

**SPECIAL CITY COUNCIL MEETING
OTSEGO PRAIRIE CENTER
DECEMBER 5, 2016
6:00 PM**

Call to Order.

Mayor Jessica Stockamp called the meeting to order at 6:04 PM.

Roll Call: Mayor Jessica Stockamp; Councilmembers: Vern Heidner, Doug Schroeder, Tom Darkenwald and Jason Warehime. Staff: Adam Flaherty, Interim City Administrator / Finance Director.

1. Interview of Executive Recruiting Firm for City Administrator Position.

A] Waters & Company:

Sharon Klumpp was present from the firm and presented the firm's proposal and was interviewed by the City Council. The interview was completed at 6:57 PM.

The Council continued discussion of the three executive recruiting firm interviews that have been conducted. After discussion, there was consensus on which firm to select.

CM Darkenwald motioned to accept the proposal for a City Administrator Executive Search from Brimeyer Fursman. Seconded by CM Schroeder. Motion carried 5-0.

The Council directed Interim City Administrator Flaherty to request a 24 month guarantee from Brimeyer Fursman rather than the 18 month guarantee outlined in the proposal.

CM Darkenwald left the meeting at 7:15 PM for personal reasons.

2. Adjourn.

CM Schroeder motioned to adjourn. Seconded by CM Heidner. All in favor. Motion carried. Adjourned at 7:17 PM.

Mayor Jessica Stockamp

ATTEST: _____
Adam Flaherty, Interim City Administrator / Finance Director