

SECTION 7

ADMINISTRATION - APPEALS

Section

- 20-7-1: Board Designation
- 20-7-2: Applicability
- 20-7-3: Procedures
- 20-7-4: Stay of Proceedings
- 20-7-5: Appeal

20-7-1: **BOARD DESIGNATION:** The City Council shall serve as the Board of Adjustment and Appeals.

20-7-2: **APPLICABILITY:** An appeal shall only be applicable to an interpretation of legislative intent of provisions of this Chapter. City Staff opinions and evaluations as they pertain to the impact or result of a request are not subject to the appeal procedure.

20-7-3: **PROCEDURES:**

- A. An appeal from the ruling of an administrative officer of the City shall be made by the property owner or their agent within thirty (30) days after the making of the order being appealed.
- B. The property owner or their agent shall file with the City a notice of appeal stating the specific grounds upon which the appeal is made.
- C. Any appeal filed shall be comprehensive and include all matters subject to question. Subsequent appeals filed by the same individual or group which are intended to cause unjustifiable delay in the decision making process shall not be accepted by the City.
- D. The filing of an appeal shall be accompanied by a fee as provided for by City Council resolution.
- E. The Board of Adjustment and Appeals shall make a Finding of Fact and its decision by resolution within sixty (60) days from the date at which the City Council first considered the appeal.

20-7-4: **STAY OF PROCEEDINGS:** An appeal stays all proceedings in furtherance of the action being appealed unless it is certified to the Board of Adjustment and Appeals, after the notice of appeal is filed, that by reason of facts stated in the

certificate a stay would cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a restraining order which may be granted by a court of record on application, on notice to the City.

20-7-5:

APPEALS FROM DECISIONS OF THE BOARD OF ADJUSTMENT AND APPEALS: Any person or persons or any board, taxpayer, department, board or bureau of the City aggrieved by any decision of the Board of Adjustment and Appeals, shall have the right to seek review within thirty (30) days of the decision with a court of record of such decision in the manner provided by the laws of the State of Minnesota, and particularly Minnesota Statutes, Section 462 as such statute may be from time to time amended, supplemented or replaced.