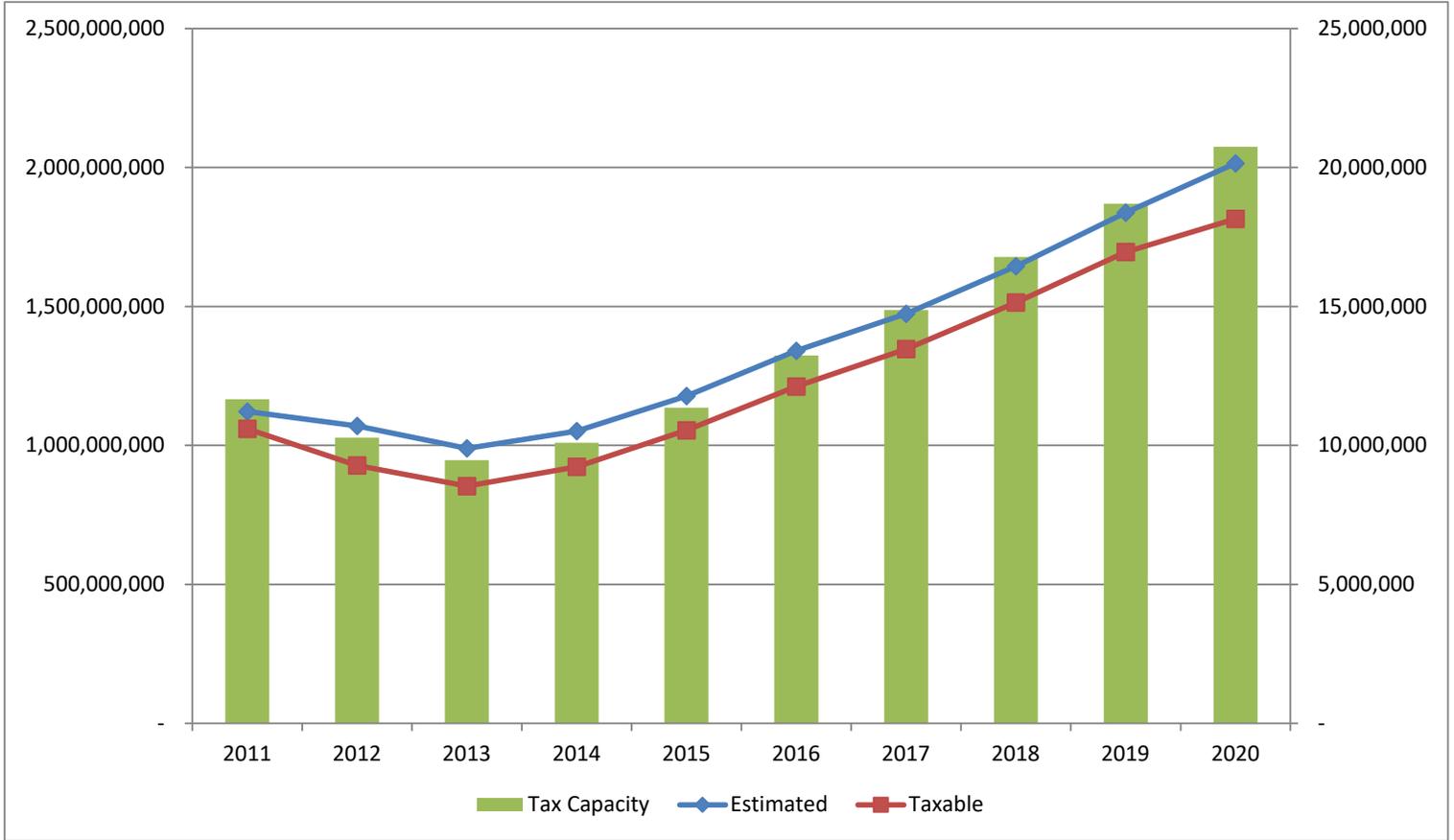


Although each property within the City of Otsego only receives one property tax bill, there are actually three separate entities that comprise that total property tax bill. The stacked bar graph above illustrates the three separate taxing agencies within the City, and their portion of the overall tax rate within the City.

The school district information provided in this chart is representative of the Elk River School District (#728). That district covers the largest land area within the City, and for simplicity reasons, is the only district shown. The school district information does not include the referendum market value (RMV) portion of the tax rate as this rate is not quite the same when comparing to net tax capacity rates.

Once the referendum market value (RMV) portion of the tax rate is included, the tax bill for the median value residential property in Otsego will distribute approximately 40% to the School District, 33% to Wright County, and 27% to the City of Otsego.

MARKET VALUES & TAX CAPACITY

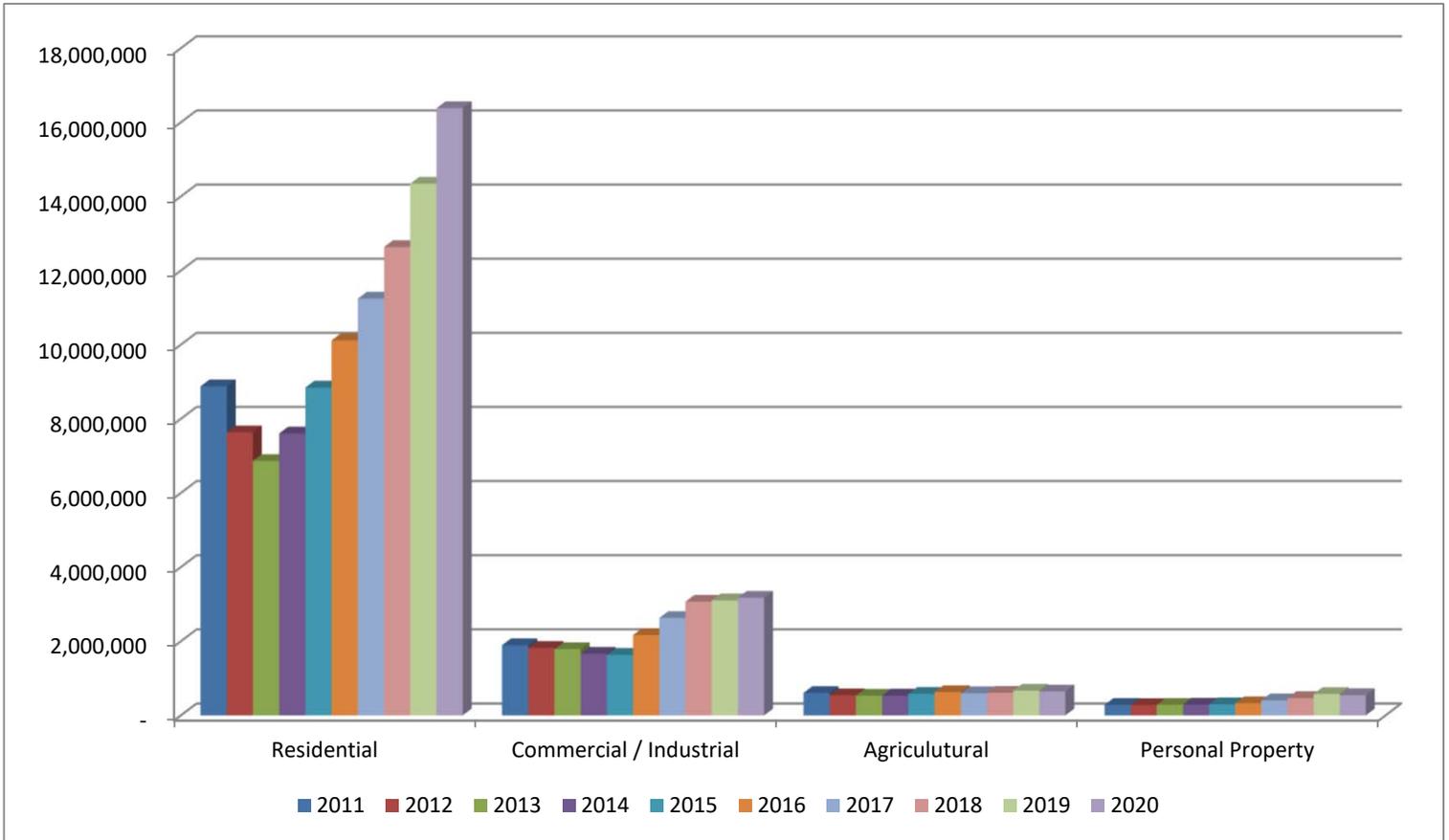


The chart above is illustrating the changes in market values of property within the City of Otsego. Estimated market value reflects the estimated fair market value for a property on the open market. This value is determined by the Wright County Assessor. Taxable market value is the basis for determining a certain property's tax capacity, which is a major portion of the equation in determining the actual amount of property taxes on your property.

For taxes payable in 2020, taxable market value is 90.09% of estimated market value.

The chart above is also illustrating the changes in tax capacities of property within the City of Otsego. Total tax capacity is determined by taking the taxable market value multiplied by the class rate for each respective property class within the City, and summing them all together for a total.

TAX CAPACITY COMPONENTS



The chart above is illustrating the portion of tax capacity for each respective property class within the City of Otsego.

A property's tax capacity is multiplied by the tax rate for each taxing authority which determines the amount of tax owed. For taxes payable in 2020, residential properties will absorb 78.96% of the City portion of property taxes.

2020 - 2029 Capital Improvement Plan

The City has developed a ten-year Capital Improvement Plan (CIP). The CIP identifies capital projects and equipment purchases as well as the proposed financing source for such expenditures.

Inclusion of a project or piece of equipment does not commit final approval by the City Council, rather it directs staff to plan towards and gather necessary information for an educated final approval on each respective item. Each individual item is planned, researched and brought back to City Council for final approval when the respective project or equipment purchase is ready to move forward.



City of Otsego, Minnesota
Capital Improvement Plan
 2020 thru 2029

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management													
Street Maintenance - 2020	STREET-20-01	n/a	471,610										471,610
Street Maintenance - 2021	STREET-21-01	n/a		749,703									749,703
Reconstruct - Heritage Hills	STREET-21-02	n/a		715,582									715,582
Overlay - Kadler (CSAH 39 to 101st)	STREET-21-03	n/a		73,526									73,526
Street Maintenance - 2022	STREET-22-01	n/a			1,007,627								1,007,627
Reconstruct - Walesch Estates / O'Day Acres	STREET-22-02	n/a			1,626,298								1,626,298
Street Maintenance - 2023	STREET-23-01	n/a				1,341,590							1,341,590
Reconstruct - Vasseur's Oak Grove 3rd	STREET-23-02	n/a				654,226							654,226
Street Maintenance - 2024	STREET-24-01	n/a					1,137,555						1,137,555
Street Maintenance - 2025	STREET-25-01	n/a						595,351					595,351
Overlay - Country Ridge	STREET-25-02	n/a						505,049					505,049
Street Maintenance - 2026	STREET-26-01	n/a							939,274				939,274
Overlay - Mississippi Parkwood	STREET-26-02	n/a							246,116				246,116
Street Maintenance - 2027	STREET-27-01	n/a								1,509,492			1,509,492
Reclaim - Hall's Addition	STREET-27-02	n/a								742,464			742,464
Reclaim - Deefield Acres / Hidden Valley	STREET-27-03	n/a								170,886			170,886
Street Maintenance - 2028	STREET-28-01	n/a									430,149		430,149
Overlay - I94 Industrial Park	STREET-28-02	n/a									230,066		230,066
Street Maintenance - 2029	STREET-29-01	n/a										691,294	691,294
Reclaim - Vasseur's Oak Grove 1st/2nd	STREET-29-02	n/a										529,926	529,926
201 - Pavement Management Total			471,610	1,538,811	2,633,925	1,995,816	1,137,555	1,100,400	1,185,390	2,422,842	660,215	1,221,220	14,367,784
202 - Trail Management													
Trail Maintenance	PARK-2020-01	n/a	32,000										32,000
Trail Maintenance	PARK-2021-01	n/a		33,000									33,000

Source	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Trail Maintenance	PARK-2022-01	n/a			34,000								34,000
Trail Maintenance	PARK-2023-01	n/a				35,000							35,000
Trail Maintenance	PARK-2024-01	n/a					36,000						36,000
Trail Maintenance	PARK-2025-01	n/a						37,000					37,000
Trail Maintenance	PARK-2026-01	n/a							38,000				38,000
Trail Maintenance	PARK-2027-01	n/a								39,000			39,000
Trail Maintenance	PARK-2028-01	n/a									40,000		40,000
Trail Maintenance	PARK-2029-01	n/a										41,000	41,000
202 - Trail Management Total			32,000	33,000	34,000	35,000	36,000	37,000	38,000	39,000	40,000	41,000	365,000

203 - Park Development

Splash Pad Improvements - Prairie Park	PARK-2020-02	n/a	80,000										80,000
Pickleball Courts - Prairie Park	PARK-2020-03	n/a	160,000										160,000
Dog Park Expansion - Prairie Park	PARK-2020-04	n/a	10,000										10,000
Ashwood Neighborhood Park	PARK-2021-02	n/a		10,000	640,000								650,000
Wilson Preserve - Boardwalk	PARK-2021-03	n/a		35,000									35,000
Carrick's Waterfront - Landscape Improvements	PARK-2021-04	n/a		35,000									35,000
Ballfields Complex - Prairie Park	PARK-2022-02	n/a			174,420	677,147	155,040						1,006,607
Concessions & Restrooms - Prairie Park	PARK-2025-02	n/a						240,000					240,000
Shelter - Prairie Park	PARK-2026-02	n/a							65,000				65,000
Ballfield & Soccer Lighting - Prairie Park	PARK-2027-02	n/a								1,500,000			1,500,000
203 - Park Development Total			250,000	80,000	814,420	677,147	155,040	240,000	65,000	1,500,000			3,781,607

205 - Park Capital Equipment

Playground Replacement - Prairie Park	PARK-2023-02	n/a				240,000							240,000
Playground Replacement - School Knoll Park	PARK-2023-03	n/a				75,000							75,000
Playground Replacement - Lily Pond	PARK-2029-02	n/a										102,000	102,000
Playground Replacement - Future (2030-2042)	PARK-2029-03	n/a										843,055	843,055
205 - Park Capital Equipment Total						315,000						945,055	1,260,055

206 - Capital Equipment Revolving

Single Axle Roll-Off Truck	FLEET-20-01	n/a	272,000										272,000
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Source	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
3/4 Ton Extended Cab Pickup	FLEET-20-02	n/a	40,000										40,000
Compact SUV	FLEET-20-03	n/a	25,054										25,054
Aluminum Tandem Axle Trailer	FLEET-20-04	n/a	10,000										10,000
Floor Scrubbing Machine	FLEET-20-05	n/a	23,500										23,500
Forced Air Debris Blower	FLEET-20-06	n/a	8,000										8,000
Tractor Mounted Snow Blower	FLEET-20-07	n/a	15,500										15,500
Hydraulic Shouldering Machine	FLEET-20-08	n/a	9,300										9,300
2021-2029 Future Fleet Purchases	FLEET-21-29	n/a		361,500	208,400	255,360	422,695	386,800	669,000	362,994	398,210	472,800	3,537,759
206 - Capital Equipment Revolving Total			403,354	361,500	208,400	255,360	422,695	386,800	669,000	362,994	398,210	472,800	3,941,113

209 - Collector Streets

Overlay - Page Ave (78th to 85th)	STREET-20-02	n/a	226,352										226,352
Overlay - 78th Street (Page to 76th)	STREET-20-03	n/a	107,049										107,049
Overlay - Queens Avenue (CSAH 36 to 59th)	STREET-21-04	n/a		100,958									100,958
Overlay - 78th Street (Page to Quaday)	STREET-24-02	n/a					374,858						374,858
Reconstruct - Queens Avenue (CSAH 36 to 60th)	STREET-29-03	n/a										1,648,693	1,648,693
209 - Collector Streets Total			333,401	100,958			374,858					1,648,693	2,457,910

414 - Capital Improvements

Roundabout Landscaping	BLDG-2020-02	n/a	57,540										57,540
Server System Replacement	IT-2020-01	n/a	50,000										50,000
CSAH 38 & CSAH 19 - Local Share	STREET-20-04	n/a	532,653										532,653
CSAH 39 & CSAH 42 - Local Share	STREET-20-05	n/a	1,800,634										1,800,634
Parkview Avenue & 88th Street	STREET-20-06	n/a	791,171										791,171
Signal Light Painting	STREET-21-05	n/a		33,330									33,330
CSAH 37 - Local Share	STREET-22-03	n/a			87,338								87,338
Signal Light Painting	STREET-23-03	n/a				30,060							30,060
414 - Capital Improvements Total			3,231,998	33,330	87,338	30,060							3,382,726

439 - Building & Property Maintenance

Public Works Building - Trench Drain Repairs	BLDG-2020-01	n/a	32,100										32,100
ADA Transition Plan	BLDG-2020-03	n/a	13,600										13,600
City Hall - Carpet Replacement	BLDG-2021-01	n/a		14,276									14,276
Security Camera Systems	IT-2027-01	n/a								20,000			20,000

Source	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Automated Entry & Security Systems	IT-2027-02	n/a								30,000			30,000
Audio/Visual Systems - Council Chambers	IT-2029-01	n/a										150,000	150,000
)- Building & Property Maintenance Total			45,700	14,276						50,000		150,000	259,976
601 - Water Utility													
Well #9 - New Municipal Well	601-2020-01	n/a	800,000										800,000
Water Tower #2 Reconditioning	601-2020-02	n/a	951,500										951,500
Water Tower #4	601-2021-01	n/a	300,000	6,300,000									6,600,000
Well #3 Improvements	601-2021-02	n/a		120,000									120,000
Well #2 Improvements	601-2022-01	n/a			60,000								60,000
East & West System Connection	601-2023-01	n/a		50,000	200,000	5,232,500							5,482,500
Well #10 - New Municipal Well	601-2023-02	n/a			200,000	1,300,000							1,500,000
Well #8 Improvements	601-2025-01	n/a						120,000					120,000
Well #6 Improvements	601-2026-01	n/a							70,000				70,000
Well #5 Improvements	601-2027-01	n/a								70,000			70,000
Well #7 Improvements	601-2028-01	n/a									70,000		70,000
Water Tower #3 Reconditioning	601-2028-02	n/a								27,000	1,750,000		1,777,000
Water Treatment - Well House #4	601-2029-01	n/a										3,000,000	3,000,000
Water Treatment - Well House #3	601-2029-02	n/a										3,000,000	3,000,000
Water Treatment - Well House #2	601-2029-03	n/a										9,000,000	9,000,000
Water Treatment - Well House #1	601-2029-04	n/a										9,000,000	9,000,000
CSAH 38 & CSAH 19 - Local Share	STREET-20-04	n/a	254,288										254,288
601 - Water Utility Total			2,305,788	6,470,000	460,000	6,532,500		120,000	70,000	97,000	1,820,000	24,000,000	41,875,288
602 - Sanitary Sewer Utility													
East WWTF - Dewatering & Chemical Stabilization	602-2020-01	n/a	13,088,600										13,088,600
Lift Station #7 - Construction	602-2020-02	n/a	339,513										339,513
Lift Station #3 - Pump Replacement	602-2021-01	n/a		45,000									45,000
West WWTF Liquids Capacity Expansion	602-2024-01	n/a				2,500,000	25,000,000						27,500,000
Lift Station - W2 District	602-2026-01	n/a						100,000	800,000				900,000
602 - Sanitary Sewer Utility Total			13,428,113	45,000		2,500,000	25,000,000	100,000	800,000				41,873,113
GRAND TOTAL			20,501,964	8,676,875	4,238,083	12,340,883	27,126,148	1,984,200	2,827,390	4,471,836	2,918,425	28,478,768	113,564,572

City of Otsego, Minnesota
Capital Improvement Plan
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PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property													
Public Works Building - Trench Drain Repairs	<i>BLDG-2020-01</i>	<i>n/a</i>	32,100										32,100
Roundabout Landscaping	<i>BLDG-2020-02</i>	<i>n/a</i>	57,540										57,540
ADA Transition Plan	<i>BLDG-2020-03</i>	<i>n/a</i>	13,600										13,600
City Hall - Carpet Replacement	<i>BLDG-2021-01</i>	<i>n/a</i>		14,276									14,276
City Buildings & Property Total			103,240	14,276									117,516
GRAND TOTAL			103,240	14,276									117,516

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	BLDG-2020-01
Project Name	Public Works Building - Trench Drain Repairs

Type City Buildings & Property **Department** City Buildings & Property
Useful Life **Contact** Street Operations Manager
Category City Buildings & Property **Priority** n/a



Description	Total Project Cost: \$32,100
Repairs to the cold storage trench drain system.	

Justification
 The trench drain in the cold storage portion of the Public Works facility is in need of replacement. There are several sections where the drain has completely collapsed and staff has had to cover the sections with sheets of plate steel to avoid vehicles dropping into the drain. There are other sections that are nearing this condition as well.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property	32,100										32,100
Total	32,100										32,100

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance	32,100										32,100
Total	32,100										32,100

Capital Improvement Plan

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City of Otsego, Minnesota

Project #	BLDG-2020-02
Project Name	Roundabout Landscaping

Type	City Buildings & Property	Department	City Buildings & Property
Useful Life		Contact	Park & Recreation Director
Category	City Buildings & Property	Priority	n/a

Description	Total Project Cost: \$57,540
<p>Install landscaping within the center portion of roundabouts located at:</p> <ul style="list-style-type: none"> - CSAH 38 and Odean Avenue - CSAH 38 and Oakwood Avenue (CR137) - 85th Street and Nashua Avenue - 85th Street and Maciver Avenue 	

Justification
<p>Recent Wright County and City of Otsego street improvement projects have created roundabouts at numerous locations throughout the City.</p> <p>One of the City's Strategic Planning Visions is to be: a distinctive, connected community known for its beauty and natural resources.</p> <p>The center portion of the roundabouts creates an opportunity to beautify the streetscapes with landscaping.</p> <p>City staff has developed a number of landscape design options, and has obtained quotes for said work. The proposed landscaping would be mostly maintenance free plantings, and could possibly including native style grasses and flowers.</p> <p>The amount included within this CIP item includes both landscaping materials and contracted labor. The cost to complete the landscaping could be approximately 50% less if City staff were to complete the work.</p>

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property	57,540										57,540
Total	57,540										57,540

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements	57,540										57,540
Total	57,540										57,540

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	BLDG-2020-03
Project Name	ADA Transition Plan

Type	City Buildings & Property	Department	City Buildings & Property
Useful Life		Contact	Park & Recreation Director
Category	City Buildings & Property	Priority	n/a

Description	Total Project Cost: \$13,600
Developing and implementing a ADA transition plan for the parks and municipal buildings and parking lots.	

Justification
Staff met with the League of Minnesota Cities Loss Control Specialist to review current ADA compliance within the City's parks. During the meeting, several areas of concern were identified as not being compliant. The League advised staff that there are consultants available that specialize in the areas of ADA accessibility as it relates to parks, buildings, and parking lots.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property	13,600										13,600
Total	13,600										13,600

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance	13,600										13,600
Total	13,600										13,600

Capital Improvement Plan

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City of Otsego, Minnesota

Project #	BLDG-2021-01
Project Name	City Hall - Carpet Replacement

Type	City Buildings & Property	Department	City Buildings & Property
Useful Life		Contact	Street Operations Manager
Category	City Buildings & Property	Priority	n/a

Description	Total Project Cost: \$14,276
Carpet replacement at City Hall for all areas currently carpeted.	

Justification
The City Hall buildout was completed in 2012, and has housed City offices since then. Employee offices and the primary conference room are located on the second floor of City Hall. The carpeting is beginning to show wear and tear, and also has incurred staining in certain areas.
This item is a new addition to the Capital Improvement Plan (CIP) and will be monitored by City staff for future recommended replacement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property		14,276									14,276
Total		14,276									14,276

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance		14,276									14,276
Total		14,276									14,276

City of Otsego, Minnesota
Capital Improvement Plan
 2020 thru 2029

PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Fleet													
Single Axle Roll-Off Truck		FLEET-20-01 n/a	272,000										272,000
3/4 Ton Extended Cab Pickup		FLEET-20-02 n/a	40,000										40,000
Compact SUV		FLEET-20-03 n/a	25,054										25,054
Aluminum Tandem Axle Trailer		FLEET-20-04 n/a	10,000										10,000
Floor Scrubbing Machine		FLEET-20-05 n/a	23,500										23,500
Forced Air Debris Blower		FLEET-20-06 n/a	8,000										8,000
Tractor Mounted Snow Blower		FLEET-20-07 n/a	15,500										15,500
Hydraulic Shouldering Machine		FLEET-20-08 n/a	9,300										9,300
2021-2029 Future Fleet Purchases		FLEET-21-29 n/a		361,500	208,400	255,360	422,695	386,800	669,000	362,994	398,210	472,800	3,537,759
		Fleet Total	403,354	361,500	208,400	255,360	422,695	386,800	669,000	362,994	398,210	472,800	3,941,113
GRAND TOTAL			403,354	361,500	208,400	255,360	422,695	386,800	669,000	362,994	398,210	472,800	3,941,113

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	FLEET-20-01
Project Name	Single Axle Roll-Off Truck

Type Vehicles	Department Fleet
Useful Life	Contact Street Operations Manager
Category Vehicles	Priority n/a



Description	Total Project Cost: \$272,000
Single-axle dump truck equipped with a roll-off style chassis with dump body, plow equipment and anti-icing equipment.	

Justification
#15 is a 2003 Sterling single-axle dump truck and plow. This truck is also used at the department's water truck throughout the summer.
Staff is recommending that this truck be replaced with a roll-off style chassis because we have seen how useful the truck can be with the purchase of our first roll-off truck in 2016. This truck is being recommended to be outfitted with a dump body, plow equipment and anti-icing equipment. The addition of the anti-icing equipment will almost double the amount of pre-treating that we can do ahead of snow events and we have seen sizable reductions in the amount of salt needed after we do pre-treating of streets. The addition of another roll-off chassis is also needed as the HotBox unit is typically on our 2016 roll-off chassis much of the summer for blacktop patching and the addition of another similar chassis would be more economical.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Vehicles	272,000										272,000
Total	272,000										272,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
206 - Capital Equipment Revolving	272,000										272,000
Total	272,000										272,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	FLEET-20-05
Project Name	Floor Scrubbing Machine

Type Equipment	Department Fleet
Useful Life	Contact Street Operations Manager
Category Equipment	Priority n/a



Description	Total Project Cost: \$23,500
Purchase of a new small, driver operated floor scrubber that can be used to clean the shop floor.	
This is an addition to the City's fleet.	

Justification
Currently when the shop is cleaned, staff needs to remove all of the equipment from the shop and use the large Elgin sweeper which creates a lot of dust and is very inefficient. The Karcher model would allow a single employee to make rounds through the shop, in between equipment and the machine is narrow enough to go through doorways into most of our storage rooms as well. This machine will save staff significant time in housekeeping operations and assist in keeping a clean and tidy work area.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment	23,500										23,500
Total	23,500										23,500

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
206 - Capital Equipment Revolving	23,500										23,500
Total	23,500										23,500

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	FLEET-20-08
Project Name	Hydraulic Shouldering Machine



Type	Equipment	Department	Fleet
Useful Life		Contact	Street Operations Manager
Category	Equipment	Priority	n/a

Description	Total Project Cost: \$9,300
Purchase of a shouldering machine that is an implement that goes on the rear of one of the City's large dump trucks that allows staff to apply class 5 or other shoulder materials to road shoulders. This model has the capability to discharge materials out of either side of the truck which makes it very useful for different applications.	
This is an addition to the City's fleet.	

Justification
The City's current shouldering machine has reached it's useful life and is need of replacement. Many of the components are worn out and staff is constantly making repairs to the machine while it is being used. The chain, bearings and conveyor are all in a state of disrepair and we are being forced to get by shouldering at this point with our salt/sand spreaders. The class 5 and other shouldering materials are quite hard on that equipment and therefor staff would like to replace the old model with the HTC 1800 Hydraulic Shouldering Machine.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment	9,300										9,300
Total	9,300										9,300

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
206 - Capital Equipment Revolving	9,300										9,300
Total	9,300										9,300

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PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Information Technology													
Server System Replacement	IT-2020-01	n/a	50,000										50,000
Security Camera Systems	IT-2027-01	n/a								20,000			20,000
Automated Entry & Security Systems	IT-2027-02	n/a								30,000			30,000
Audio/Visual Systems - Council Chambers	IT-2029-01	n/a										150,000	150,000
Information Technology Total			50,000							50,000		150,000	250,000
GRAND TOTAL			50,000							50,000		150,000	250,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	IT-2020-01
Project Name	Server System Replacement

Type Information Technology	Department Information Technology
Useful Life	Contact City Administrator
Category Information Technology	Priority n/a

Description	Total Project Cost: \$50,000
Replacement of the City's server equipment.	

Justification

The current system was purchased in 2015. The estimated useful life of such a system is typically in the 5-7 year range. Such systems are constantly in use, not only when users are on the computers. In the instance where a server system fails, the City is at risk of data loss as well as not being able to operate in an appropriate manner.

City staff has worked with an appropriate vendor, and has a preliminary quote for equipment and labor in the amount of \$32,736. The budget amount has been left at \$50,000 which has long been used as an estimate to provide a contingency.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Information Technology	50,000										50,000
Total	50,000										50,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements	50,000										50,000
Total	50,000										50,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	IT-2027-01
Project Name	Security Camera Systems

Type Information Technology	Department Information Technology
Useful Life	Contact City Administrator
Category Information Technology	Priority n/a

Description	Total Project Cost: \$20,000
Replacement and upgrade of the security camera systems at City facilities.	

Justification
Long Term Placeholder
Current systems were installed in Fall 2016.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property								20,000			20,000
Total								20,000			20,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance								20,000			20,000
Total								20,000			20,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	IT-2027-02
Project Name	Automated Entry & Security Systems

Type Information Technology	Department Information Technology
Useful Life	Contact City Administrator
Category Information Technology	Priority n/a

Description	Total Project Cost: \$30,000
Replacement and upgrade of the automated entry and security systems at City facilities.	

Justification
Long Term Placeholder
Current systems were installed in Fall 2016.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
City Buildings & Property								30,000			30,000
Total								30,000			30,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance								30,000			30,000
Total								30,000			30,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	IT-2029-01
Project Name	Audio/Visual Systems - Council Chambers

Type Information Technology	Department Information Technology
Useful Life	Contact City Administrator
Category Information Technology	Priority n/a

Description	Total Project Cost: \$150,000
Replacement and upgrade of the audio and visual control system within the Council Chambers.	

Justification
Long Term Placeholder
Current systems were installed in Fall 2018.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Information Technology										150,000	150,000
Total										150,000	150,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
439 - Building & Property Maintenance										150,000	150,000
Total										150,000	150,000

City of Otsego, Minnesota
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PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation													
Trail Maintenance	PARK-2020-01	n/a	32,000										32,000
Splash Pad Improvements - Prairie Park	PARK-2020-02	n/a	80,000										80,000
Pickleball Courts - Prairie Park	PARK-2020-03	n/a	160,000										160,000
Dog Park Expansion - Prairie Park	PARK-2020-04	n/a	10,000										10,000
Trail Maintenance	PARK-2021-01	n/a		33,000									33,000
Ashwood Neighborhood Park	PARK-2021-02	n/a		10,000	640,000								650,000
Wilson Preserve - Boardwalk	PARK-2021-03	n/a		35,000									35,000
Carrick's Waterfront - Landscape Improvements	PARK-2021-04	n/a		35,000									35,000
Trail Maintenance	PARK-2022-01	n/a			34,000								34,000
Ballfields Complex - Prairie Park	PARK-2022-02	n/a			174,420	677,147	155,040						1,006,607
Trail Maintenance	PARK-2023-01	n/a				35,000							35,000
Playground Replacement - Prairie Park	PARK-2023-02	n/a				240,000							240,000
Playground Replacement - School Knoll Park	PARK-2023-03	n/a				75,000							75,000
Trail Maintenance	PARK-2024-01	n/a					36,000						36,000
Trail Maintenance	PARK-2025-01	n/a						37,000					37,000
Concessions & Restrooms - Prairie Park	PARK-2025-02	n/a						240,000					240,000
Trail Maintenance	PARK-2026-01	n/a							38,000				38,000
Shelter - Prairie Park	PARK-2026-02	n/a							65,000				65,000
Trail Maintenance	PARK-2027-01	n/a								39,000			39,000
Ballfield & Soccer Lighting - Prairie Park	PARK-2027-02	n/a								1,500,000			1,500,000
Trail Maintenance	PARK-2028-01	n/a									40,000		40,000
Trail Maintenance	PARK-2029-01	n/a										41,000	41,000
Playground Replacement - Lily Pond	PARK-2029-02	n/a										102,000	102,000
Playground Replacement - Future (2030-2042)	PARK-2029-03	n/a										843,055	843,055
Parks & Recreation Total			282,000	113,000	848,420	1,027,147	191,040	277,000	103,000	1,539,000	40,000	986,055	5,406,662

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
	GRAND TOTAL		282,000	113,000	848,420	1,027,147	191,040	277,000	103,000	1,539,000	40,000	986,055	5,406,662

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2020-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$32,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation	32,000										32,000
Total	32,000										32,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management	32,000										32,000
Total	32,000										32,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2020-02
Project Name	Splash Pad Improvements - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$80,000
Improvements, repairs, and maintenance to the Splash Pad at Prairie Park.	

Justification

The City Council adopted the Parks and Recreation Master Plan in July of 2019. The purpose of this plan is to guidance for how to grow and maintain existing and future parks and recreation programming for the next 10-20 years by integrating community input and current services and infrastructure with best practices in recreation and park planning standards.

One of the recommendations from the Master Plan was to: make above ground feature improvements to the splash pad. These improvements are further classified as a short-term project within the Master Plan. These improvements will also serve as an ideal time to complete certain repairs and maintenance items which have been evident since 2017.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation	80,000										80,000
Total	80,000										80,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development	80,000										80,000
Total	80,000										80,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2020-03
Project Name	Pickleball Courts - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$160,000
Construction of pickleball courts at Prairie Park.	

Justification

The City Council adopted the Parks and Recreation Master Plan in July of 2019. The purpose of this plan is to guidance for how to grow and maintain existing and future parks and recreation programming for the next 10-20 years by integrating community input and current services and infrastructure with best practices in recreation and park planning standards.

Several requests have been made to the City to install pickleball courts during the last two years. These requests are consistent with a recommendation from the Master Plan, that pickleball courts be part of improvements at Prairie Park as the City's primary community park. These improvements are further classified as a short-term project within the Master Plan.

It is recommended that the City consider installation of three or four courts located next to each other due to the social nature of the sport.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation	160,000										160,000
Total	160,000										160,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development	160,000										160,000
Total	160,000										160,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2020-04
Project Name	Dog Park Expansion - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$10,000
Expansion of the existing dog park area at Prairie Park to accommodate smaller dogs.	

Justification
During the community engagement portion of the master planning process, several members of the community identified the need to expand the dog park by adding a small dog area.
The Parks and Recreation Commission also reviewed the Prairie Park Master Plan and recommended that the small dog area be added.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation	10,000										10,000
Total	10,000										10,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development	10,000										10,000
Total	10,000										10,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2021-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$33,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation		33,000									33,000
Total		33,000									33,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management		33,000									33,000
Total		33,000									33,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2021-02
Project Name	Ashwood Neighborhood Park

Type Parks & Recreation	Department Parks & Recreation
Useful Life	Contact Park & Recreation Director
Category Parks & Recreation	Priority n/a

Description	Total Project Cost: \$650,000
Conceptual planning for a neighborhood park within the Ashwood Subdivision.	

Justification

In 2018, the City approved a final plat for Ashwood Subdivision, which is a single family residential neighborhood near Odean Avenue and 78th Street. Within the final plat is land dedicated to the City for a future neighborhood park.

As the residential development begins to house residents, the City will need to explore conceptual planning services, ultimately leading to construction of the park.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation		10,000	640,000								650,000
Total		10,000	640,000								650,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development		10,000	640,000								650,000
Total		10,000	640,000								650,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2021-03
Project Name	Wilson Preserve - Boardwalk

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$35,000
Construction of a boardwalk from the Wilson Preserve trail to an observation deck in Hall's Pond.	

Justification
The Parks and Recreation Commission identified as a priority the installation of a boardwalk within Wilson Preserve. Currently, the City maintains a grass trail from 87th Court to Hall's Pond. The proposed 5' boardwalk would run from the end of the trail approximately 100 feet into Hall's Pond and end with an 8'x12' observation deck with railing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation		35,000									35,000
Total		35,000									35,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development		35,000									35,000
Total		35,000									35,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2021-04
Project Name	Carrick's Waterfront - Landscape Improvements

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$35,000
Installation of additional landscaping and site amenities.	

Justification

Carrick's Waterfront Park was developed with a regional storm water pond and surrounding one-mile trail existing trees and turf grass. The City was initially granted park and trail easement over the parcel but acquired fee ownership from the three ownership groups in 2011. The Waterfront East project approvals included a landscape plan for Outlot "A" that was not completed by the developer. City staff revised the landscape plan to lower costs, provide more appropriate plantings and allow easier maintenance. The project involves implementation of the landscape plan in phases.

Phase 1 was completed in 2012 and included installation of plantings and site furniture on the east side of the regional storm water pond overlooking the Mississippi River. Improvements on the west side of the regional storm water pond will be completed by the City in subsequent phases as adjacent lots are developed.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation		35,000									35,000
Total		35,000									35,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development		35,000									35,000
Total		35,000									35,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2022-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$34,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation			34,000								34,000
Total			34,000								34,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management			34,000								34,000
Total			34,000								34,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2022-02
Project Name	Ballfields Complex - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$1,006,607
Development of three additional ballfields and parking facilities at Prairie Park.	

Justification

The City Council adopted the Parks and Recreation Master Plan in July of 2019. The purpose of this plan is to guidance for how to grow and maintain existing and future parks and recreation programming for the next 10-20 years by integrating community input and current services and infrastructure with best practices in recreation and park planning standards.

The Master Plan identifies that the four ballfields at Prairie Park are in need of upgrades and additional amenities in order to function well for tournaments and multiple games. One of the specific improvements outlined in the Master Plan was to expand the number of ballfields and formalize the parking areas. These improvements are further classified as a short-term project within the Master Plan.

City staff has identified the area west of the current ballfields for a possible expansion area, which is currently being used for materials storage.

The project will be broken into three phases; the first phase will be grading the entire site, the second phase will be construction of the ballfields including backstops, turf establishment, dugouts, outfield fencing, and irrigation. The third and final phase will be constructing a parking lot with curb and gutter lot and will attach to the current parking lot located north of the current complex.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation			174,420	677,147	155,040						1,006,607
Total			174,420	677,147	155,040						1,006,607

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development			174,420	677,147	155,040						1,006,607
Total			174,420	677,147	155,040						1,006,607

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2023-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$35,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation				35,000							35,000
Total				35,000							35,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management				35,000							35,000
Total				35,000							35,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2023-02
Project Name	Playground Replacement - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life	15	Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$240,000
Replacement schedule for playground structures located throughout the park system.	

Justification
The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation				240,000							240,000
Total				240,000							240,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
205 - Park Capital Equipment				240,000							240,000
Total				240,000							240,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2023-03
Project Name	Playground Replacement - School Knoll Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life	15	Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$75,000
Replacement schedule for playground structures located throughout the park system.	

Justification
The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation				75,000							75,000
Total				75,000							75,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
205 - Park Capital Equipment				75,000							75,000
Total				75,000							75,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2024-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$36,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation					36,000						36,000
Total					36,000						36,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management					36,000						36,000
Total					36,000						36,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2025-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$37,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation						37,000					37,000
Total						37,000					37,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management						37,000					37,000
Total						37,000					37,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2025-02
Project Name	Concessions & Restrooms - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$240,000
Construction of a building to provide for concession sales and restroom facilities.	

Justification

The City Council adopted the Parks and Recreation Master Plan in July of 2019. The purpose of this plan is to guidance for how to grow and maintain existing and future parks and recreation programming for the next 10-20 years by integrating community input and current services and infrastructure with best practices in recreation and park planning standards.

The Master Plan identifies that the four ballfields at Prairie Park are in need of upgrades and additional amenities in order to function well for tournaments and multiple games. One of the specific improvements outlined in the Master Plan was to add concessions and permanent restrooms. These improvements are further classified as a short-term project within the Master Plan.

The Prairie Park master plan sets forth development of a ballfield complex consisting of seven fields capable to meet the needs of local recreation programming and host baseball/softball tournament events. A concession stand and restrooms is an ancillary facility to the ballfield complex that will increase user convenience and enjoyment of Prairie Park.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation						240,000					240,000
Total						240,000					240,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development						240,000					240,000
Total						240,000					240,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2026-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$38,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation							38,000				38,000
Total							38,000				38,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management							38,000				38,000
Total							38,000				38,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2026-02
Project Name	Shelter - Prairie Park

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$65,000
Construction of a second shelter at Prairie Park.	

Justification

A proposed 60'x30' shelter was constructed at Priarie Park in 1995. The City has experience increased demand for reservations and observed increased unscheduled use of the shelter as development of the city has occurred. To meet increasing demand for shelter use, the Priarie Park master plan illustrates construction of a second 60'x30' shelter to the northeast of the splash pad, and a concession type building inbetween the current complex and new complex. Either of these locations would be suitable for a shelter, and one the fields are built a better assessment can be done to determine a optimal location.

October 2014 - This project was moved to 2017 to coincide with the development of additional ballfields and expanded parking.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation							65,000				65,000
Total							65,000				65,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development							65,000				65,000
Total							65,000				65,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2027-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$39,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation								39,000			39,000
Total								39,000			39,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management								39,000			39,000
Total								39,000			39,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2027-02
Project Name	Ballfield & Soccer Lighting - Prairie Park

Type Parks & Recreation	Department Parks & Recreation
Useful Life	Contact Park & Recreation Director
Category Parks & Recreation	Priority n/a

Description	Total Project Cost: \$1,500,000
Construction of exterior lighting for ballfields and soccer complexes at Prairie Park.	

Justification
The addition of exterior lighting to the ballfields at Prairie Park will increase the capacity of the facilities to host local recreation programs and improve capacity and attraction for recreational baseball/softball tournaments.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation								1,500,000			1,500,000
Total								1,500,000			1,500,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
203 - Park Development								1,500,000			1,500,000
Total								1,500,000			1,500,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2028-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$40,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation									40,000		40,000
Total									40,000		40,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management									40,000		40,000
Total									40,000		40,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2029-01
Project Name	Trail Maintenance

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life		Contact	Park & Recreation Director
Category	Parks & Recreation - Trails	Priority	n/a

Description	Total Project Cost: \$41,000
Annual maintenance of trail system.	

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation										41,000	41,000
Total										41,000	41,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
202 - Trail Management										41,000	41,000
Total										41,000	41,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	PARK-2029-02
Project Name	Playground Replacement - Lily Pond

Type	Parks & Recreation	Department	Parks & Recreation
Useful Life	15	Contact	Park & Recreation Director
Category	Parks & Recreation	Priority	n/a

Description	Total Project Cost: \$102,000
Replacement schedule for playground structures located throughout the park system.	

Justification
The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation										102,000	102,000
Total										102,000	102,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
205 - Park Capital Equipment										102,000	102,000
Total										102,000	102,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	PARK-2029-03
Project Name	Playground Replacement - Future (2030-2042)

Type Parks & Recreation	Department Parks & Recreation
Useful Life	Contact Park & Recreation Director
Category Parks & Recreation	Priority n/a

Description	Total Project Cost: \$843,055
Replacement schedule for playground structures located throughout the park system.	

Justification
The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Parks & Recreation										843,055	843,055
Total										843,055	843,055

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
205 - Park Capital Equipment										843,055	843,055
Total										843,055	843,055

City of Otsego, Minnesota
Capital Improvement Plan
 2020 thru 2029

PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Public Works													
Street Maintenance - 2020	STREET-20-01	n/a	471,610										471,610
Overlay - Page Ave (78th to 85th)	STREET-20-02	n/a	226,352										226,352
Overlay - 78th Street (Page to 76th)	STREET-20-03	n/a	107,049										107,049
CSAH 38 & CSAH 19 - Local Share	STREET-20-04	n/a	786,941										786,941
CSAH 39 & CSAH 42 - Local Share	STREET-20-05	n/a	1,800,634										1,800,634
Parkview Avenue & 88th Street	STREET-20-06	n/a	791,171										791,171
Street Maintenance - 2021	STREET-21-01	n/a		749,703									749,703
Reconstruct - Heritage Hills	STREET-21-02	n/a		715,582									715,582
Overlay - Kadler (CSAH 39 to 101st)	STREET-21-03	n/a		73,526									73,526
Overlay - Queens Avenue (CSAH 36 to 59th)	STREET-21-04	n/a		100,958									100,958
Signal Light Painting	STREET-21-05	n/a		33,330									33,330
Street Maintenance - 2022	STREET-22-01	n/a			1,007,627								1,007,627
Reconstruct - Walesch Estates / O'Day Acres	STREET-22-02	n/a			1,626,298								1,626,298
CSAH 37 - Local Share	STREET-22-03	n/a			87,338								87,338
Street Maintenance - 2023	STREET-23-01	n/a				1,341,590							1,341,590
Reconstruct - Vasseur's Oak Grove 3rd	STREET-23-02	n/a				654,226							654,226
Signal Light Painting	STREET-23-03	n/a				30,060							30,060
Street Maintenance - 2024	STREET-24-01	n/a					1,137,555						1,137,555
Overlay - 78th Street (Page to Quaday)	STREET-24-02	n/a					374,858						374,858
Street Maintenance - 2025	STREET-25-01	n/a					595,351						595,351
Overlay - Country Ridge	STREET-25-02	n/a						505,049					505,049
Street Maintenance - 2026	STREET-26-01	n/a							939,274				939,274
Overlay - Mississippi Parkwood	STREET-26-02	n/a							246,116				246,116
Street Maintenance - 2027	STREET-27-01	n/a								1,509,492			1,509,492
Reclaim - Hall's Addition	STREET-27-02	n/a								742,464			742,464
Reclaim - Deefield Acres / Hidden Valley	STREET-27-03	n/a								170,886			170,886
Street Maintenance - 2028	STREET-28-01	n/a									430,149		430,149
Overlay - I94 Industrial Park	STREET-28-02	n/a									230,066		230,066

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance - 2029	STREET-29-01	n/a										691,294	691,294
Reclaim - Vasseur's Oak Grove 1st/2nd	STREET-29-02	n/a										529,926	529,926
Reconstruct - Queens Avenue (CSAH 36 to 60th)	STREET-29-03	n/a										1,648,693	1,648,693
Public Works Total			4,183,757	1,673,099	2,721,263	2,025,876	2,107,764	505,049	1,185,390	2,422,842	660,215	2,869,913	20,355,168
GRAND TOTAL			4,183,757	1,673,099	2,721,263	2,025,876	2,107,764	505,049	1,185,390	2,422,842	660,215	2,869,913	20,355,168

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-01
Project Name	Street Maintenance - 2020

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$471,610
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program	471,610										471,610
Total	471,610										471,610

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management	471,610										471,610
Total	471,610										471,610

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-02
Project Name	Overlay - Page Ave (78th to 85th)

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$226,352
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction	226,352										226,352
Total	226,352										226,352

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
209 - Collector Streets	226,352										226,352
Total	226,352										226,352

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-03
Project Name	Overlay - 78th Street (Page to 76th)

Type	Street Reconstruction	Department	Public Works
Useful Life		Contact	City Engineer
Category	Street Reconstruction	Priority	n/a

Description	Total Project Cost: \$107,049
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction	107,049										107,049
Total	107,049										107,049

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
209 - Collector Streets	107,049										107,049
Total	107,049										107,049

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-04
Project Name	CSAH 38 & CSAH 19 - Local Share

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$786,941
The City of Otsego's local share of construction costs for the reconstruction of CSAH 38 and CSAH 19.	

Justification
Wright County will be making improvements to CSAH 38 and CSAH 19 during the 2020 construction season within the City of Otsego.
The improvements will include the construction of a round-about at the CSAH 38 and CSAH 19 intersection. New pavement, turn lanes, off-street trail and storm water improvements will be made between CSAH 19 and Maciver Avenue, where another round-about will be constructed.
Per the County's Cost Participation Policy adopted in 2014, the City of Otsego will share in the costs of the reconstruction project.
The amount included within the CIP is based on an estimate provided by Wright County with 25% additional for overhead.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	254,288										254,288
Street Reconstruction	532,653										532,653
Total	786,941										786,941

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility	254,288										254,288
414 - Capital Improvements	532,653										532,653
Total	786,941										786,941

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-05
Project Name	CSAH 39 & CSAH 42 - Local Share

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$1,800,634
The City of Otsego's local share of construction costs for the reconstruction of CSAH 39 and CSAH 42.	

Justification

Wright County will be making improvements to CSAH 39 and CSAH 42 during the 2020 and 2021 construction seasons within the City of Otsego.

The improvements will include the expansion of CSAH 39 to a four-lane divided roadway from CSAH 42 to Odean Avenue. The project will also include construction of three roundabouts, at the intersections of CSAH 39 & CSAH 42, CSAH 39 & Page Avenue, and CSAH 39 & Odean Avenue. New pavement, turn lanes, off-street trail and storm water improvements will be made between CSAH 42 and Odean Avenue.

Per the County's Cost Participation Policy adopted in 2014, the City of Otsego will share in the costs of the reconstruction project.

The amount included within the CIP is based on an estimate provided by Wright County with 25% additional for overhead.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction	1,800,634										1,800,634
Total	1,800,634										1,800,634

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements	1,800,634										1,800,634
Total	1,800,634										1,800,634

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-20-06
Project Name	Parkview Avenue & 88th Street

Type Street Construction	Department Public Works
Useful Life	Contact City Engineer
Category Street Construction	Priority n/a

Description	Total Project Cost: \$791,171
Construction of street and utility infrastructure for Parkview Avenue and 88th Street within the Parkview Retail plat.	

Justification

The City of Otsego was approached with a commercial and multi-family housing mixed use development project near the intersection of CSAH 39 and CSAH 42, also known as Parkview Retail. The development will be anchored by an approximately 42,000 square foot grocery store. The grocery store development was considered for approval by the City Council in November 2019. It is expected that 70 units of multi-family housing will be considered for approval by the City Council in early 2020. Additional outlots will be created within the Parkview Retail plat for future commercial uses.

During the development negotiations, the City Council approved that the City would construct the public infrastructure within the plat, and would pay for the improvements with tax abatement financing.

The project has yet to be designed by the City Engineer. The cost included within the CIP is an estimate used throughout the development negotiation and approval process and is subject to change throughout the design and bidding process.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Construction	791,171										791,171
Total	791,171										791,171

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements	791,171										791,171
Total	791,171										791,171

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-21-01
Project Name	Street Maintenance - 2021

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$749,703
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program		749,703									749,703
Total		749,703									749,703

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management		749,703									749,703
Total		749,703									749,703

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-21-02
Project Name	Reconstruct - Heritage Hills

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$715,582
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction		715,582									715,582
Total		715,582									715,582

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management		715,582									715,582
Total		715,582									715,582

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-21-03
Project Name	Overlay - Kadler (CSAH 39 to 101st)

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$73,526
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction		73,526									73,526
Total		73,526									73,526

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management		73,526									73,526
Total		73,526									73,526

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-21-04
Project Name	Overlay - Queens Avenue (CSAH 36 to 59th)

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$100,958
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction		100,958									100,958
Total		100,958									100,958

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
209 - Collector Streets		100,958									100,958
Total		100,958									100,958

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-21-05
Project Name	Signal Light Painting

Type	Traffic Lights & Signals	Department	Public Works
Useful Life		Contact	Street Operations Manager
Category	Traffic Lights & Signals	Priority	n/a

Description	Total Project Cost: \$33,330
<p>Painting of traffic signals located at City intersections.</p> <p>CSAH 39 / HWY 101 CSAH 39 / CSAH 42 CSAH 42 / 85th Street CSAH 42 / 87th Street</p> <p>This estimate was based on 2016 actual costs plus 20%.</p>	

Justification
<p>The City is responsible for the painting related maintenance of the traffic signal lights that control certain intersections within the City. The condition of the signal lights have deteriorated since their initial installation and now require painting. The painting will both improve the aesthetics of the signal lights as well as increase their useful lives and defer future replacements.</p>

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Traffic Lights & Signals		33,330									33,330
Total		33,330									33,330

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements		33,330									33,330
Total		33,330									33,330

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-22-01
Project Name	Street Maintenance - 2022

Type	Street Maintenance	Department	Public Works
Useful Life		Contact	City Engineer
Category	Street Maintenance	Priority	n/a

Description	Total Project Cost: \$1,007,627
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program			1,007,627								1,007,627
Total			1,007,627								1,007,627

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management			1,007,627								1,007,627
Total			1,007,627								1,007,627

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-22-02
Project Name	Reconstruct - Walesch Estates / O'Day Acres

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$1,626,298
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction			1,626,298								1,626,298
Total			1,626,298								1,626,298

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management			1,626,298								1,626,298
Total			1,626,298								1,626,298

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-22-03
Project Name	CSAH 37 - Local Share

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$87,338
The City of Otsego's local share of construction costs for the reconstruction of CSAH 37.	

Justification

Wright County will be making improvements to CSAH 37 during the 2021 construction season within the City of Otsego. It should be noted that this project may be pushed back to a 2022 timeframe depending on when MNDOT will begin the I-94 Expansion Project between the Cities of St. Michael and Albertville. This timing change would accommodate the unfavorable traffic conditions created by that project, along with the CSAH 19 and CSAH 38 project also taking place in 2020.

The improvements will include the construction of a round-about at the CSAH 37 and CSAH 18 intersection. New pavement, turn lanes, and storm water improvements will be made between CSAH 18 and CSAH 19 within the City of Albertville.

Per the County's Cost Participation Policy adopted in 2014, the City of Otsego will share in the costs of the reconstruction project.

The amount included within the CIP is based on an estimate provided by Wright County with 25% additional for overhead.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction			87,338								87,338
Total			87,338								87,338

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements			87,338								87,338
Total			87,338								87,338

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-23-01
Project Name	Street Maintenance - 2023

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$1,341,590
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program				1,341,590							1,341,590
Total				1,341,590							1,341,590

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management				1,341,590							1,341,590
Total				1,341,590							1,341,590

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-23-02
Project Name	Reconstruct - Vasseur's Oak Grove 3rd

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$654,226
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction				654,226							654,226
Total				654,226							654,226

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management				654,226							654,226
Total				654,226							654,226

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-23-03
Project Name	Signal Light Painting

Type	Traffic Lights & Signals	Department	Public Works
Useful Life		Contact	Street Operations Manager
Category	Traffic Lights & Signals	Priority	n/a

Description	Total Project Cost: \$30,060
<p>Painting of traffic signals located at City intersections.</p> <p>CSAH 42 / HWY 101W CSAH 42 / HWY 101E CSAH 38 / QUAM / HWY 101N CSAH 36 / HWY 101E CSAH 38 / QUADAY</p> <p>This estimate was based on 2018 actual costs plus 20%.</p>	

Justification
The City is responsible for the painting related maintenance of the traffic signal lights that control certain intersections within the City. The condition of the signal lights have deteriorated since their initial installation and now require painting. The painting will both improve the aesthetics of the signal lights as well as increase their useful lives and defer future replacements.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Traffic Lights & Signals				30,060							30,060
Total				30,060							30,060

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
414 - Capital Improvements				30,060							30,060
Total				30,060							30,060

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-24-01
Project Name	Street Maintenance - 2024

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$1,137,555
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program					1,137,555						1,137,555
Total					1,137,555					1,137,555	

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management					1,137,555						1,137,555
Total					1,137,555					1,137,555	

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-24-02
Project Name	Overlay - 78th Street (Page to Quaday)

Type	Street Reconstruction	Department	Public Works
Useful Life		Contact	City Engineer
Category	Street Reconstruction	Priority	n/a

Description	Total Project Cost: \$374,858
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction					374,858						374,858
Total					374,858						374,858

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
209 - Collector Streets					374,858						374,858
Total					374,858						374,858

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-25-01
Project Name	Street Maintenance - 2025

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$595,351
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total	
Street Maintenance Program					595,351						595,351	
Total						595,351						595,351

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total	
201 - Pavement Management						595,351					595,351	
Total						595,351						595,351

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-25-02
Project Name	Overlay - Country Ridge

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$505,049
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction						505,049					505,049
Total						505,049					505,049

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management						505,049					505,049
Total						505,049					505,049

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-26-01
Project Name	Street Maintenance - 2026

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$939,274
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program							939,274				939,274
Total							939,274				939,274

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management							939,274				939,274
Total							939,274				939,274

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-26-02
Project Name	Overlay - Mississippi Parkwood

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$246,116
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction							246,116				246,116
Total							246,116				246,116
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management							246,116				246,116
Total							246,116				246,116

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-27-01
Project Name	Street Maintenance - 2027

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$1,509,492
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program								1,509,492			1,509,492
Total								1,509,492			1,509,492

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management								1,509,492			1,509,492
Total								1,509,492			1,509,492

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-27-02
Project Name	Reclaim - Hall's Addition

Type	Street Reconstruction	Department	Public Works
Useful Life		Contact	City Engineer
Category	Street Reconstruction	Priority	n/a

Description	Total Project Cost: \$742,464
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction								742,464			742,464
Total								742,464			742,464
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management								742,464			742,464
Total								742,464			742,464

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-27-03
Project Name	Reclaim - Deefield Acres / Hidden Valley

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$170,886
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction								170,886			170,886
Total								170,886			170,886
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management								170,886			170,886
Total								170,886			170,886

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-28-01
Project Name	Street Maintenance - 2028

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$430,149
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program									430,149		430,149
Total	<hr/>									430,149	430,149

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management									430,149		430,149
Total	<hr/>									430,149	430,149

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-28-02
Project Name	Overlay - I94 Industrial Park

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$230,066
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction									230,066		230,066
Total										230,066	230,066

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management									230,066		230,066
Total										230,066	230,066

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	STREET-29-01
Project Name	Street Maintenance - 2029

Type Street Maintenance	Department Public Works
Useful Life	Contact City Engineer
Category Street Maintenance	Priority n/a

Description	Total Project Cost: \$691,294
Annual Street Maintenance	

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing, micro-surfacing, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Maintenance Program										691,294	691,294
Total										691,294	691,294

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management										691,294	691,294
Total										691,294	691,294

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-29-02
Project Name	Reclaim - Vasseur's Oak Grove 1st/2nd

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$529,926
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction										529,926	529,926
Total										529,926	529,926
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
201 - Pavement Management										529,926	529,926
Total										529,926	529,926

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	STREET-29-03
Project Name	Reconstruct - Queens Avenue (CSAH 36 to 60th)

Type Street Reconstruction	Department Public Works
Useful Life	Contact City Engineer
Category Street Reconstruction	Priority n/a

Description	Total Project Cost: \$1,648,693
Annual Street Renewal	

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Reconstruction										1,648,693	1,648,693
Total										1,648,693	1,648,693

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
209 - Collector Streets										1,648,693	1,648,693
Total										1,648,693	1,648,693

City of Otsego, Minnesota
Capital Improvement Plan
 2020 thru 2029

PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility													
Well #9 - New Municipal Well	601-2020-01	n/a	800,000										800,000
Water Tower #2 Reconditioning	601-2020-02	n/a	951,500										951,500
Water Tower #4	601-2021-01	n/a	300,000	6,300,000									6,600,000
Well #3 Improvements	601-2021-02	n/a		120,000									120,000
Well #2 Improvements	601-2022-01	n/a			60,000								60,000
East & West System Connection	601-2023-01	n/a		50,000	200,000	5,232,500							5,482,500
Well #10 - New Municipal Well	601-2023-02	n/a			200,000	1,300,000							1,500,000
Well #8 Improvements	601-2025-01	n/a						120,000					120,000
Well #6 Improvements	601-2026-01	n/a							70,000				70,000
Well #5 Improvements	601-2027-01	n/a								70,000			70,000
Well #7 Improvements	601-2028-01	n/a									70,000		70,000
Water Tower #3 Reconditioning	601-2028-02	n/a								27,000	1,750,000		1,777,000
Water Treatment - Well House #4	601-2029-01	n/a										3,000,000	3,000,000
Water Treatment - Well House #3	601-2029-02	n/a										3,000,000	3,000,000
Water Treatment - Well House #2	601-2029-03	n/a										9,000,000	9,000,000
Water Treatment - Well House #1	601-2029-04	n/a										9,000,000	9,000,000
Water Utility Total			2,051,500	6,470,000	460,000	6,532,500		120,000	70,000	97,000	1,820,000	24,000,000	41,621,000
GRAND TOTAL			2,051,500	6,470,000	460,000	6,532,500		120,000	70,000	97,000	1,820,000	24,000,000	41,621,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2020-01
Project Name	Well #9 - New Municipal Well

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$800,000
Construction of Well #9 to the Municipal Water Utility System (East).	

Justification

The East Public Water System maintains five wells; three of which are low production wells of less than 1,000 gallons per minute (gpm). Total water capacity with all five wells in operation produces 3,240 gpm or 4.7 million gallons per day (mgd). Loss of our high production well lowers capacity to 2,040 gpm or 2.9 mgd.

The 2017 peak day use was 2.3 mgd and 2018, 3.2 mgd. Capacity of the current system identifies a 3,866 Residential Equivalent Connection (RECs); as of July 2018 Otsego has 3,603 RECs platted and 2,947 built. The addition of well 9 is necessary to meet peak day demands during maintenance of its highest production well.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	800,000										800,000
Total	800,000										800,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility	800,000										800,000
Total	800,000										800,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2020-02
Project Name	Water Tower #2 Reconditioning

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$951,500
Refurbish and coating replacement of Water Tower #2.	

Justification

Water Tower 2 has provided water storage for the West Public Water System since 2003. Coatings for towers built during this timeframe have 15-18 year expectations.

Engineering inspections are conducted to review coating condition to assist with determining specific replacement scheduling, the most recent completed in 2019 noted coating failure with an anticipated 2020 replacement schedule.

Project includes engineering, repairs, coating replacement and mixer addition. The 2020 repairs would be specified for a spring initiation with expectations of a July 8th completion. The tower would be out of service from April through its completion; pressure supplied by well VFDs and relief valves.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	951,500										951,500
Total	951,500										951,500

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility	951,500										951,500
Total	951,500										951,500

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	601-2021-01
Project Name	Water Tower #4

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$6,600,000
Water Tower #4 Addition - West Public Water System	

Justification

A Tower addition is necessary to provide water service, fire protection and consistent water supply allocation to meet the growing community's needs. The Water Master Plan; 2019 recommends a 1.5 Million Gallon Tower be centrally located to connect the Public Water Systems with servcability to the current West Public Water System.

2020 Property Aquisition, Soil Borings, Engineering, Bid
 2021 Construction Initiation, Engineering Inspection Services
 2022 Construction Completion

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	300,000	6,300,000									6,600,000
Total	300,000	6,300,000									6,600,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility	300,000	6,300,000									6,600,000
Total	300,000	6,300,000									6,600,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2021-02
Project Name	Well #3 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$120,000
Inspection, Maintenance and Equipment Replacement of Well #3	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #3. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System		120,000									120,000
Total		120,000									120,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility		120,000									120,000
Total		120,000									120,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	601-2022-01
Project Name	Well #2 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$60,000
Inspection, Maintenance and Equipment Replacement of Well #2	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #2. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System			60,000								60,000
Total			60,000								60,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility			60,000								60,000
Total			60,000								60,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2023-01
Project Name	East & West System Connection

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$5,482,500
Trunk watermain connection between the East & West Public Water Utility System.	

Justification
An interconnect distribution line provides the framework for the southern portion of Otsego's Water System. The connection provides immediate redundancy of water sources, allows for new development and water capacity for the next leg of growth. Trunk watermain installation provides the interstate of water flow - high flows and capacity to support transmission of water to other towers and developments.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System		50,000	200,000	5,232,500							5,482,500
Total		50,000	200,000	5,232,500							5,482,500

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility		50,000	200,000	5,232,500							5,482,500
Total		50,000	200,000	5,232,500							5,482,500

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2023-02
Project Name	Well #10 - New Municipal Well

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$1,500,000
Construction of Well #10 to the Municipal Water Utility System (West).	

Justification

The West Public Water System maintains three wells; with a water production capacity of 2,500 gpm or 3.6 million gallons per day (mgd). Loss of the highest production well lowers production capacity to 1,500 gpm or 2.6 mgd.

The 2017 peak day use was 1.8 mgd and 1.7 mgd in 2018. Capacity of the current system identifies a 3,199 Residential Equivalent Connection (RECs); as of July 2018 the West Water Systems has over 2,800 platted and over 2,400 built.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System			200,000	1,300,000							1,500,000
Total			200,000	1,300,000							1,500,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility			200,000	1,300,000							1,500,000
Total			200,000	1,300,000							1,500,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2025-01
Project Name	Well #8 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$120,000
Inspection, Maintenance and Equipment Replacement of Well #8	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #8. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System						120,000					120,000
Total						120,000					120,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility						120,000					120,000
Total						120,000					120,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2026-01
Project Name	Well #6 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$70,000
Inspection, Maintenance and Equipment Replacement of Well #6	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #6. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System							70,000				70,000
Total							70,000				70,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility							70,000				70,000
Total							70,000				70,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2027-01
Project Name	Well #5 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$70,000
Inspection, Maintenance and Equipment Replacement of Well #5	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #5. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System								70,000			70,000
Total								70,000			70,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility								70,000			70,000
Total								70,000			70,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2028-01
Project Name	Well #7 Improvements

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$70,000
Inspection, Maintenance and Equipment Replacement of Well #7	

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #7. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System									70,000		70,000
Total	<hr/>									70,000	70,000
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility									70,000		70,000
Total	<hr/>									70,000	70,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2028-02
Project Name	Water Tower #3 Reconditioning

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$1,777,000
Refurbish and coating replacement of Water Tower #3.	

Justification
Water Tower 3 has provided water storage for the East Public Water System since 2008.
Coatings for towers built during this timeframe have 15-20 year expectations. Engineering inspections are conducted to update coating condition and assist with determining specific timing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System								27,000	1,750,000		1,777,000
Total								27,000	1,750,000		1,777,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility								27,000	1,750,000		1,777,000
Total								27,000	1,750,000		1,777,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	601-2029-01
Project Name	Water Treatment - Well House #4

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$3,000,000
Construction of water treatment components to the municipal water system at Well House #4, which serves the West Public Water System.	

Justification
The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.
City staff expects that the Water Master Plan budgeted for in 2019 will create clarification on the need, the timing, and the cost of such a project.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System										3,000,000	3,000,000
Total										3,000,000	3,000,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility										3,000,000	3,000,000
Total										3,000,000	3,000,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	601-2029-02
Project Name	Water Treatment - Well House #3

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$3,000,000
Construction of water treatment components to the municipal water system at Well House #3, which serves the West Public Water System.	

Justification
The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.
City staff expects that the Water Master Plan budgeted for in 2019 will create clarification on the need, the timing, and the cost of such a project.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System										3,000,000	3,000,000
Total										3,000,000	3,000,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility										3,000,000	3,000,000
Total										3,000,000	3,000,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	601-2029-03
Project Name	Water Treatment - Well House #2

Type Utility System	Department Water Utility
Useful Life	Contact Utility Operations Manager
Category Water Utility System	Priority n/a

Description	Total Project Cost: \$9,000,000
Construction of water treatment components to the municipal water system at Well House #2, which serves the East Public Water System.	

Justification
The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.
City staff expects that the Water Master Plan budgeted for in 2019 will create clarification on the need, the timing, and the cost of such a project.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System										9,000,000	9,000,000
Total										9,000,000	9,000,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility										9,000,000	9,000,000
Total										9,000,000	9,000,000

Capital Improvement Plan
City of Otsego, Minnesota

2020 *thru* 2029

Project #	601-2029-04
Project Name	Water Treatment - Well House #1

Type	Utility System	Department	Water Utility
Useful Life		Contact	Utility Operations Manager
Category	Water Utility System	Priority	n/a

Description	Total Project Cost: \$9,000,000
Construction of water treatment components to the municipal water system at Well House #1, which serves the East Public Water System.	

Justification
The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.
City staff expects that the Water Master Plan budgeted for in 2019 will create clarification on the need, the timing, and the cost of such a project.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System										9,000,000	9,000,000
Total										9,000,000	9,000,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
601 - Water Utility										9,000,000	9,000,000
Total										9,000,000	9,000,000

City of Otsego, Minnesota
Capital Improvement Plan
 2020 thru 2029

PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sanitary Sewer Utility													
East WWTF - Dewatering & Chemical Stabilization	602-2020-01	n/a	13,088,600										13,088,600
Lift Station #7 - Construction	602-2020-02	n/a	339,513										339,513
Lift Station #3 - Pump Replacement	602-2021-01	n/a		45,000									45,000
West WWTF Liquids Capacity Expansion	602-2024-01	n/a				2,500,000	25,000,000						27,500,000
Lift Station - W2 District	602-2026-01	n/a						100,000	800,000				900,000
Sanitary Sewer Utility Total			13,428,113	45,000		2,500,000	25,000,000	100,000	800,000				41,873,113
GRAND TOTAL			13,428,113	45,000		2,500,000	25,000,000	100,000	800,000				41,873,113

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	602-2020-01
Project Name	East WWTF - Dewatering & Chemical Stabilization

Type Utility System	Department Sanitary Sewer Utility
Useful Life	Contact Utility Operations Manager
Category Sanitary Sewer Utility System	Priority n/a

Description	Total Project Cost: \$13,088,600
Construction of a building to accommodate the solids dewatering and the addition of new lime chemical stabilization equipment.	

Justification
Dewatering at the East Wastewater Treatment Facility is part of the Wastewater Master Planning Study for solids handling. The addition provides relief to the East Wastewater Treatment Facility's onsite storage and minimizes odor potential by incorporating thickening, material stabilization and odor control. The solids are batch processed and moved offsite.
The West Wastewater Treatment Facility will use this location for future solids handling as solids capacity requires.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	13,088,600										13,088,600
Total	13,088,600										13,088,600

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
602 - Sanitary Sewer Utility	13,088,600										13,088,600
Total	13,088,600										13,088,600

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	602-2020-02
Project Name	Lift Station #7 - Construction

Type Utility System **Department** Sanitary Sewer Utility
Useful Life **Contact** City Engineer
Category Sanitary Sewer Utility System **Priority** n/a

Description	Total Project Cost: \$339,513
Construction of Lift Station #7.	

Justification

Current Lift Station #7 was constructed in 2007 within the West Sanitary Sewer System. This lift station was considered an interim lift station due to its location and service area, and for this reason, was paid for and installed by the developer of Otsego Preserve.

In 2018, the City approved the platting of Magnolia Landing, which allowed the City to obtain the land required for the permanent lift station.

Construction of the permanent Lift Station #7 will service all area currently serviced by the interim lift station, the newly platted Magnolia Landing development, plus an additional 115 acres guided for future residential development.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System	339,513										339,513
Total	339,513										339,513

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
602 - Sanitary Sewer Utility	339,513										339,513
Total	339,513										339,513

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	602-2021-01
Project Name	Lift Station #3 - Pump Replacement

Type Utility System **Department** Sanitary Sewer Utility
Useful Life **Contact** Utility Operations Manager
Category Sanitary Sewer Utility System **Priority** n/a

Description	Total Project Cost: \$45,000
Replacement of a 20 horsepower submersible pump with a 40 horsepower submersible pump within Lift Station #3.	

Justification
Lift Station #3 is a triplex lift station maintaining three pumps for wastewater conveyance from the West Sanitary District to the West Wastewater Treatment Facility. The last remaining 20 horsepower submersible pump installed during the original construction in 2003 requires a sizing increase to support capacity needs. Piping modifications are included with the project, allowing space for the larger replacement pump.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System		45,000									45,000
Total		45,000									45,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
602 - Sanitary Sewer Utility		45,000									45,000
Total		45,000									45,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	602-2024-01
Project Name	West WWTF Liquids Capacity Expansion

Type	Utility System	Department	Sanitary Sewer Utility
Useful Life		Contact	Utility Operations Manager
Category	Sanitary Sewer Utility System	Priority	n/a

Description	Total Project Cost: \$27,500,000
Liquid capacity expansion at the West Wastewater Treatment Facility	

Justification

The Otsego Master Plan adopted February 2018 identifies initiation of West WWTF Liquid Phase 1 at 2,402 residential equivalent connections (RECs) and operational at 3,302 RECs.

RECs platted for the West System as of August 2018 is 2,807 platted and 2,460 built. Platted capacity of the West WWTF is anticipated to trigger project initiation in 2021 and expansion is anticipated to require completion by 2024.

REC plats and construction will be monitored annually to confirm project timing. Cost escalation assumptions are included. The liquid capacity upgrade/expansion would consist of a one year regulatory permitting, one year design/bid with a two year construction.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System				2,500,000	25,000,000						27,500,000
Total				2,500,000	25,000,000						27,500,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
602 - Sanitary Sewer Utility				2,500,000	25,000,000						27,500,000
Total				2,500,000	25,000,000						27,500,000

Capital Improvement Plan

2020 *thru* 2029

City of Otsego, Minnesota

Project #	602-2026-01
Project Name	Lift Station - W2 District

Type Utility System **Department** Sanitary Sewer Utility
Useful Life **Contact** Utility Operations Manager
Category Sanitary Sewer Utility System **Priority** n/a

Description	Total Project Cost: \$900,000
Construction of a lift station to service the W2 sanitary sewer service district.	

Justification
A temporary lift station was constructed to service Prairie View Elementary and Middle school; lift station #10. The addition of a permanent lift station is forecasted to service new development as it expands north and west of the school in which the temporary station will be removed.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Utility System						100,000	800,000				900,000
Total						100,000	800,000				900,000

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
602 - Sanitary Sewer Utility						100,000	800,000				900,000
Total						100,000	800,000				900,000