



2018 Annual Operating Budgets

2018 - 2027 Capital Improvement Plan

Adopted: December 11, 2017

Prepared by: Adam Flaherty, Finance Director



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**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2017-100

**ADOPTING THE 2018
ANNUAL OPERATING BUDGETS**

WHEREAS, the Otsego City Council has on December 11, 2017, held a public meeting to allow for public comment before adopting a final budget and certifying a final property tax levy; and

WHEREAS, the Otsego City Council has reviewed the proposed General, Public Utility, Debt Service and Special Revenue fund budgets and has determined the budget is adequate to fund the respective fund operations for the year 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the General fund for 2018 as follows:

Revenues	
Property Taxes	\$3,981,581
Cable Franchise Fees	136,000
Licenses and Permits	876,238
Intergovernmental	58,800
Charges for Services	111,575
Miscellaneous	<u>213,840</u>
Total Revenues	<u>\$5,378,034</u>
Expenditures	
General Government	\$1,310,816
Public Safety	2,132,164
Public Works	1,204,155
Parks and Recreation	615,039
Economic Development	<u>115,860</u>
Total Expenditures	<u>\$5,378,034</u>

2. That the following revenues and expenses (summarized) be authorized as the final budget for the operation of the Public Utility funds for 2018 as follows:

Revenues	
Operating	\$3,189,177
Non-Operating	210,157
Total Revenues	<u>\$3,399,334</u>
Expenses	
Operating	\$1,639,326
Capital Outlay	1,253,258
Depreciation	1,555,000
Debt Service	260,610
Transfers to Other Funds	207,840
Total Expenses	<u>\$4,916,034</u>

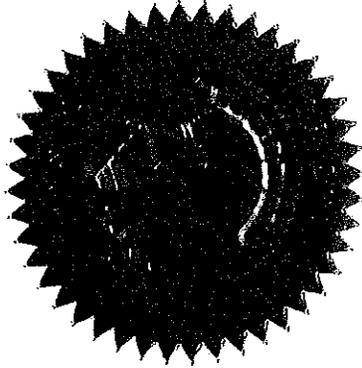
3. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the Debt Service funds for 2018 as follows:

Revenues	
Property Taxes	\$655,000
Special Assessments	395,603
Utility Availability & Connection Charges	1,796,750
Transfers from Other Funds	308,610
Total Revenues	<u>\$3,155,963</u>
Expenditures	
Principal	\$3,290,000
Interest, Fiscal Agent Fee's & Amortizations	993,454
Total Expenditures	<u>\$4,283,454</u>

4. That the following revenues and expenditures (summarized) be authorized as the final budget for the operation of the Special Revenue funds for 2018 as follows:

Revenues	
Property Taxes	\$161,105
Total Revenues	<u>\$161,105</u>
Expenditures	
Services & Other Charges	\$108,548
Total Expenditures	<u>\$108,548</u>

ADOPTED by the Otsego City Council this 11th day of December, 2017.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member DARKENWALD and SECONDED by Council Member HEIDNER.

IN FAVOR: STOCKAMP, DARKENWALD, HEIDNER, TANNER, WAREHIME

OPPOSED: NONE



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CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA

RESOLUTION NO: 2017-101

SETTING A FINAL PROPERTY
TAX LEVY FOR TAXES PAYABLE IN 2018

WHEREAS, the Otsego City Council has on December 11, 2017, held a public meeting to allow for public comment before adopting a final budget and certifying a final property tax levy; and

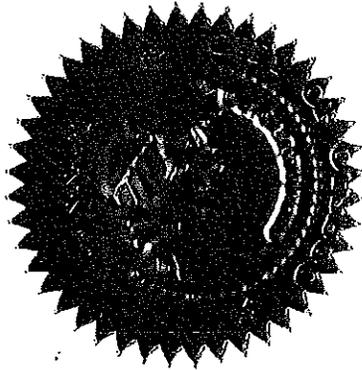
WHEREAS, the Otsego City Council is required by State Statute to establish a final property tax levy for taxes payable in 2018 by December 28, 2017 and certify the final property tax levy to the Wright County Auditor; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That a tax is hereby levied for collection in 2018 upon all taxable properties in the City of Otsego for the purpose and sums as follows:

General Revenue	\$5,382,756
Tax Abatement	65,546
GO Improvement Bonds, 2010B	440,000
GO Improvement Bonds, 2010D	107,701
GO Improvement Bonds, 2011A	<u>107,299</u>
Total Tax Levy	<u>\$6,103,302</u>

ADOPTED by the Otsego City Council this 11th day of December, 2017.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member DARKENWALD and SECONDED by Council Member TANNER.

IN FAVOR: STOCKAMP, DARKENWALD, HEIDNER, TANNER, WAREHIME

OPPOSED: NONE

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2017-102

**ADOPTING THE 2018-2027
CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Otsego City Council has determined it is fiscally responsible and necessary to develop a capital improvement plan that identifies items that may require significant capital investment; and

WHEREAS, the Otsego City Council has reviewed the details and estimated cost of each item included within the capital improvement plan; and

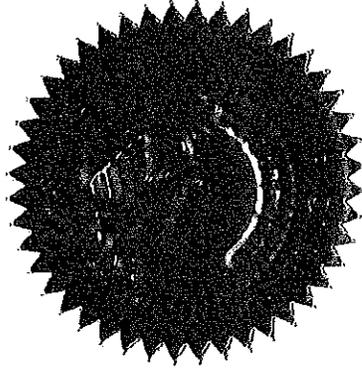
WHEREAS, the Otsego City Council has identified probable funding sources for each item included within the capital improvement plan; and

WHEREAS, the inclusion of an item within the capital improvement plan does not commit final approval for each respective item, rather each item will be presented to the Otsego City Council with final expenditure amounts and a detailed funding plan to gain final approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the 2018-2027 Capital Improvement Plan, as set forth in summary, attached as Exhibit A to this Resolution is adopted.

ADOPTED by the Otsego City Council this 11th day of December, 2017.



CITY OF OTSEGO

Jessica Stockamp
Jessica Stockamp, Mayor

ATTEST:

Tami Loff
Tami Loff, City Clerk

MOTION made by Council Member DARKENWALD and SECONDED by Council Member TANNER.

IN FAVOR: STOCKAMP, DARKENWALD, HEIDNER, TANNER, WAREHIME

OPPOSED: NONE

2018 General Fund Budget

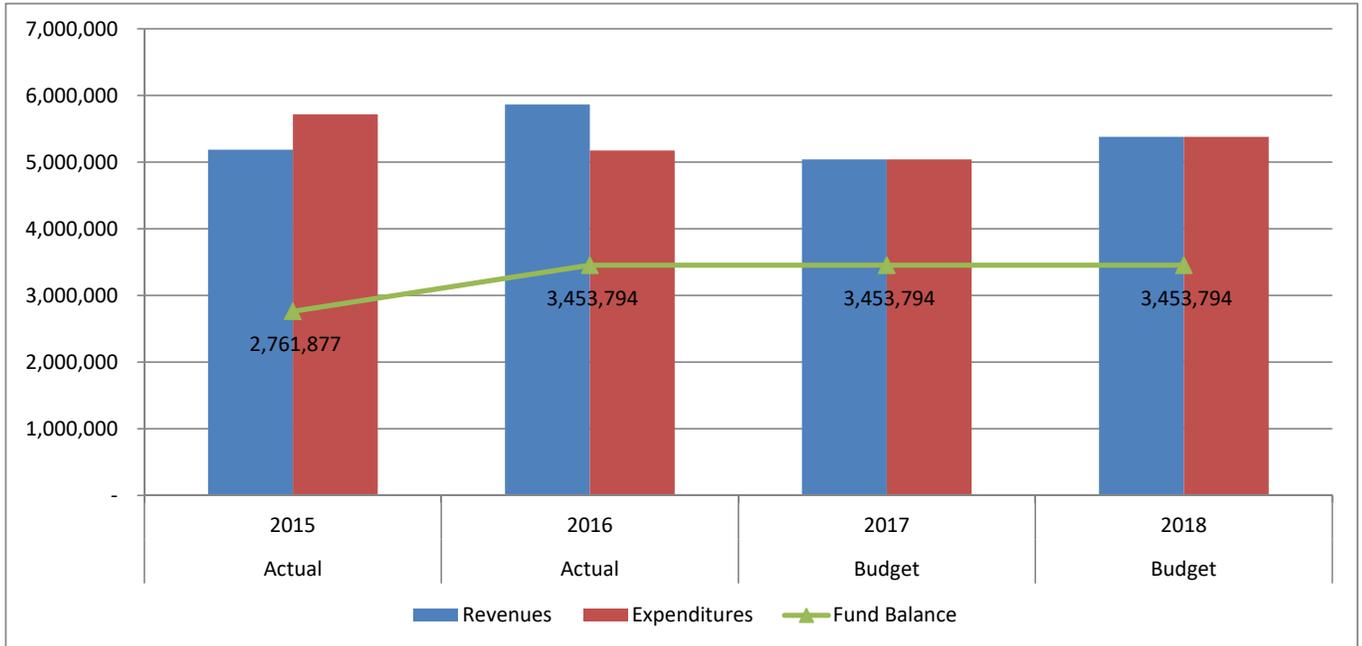
This is the City's primary operating fund, and accounts for all of the general financial resources of the City, except those required to be accounted for in another fund. Most of the current day-to-day operations of the City are financed from this fund.





**City of Otsego
General Fund Budget - 2018
Revenue & Expenditure Summary**

Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Revenues					
Taxes	\$ 3,315,453	\$ 3,494,664	\$ 3,711,382	\$ 3,763,273	\$ 3,981,581
Cable Franchise Fees	128,722	131,229	135,652	132,000	136,000
Licenses & Permits	1,179,136	1,661,565	1,352,635	788,900	876,238
Intergovernmental	195,363	69,567	67,670	56,800	58,800
Charges for Services	174,659	286,577	270,440	105,550	111,575
Special Assessments	3,540	4,179	8,495	-	-
Fines & Forfeitures	11,998	16,223	16,812	6,000	12,000
Investment Interest	14,410	20,221	350,490	33,000	42,000
Miscellaneous	39,251	43,508	16,889	-	-
Interfund Transfers	122,276	136,755	155,042	155,042	159,840
<i>Subtotal</i>	<u>5,184,807</u>	<u>5,864,487</u>	<u>6,085,507</u>	<u>5,040,565</u>	<u>5,378,034</u>
Expenditures					
General Government	1,150,132	1,240,002	1,062,082	1,334,349	1,310,816
Public Safety	1,666,511	1,829,288	1,859,546	1,875,138	2,132,164
Public Works	1,034,525	1,010,623	1,066,552	1,136,728	1,204,155
Culture & Recreation	477,444	534,123	606,804	584,490	615,039
Economic Development	96,211	98,326	105,217	109,860	115,860
Interfund Transfers	1,289,914	460,212	1,074,567	-	-
<i>Subtotal</i>	<u>5,714,737</u>	<u>5,172,573</u>	<u>5,774,768</u>	<u>5,040,565</u>	<u>5,378,034</u>
Net Change in Fund Balance	<u>\$ (529,930)</u>	<u>\$ 691,914</u>	<u>\$ 310,740</u>	<u>\$ (0)</u>	<u>\$ -</u>





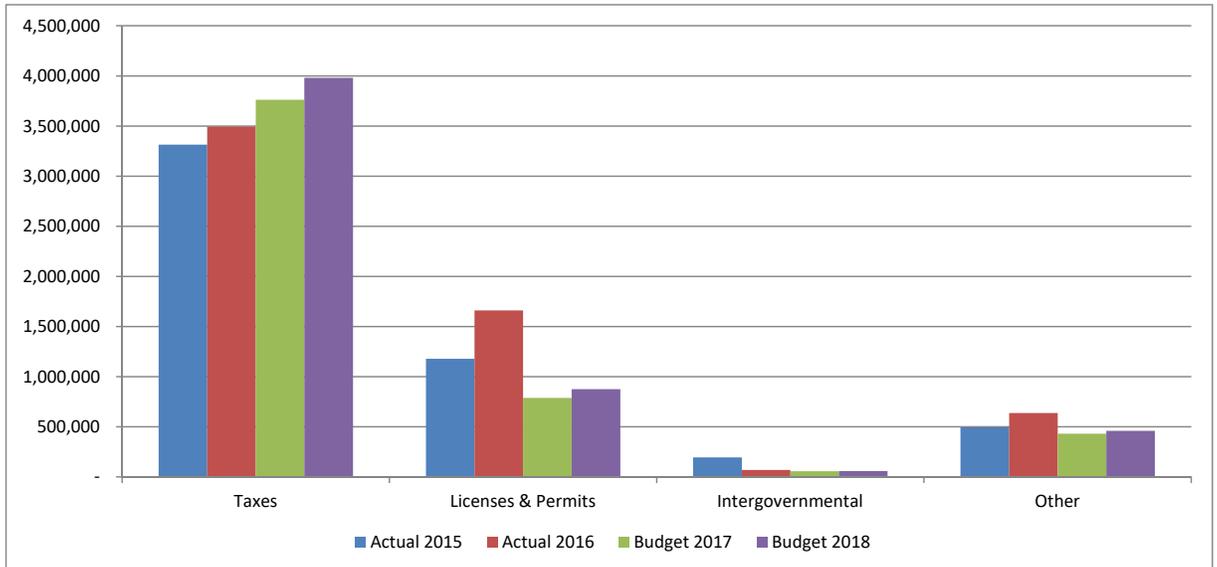
City of Otsego
 General Fund Budget - 2018
 Revenue Details

Account Number		Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Source						
101	31010	CURRENT AD VALOREM TAXES	\$ 3,266,747	\$ 3,477,971	\$ 3,684,930	\$ 3,766,000	\$ 3,986,000
101	31011	UNCOLLECTED PROPERTY TAXES	-	-	-	(37,727)	(39,419)
101	31020	DELINQUENT AD VALOREM TAXES	41,262	16,346	26,052	30,000	30,000
101	31900	PENALTIES AND INTEREST	7,444	347	400	5,000	5,000
TOTAL - TAXES			3,315,453	3,494,664	3,711,382	3,763,273	3,981,581
101	38050	CABLE TV FRANCHISE FEES	128,722	131,229	135,652	132,000	136,000
TOTAL - CABLE FRANCHISE FEES			128,722	131,229	135,652	132,000	136,000
101	32100	BUSINESS LICENSES/PERMITS	5,095	970	1,850	1,000	1,000
101	32130	FIRE INSPECTIONS	-	150	-	-	-
101	32140	RENTAL INSPECTION FEES	29,850	59,350	46,400	56,000	56,250
101	32150	PUBLIC UTILITIES ROW PERMITS	37,600	49,110	41,350	10,000	20,000
101	32180	OTHER LICENSES/PERMITS	1,700	1,630	1,693	100	100
101	32190	FENCING PERMITS	2,950	5,754	5,350	2,000	3,000
101	32210	LIQUOR LICENSES	43,425	34,500	32,162	33,750	29,400
101	32250	SIGN PERMIT	400	850	300	300	300
101	32260	BUILDING PERMITS	900,639	1,325,743	1,060,655	600,000	656,250
101	32261	PLUMBING PERMITS	66,532	74,090	69,465	36,000	45,938
101	32262	MECHANICAL PERMITS	71,840	80,768	80,535	42,000	52,500
101	32270	SEPTIC SYSTEM PERMITS	6,955	5,250	5,150	4,000	4,000
101	32280	WETLAND REVIEW FEES	2,000	12,000	2,000	-	-
101	32999	ASSESSORS FEE	10,150	11,400	5,725	3,750	7,500
TOTAL - LICENSES & PERMITS			1,179,136	1,661,565	1,352,635	788,900	876,238
101	33402	HOMESTEAD CREDIT	11,368	10,267	5,104	-	-
101	33403	LOCAL GOVERNMENT AID	123,947	-	-	-	-
101	33405	POLICE AID	55,676	57,260	59,130	55,000	57,000
101	33422	OTHER STATE AID GRANTS	-	168	-	-	-
101	33423	PERA AID	1,872	1,872	936	1,800	1,800
101	33424	OTHER GRANTS	2,500	-	2,500	-	-
TOTAL - INTERGOVERNMENTAL			195,363	69,567	67,670	56,800	58,800
101	34050	ADMINISTRATIVE FEES	17,336	58,656	74,805	5,000	5,000
101	34100	CONDITIONAL USE/VARIANCE FEES	-	-	200	-	-
101	34103	ZONING AND SUBDIVISION FEES	14,189	17,580	13,920	5,000	5,000
101	34105	SALE OF MAPS AND PUBLICATIONS	120	46	35	-	-
101	34107	ASSESSMENT SEARCH FEES	1,050	1,415	2,170	1,500	1,200
101	34201	MINING FEES	16,708	17,440	13,195	5,000	5,000
101	34207	REIMBURSABLE EXPENSE MOWING	-	-	150	-	-
101	34302	STREET & TRAFFIC CONTROL SIGNS	11,250	33,250	48,500	2,000	2,000
101	34304	GIS DATA ENTRY FEE	-	21,664	-	-	-
101	34320	STREET LIGHT OP	32,000	44,600	24,000	8,000	8,000
101	34330	GRADING REVIEWS	30,150	32,727	31,003	22,500	22,500
101	34700	RECREATION FEES	29,977	30,867	34,608	28,000	32,000
101	34710	SHELTER RENTAL FEES	2,435	2,812	2,358	4,500	3,500
101	34733	TOURNAMENTS	1,583	3,398	5,664	2,000	3,500
101	34740	SPORT FIELD USE	3,315	4,595	3,095	4,000	5,000
101	34750	PRAIRIE CENTER	5,233	4,845	2,982	5,000	5,000
101	34760	OTSEGO FESTIVAL VENDORS	9,314	12,682	13,755	13,050	13,875
TOTAL - CHARGES FOR SERVICES			174,659	286,577	270,440	105,550	111,575



City of Otsego
 General Fund Budget - 2018
 Revenue Details - Continued

Account Number		Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Source		2015	2016	Year-to-Date 2017	2017	2018
101	36100	SPECIAL ASSESSMENTS	\$ 3,540	\$ 4,179	\$ 8,495	\$ -	\$ -
TOTAL - SPECIAL ASSESSMENTS			3,540	4,179	8,495	-	-
101	35101	FINES & FORFEITS	11,998	16,223	16,812	6,000	12,000
TOTAL - FINES & FORFEITURES			11,998	16,223	16,812	6,000	12,000
101	36210	INTEREST EARNINGS	19,346	35,808	415,681	33,000	42,000
101	36213	NET CHANGE IN INVESTMENT FMV	(4,936)	(15,588)	(65,191)	-	-
TOTAL - INVESTMENT INTEREST			14,410	20,221	350,490	33,000	42,000
101	36200	MISCELLANEOUS REVENUES	28,784	17,219	818	-	-
101	38010	HPC BOOK SALES	218	37	175	-	-
101	38020	DONATIONS/CONTRIBUTIONS	6,259	5,250	4,756	-	-
101	38991	REFUNDS & REIMBURSEMENTS	3,990	21,002	10,835	-	-
101	39101	SALES OF GENERAL FIXED ASSETS	-	-	305	-	-
TOTAL - MISCELLANEOUS			39,251	43,508	16,889	-	-
101	39200	INTERFUND OPERATING TRANSFERS	122,276	136,755	155,042	155,042	159,840
TOTAL - INTERFUND TRANSFERS			122,276	136,755	155,042	155,042	159,840
Grand Total			\$ 5,184,807	\$ 5,864,487	\$ 6,085,507	\$ 5,040,565	\$ 5,378,034

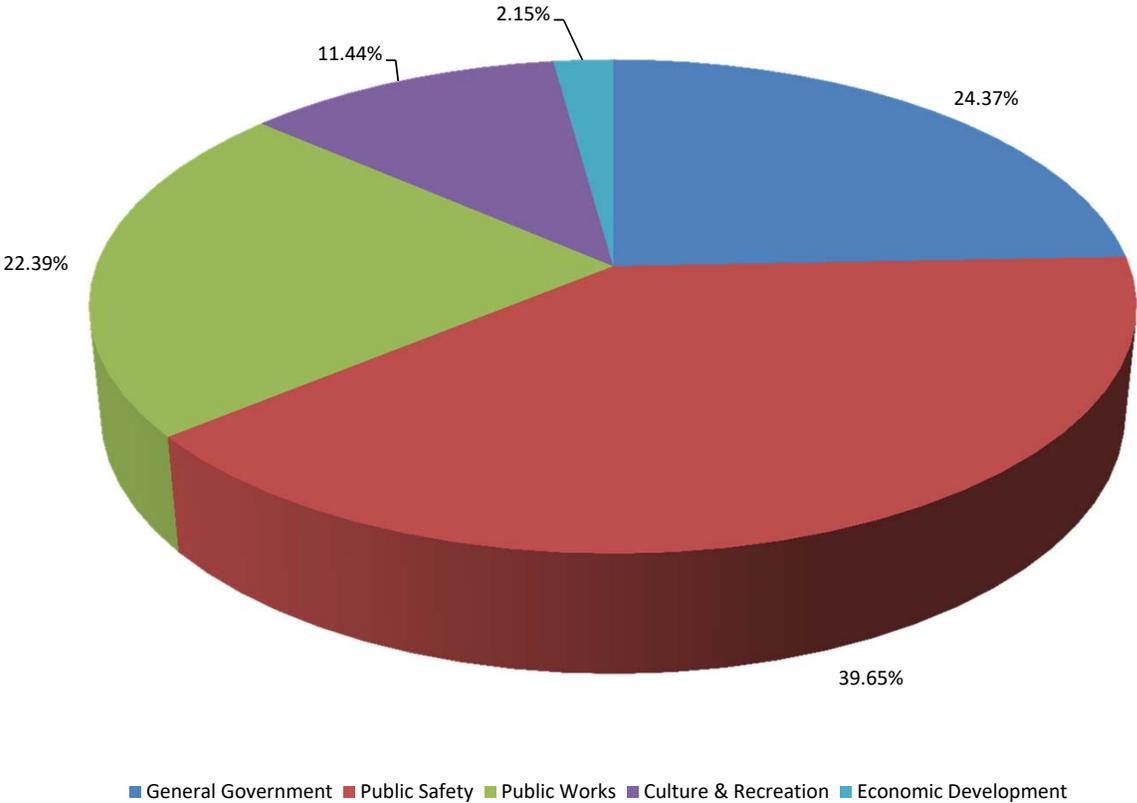




City of Otsego
 General Fund Budget - 2018
 Expenditures by Function Summary

Function & Department		Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
General Government						
41100	City Council	\$ 58,713	\$ 76,631	\$ 117,196	\$ 122,293	\$ 141,487
41320	City Administrator	-	-	141,404	160,746	159,963
41400	Administration	379,882	434,854	272,767	296,418	323,142
41410	Elections	1,003	20,016	3,085	1,924	24,000
41550	Assessing	70,537	76,623	80,589	81,623	94,111
41600	Finance	341,965	306,725	175,758	318,400	202,390
41650	Information Technology	71,523	85,651	64,871	94,500	97,080
41700	Legal	123,239	107,499	77,651	114,000	111,600
41940	Prairie Center	21,980	29,120	27,882	32,149	38,241
41945	City Hall & Public Works Building	80,594	101,009	98,561	109,656	115,202
41950	Old Town Hall	695	1,874	2,318	2,640	3,600
	<i>Subtotal</i>	<u>1,150,132</u>	<u>1,240,002</u>	<u>1,062,082</u>	<u>1,334,349</u>	<u>1,310,816</u>
Public Safety						
42100	Police Services	952,546	991,403	1,028,112	1,020,700	1,168,320
42150	Public Safety Commission	137	729	746	2,850	3,060
42200	Fire Protection	455,367	494,831	539,815	539,094	573,917
42410	Building Safety	244,122	322,334	268,639	287,174	369,367
42500	Emergency Management	2,878	7,891	9,245	10,920	3,100
42710	Animal Control	11,460	12,101	12,988	14,400	14,400
	<i>Subtotal</i>	<u>1,666,511</u>	<u>1,829,288</u>	<u>1,859,546</u>	<u>1,875,138</u>	<u>2,132,164</u>
Public Works						
43100	Streets	630,107	641,194	671,451	720,326	751,586
43150	Engineering	122,074	74,258	87,410	86,400	91,350
43160	Street Lights	108,987	121,163	111,190	117,000	142,400
43240	Fleet Management	173,358	174,008	196,501	213,002	218,819
	<i>Subtotal</i>	<u>1,034,525</u>	<u>1,010,623</u>	<u>1,066,552</u>	<u>1,136,728</u>	<u>1,204,155</u>
Culture & Recreation						
45200	Park Maintenance	326,850	350,949	413,702	390,811	408,608
45250	Recreation	148,993	181,900	192,027	191,229	203,951
45300	Heritage Preservation Commission	1,601	1,273	1,076	2,450	2,480
	<i>Subtotal</i>	<u>477,444</u>	<u>534,123</u>	<u>606,804</u>	<u>584,490</u>	<u>615,039</u>
Economic Development						
46530	Planning Commission	1,724	2,440	-	4,000	4,000
46570	Planning	86,335	87,218	99,037	91,200	97,200
46580	Economic Development	8,152	8,667	6,180	14,660	14,660
	<i>Subtotal</i>	<u>96,211</u>	<u>98,326</u>	<u>105,217</u>	<u>109,860</u>	<u>115,860</u>
Interfund Transfers						
49300	Interfund Transfers	1,289,914	460,212	1,074,567	-	-
	<i>Subtotal</i>	<u>1,289,914</u>	<u>460,212</u>	<u>1,074,567</u>	<u>-</u>	<u>-</u>
Grand Total		<u>\$ 5,714,737</u>	<u>\$ 5,172,573</u>	<u>\$ 5,774,768</u>	<u>\$ 5,040,565</u>	<u>\$ 5,378,034</u>

**General Fund
2018 Budget
Expenditures by Function**





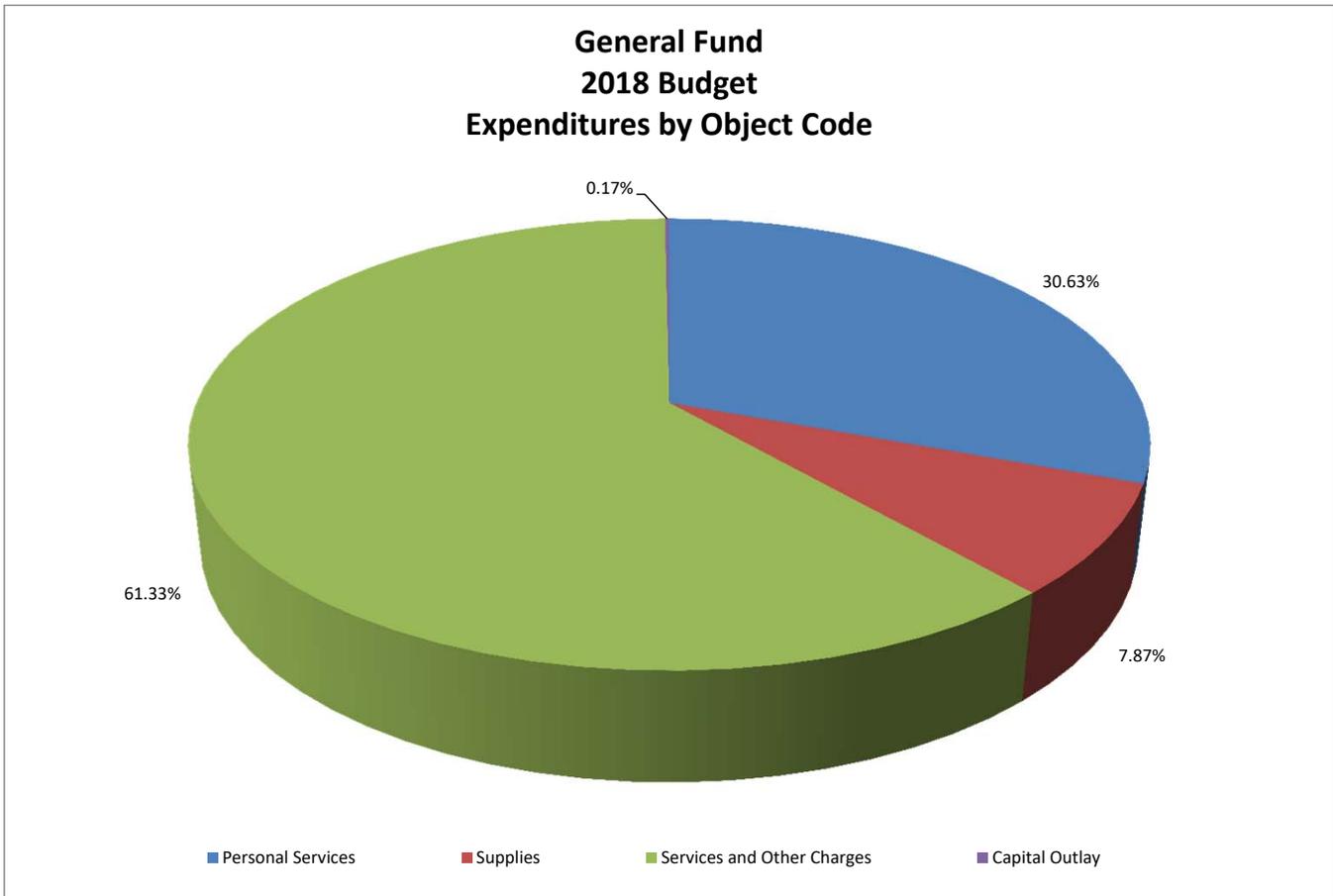
City of Otsego
 General Fund Budget - 2018
 Expenditures by Object Code Summary

Object & Description		Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Personal Services						
101	FULL-TIME EMPLOYEES REGULAR	\$ 863,997	\$ 1,088,953	\$ 1,013,188	\$ 1,136,230	\$ 1,117,670
102	FULL-TIME - OVERTIME	2,549	7,849	8,296	9,000	7,500
104	PART-TIME EMPLOYEES REGULAR	217,635	175,191	134,903	171,625	169,198
106	HR CONSULTING SERVICES	2,603	-	-	-	-
119	PAYROLL ALLOCATION	-	-	-	-	-
121	PERA	73,006	81,562	78,185	90,005	87,797
122	FICA AND MEDICARE	79,707	90,442	84,399	100,456	97,570
123	HEALTH	-	-	-	-	-
130	OTHER EMPLOYER PAID INS	80,885	127,210	113,856	132,754	120,174
135	FIRE INSPECTION SERVICES	-	-	-	-	-
140	UNEMPLOYMENT COMP	4,045	118	3	-	-
150	WORKERS COMPENSATION	25,975	41,596	71,004	46,907	47,550
	<i>Subtotal</i>	<u>1,350,401</u>	<u>1,612,920</u>	<u>1,503,835</u>	<u>1,686,977</u>	<u>1,647,459</u>
Supplies						
201	OFFICE SUPPLIES AND EXPENSES	19,493	13,876	10,903	20,839	20,500
202	FUEL	40,092	35,492	44,095	63,630	61,310
206	POSTAGE	6,707	3,929	4,382	4,000	4,400
208	MEETING SUPPLIES	86	-	244	500	600
210	OPERATING SUPPLIES	87,925	99,722	98,560	110,726	112,143
220	REPAIR/MAINT SUPPLY	43,874	54,778	63,295	74,665	55,581
225	UNIFORMS/CLOTHING ALLOWANCE	8,915	8,887	7,930	8,425	9,320
227	SAFETY SUPPLIES	3,155	3,945	4,749	3,450	3,950
234	BLACKTOP SUPPLIES	16,667	21,822	17,886	17,950	26,160
240	SMALL TOOLS/EQUIPMENT	16,404	29,411	15,879	15,850	18,250
270	SAND AND GRAVEL	19,609	23,214	19,938	24,239	23,448
272	SALT AND SAND	72,644	43,605	35,597	81,716	71,688
292	CULVERTS	-	-	-	-	-
293	SIGN/SIGNAL MATERIAL PURCHASED	17,689	15,224	15,561	10,112	15,925
295	SIGN/SIGNAL REIMBURSEMENT	(1,050)	-	-	-	-
298	W/S FLEET REIMBURSEMENT	(2,327)	(7,013)	-	-	-
	<i>Subtotal</i>	<u>349,883</u>	<u>346,893</u>	<u>339,019</u>	<u>436,102</u>	<u>423,275</u>
Services & Other Charges						
301	LEGAL SERVICES	123,239	107,499	77,651	114,000	111,600
302	ENGINEERING FEES	125,782	88,830	104,579	98,900	108,350
303	PLANNING FEES	88,497	87,218	99,037	95,200	98,200
304	ACCOUNTING & AUDITING	29,635	29,800	26,950	26,950	27,600
309	SOFTWARE & SUPPORT	2,703	22,107	31,899	23,900	35,650
310	MISCELLANEOUS	-	-	13,412	6,000	12,000
311	GRADING REVIEWS	22,489	31,528	18,350	18,750	21,875
315	GIS SERVICES	17,865	26,286	14,419	15,000	19,180
320	TELEPHONE	20,466	19,946	19,323	22,320	23,800
321	MILEAGE/TRAVEL	1,220	3,540	1,542	2,300	4,900
322	UTILITIES	175,288	188,641	181,965	194,060	214,900
325	GARBAGE SERVICE	7,126	8,622	10,093	7,850	10,890
336	ASSESSOR FEE-NEW CONSTRUCTION	5,000	-	-	-	-
338	REIMBURSABLE COSTS	1,250	7,096	750	-	15,000
340	RECORDING FEES	1,112	2,384	2,818	1,700	2,000
347	NEWSLETTER	17,276	15,281	13,950	17,000	19,000
348	MISCELLANEOUS	-	-	-	-	-
350	PRINT & PUBLISHING	15,367	19,272	12,968	17,300	18,100
355	DUES & MEMBERSHIPS	6,105	25,845	33,416	26,834	28,590
360	EDUCATION/TRAINING/CONFERENCES	22,152	18,413	16,833	32,494	36,300
361	LIABILITY AND PROPERTY INS	93,088	87,796	154,262	91,872	90,062
380	MARKETING	4,175	5,240	-	6,000	5,000
389	CLEANING SERVICES	9,344	10,531	10,117	12,015	12,150
390	CONTRACTED SERVICES	1,831,013	1,848,072	1,896,587	1,950,662	2,209,173
402	REPAIRS/MAINT BUILDINGS	-	-	658	-	21,517
410	RENTALS	19,910	20,006	14,520	24,150	26,035
436	DUSTCOATING	15,613	13,206	16,198	16,229	25,128
437	BANK SERVICE CHARGES	1,056	1,919	1,739	2,100	2,100
438	PAVEMENT MANAGEMENT	-	-	-	-	-
439	DEVELOPMENT INCENTIVES-USE 339	-	-	-	-	-
440	RECREATION PROGRAMMING	-	-	-	-	-
441	LICENSES, TAXES & FEES	-	218	1,614	225	225
445	COMMUNITY EVENTS	27,903	15,091	18,946	19,000	20,000
490	PRAIRIE FESTIVAL	-	16,376	19,762	18,050	18,875
801	CONTINGENCY	17,129	4,156	26,993	39,625	60,000
	<i>Subtotal</i>	<u>2,701,805</u>	<u>2,724,921</u>	<u>2,841,349</u>	<u>2,900,486</u>	<u>3,298,200</u>



City of Otsego
 General Fund Budget - 2018
 Expenditures by Object Code Summary - Continued

Object & Description		Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Capital Outlay						
500	CAPITAL OUTLAY (GENERAL)	\$ 3,951	\$ 7,473	\$ 8,806	\$ 8,000	\$ -
501	EQUIPMENT	18,784	6,325	7,192	9,000	9,100
525	BUILDING IMPROVEMENTS	-	13,830	-	-	-
590	CAPITAL OUTLAY - MISCELLANEOUS	-	-	-	-	-
	<i>Subtotal</i>	<u>22,734</u>	<u>27,627</u>	<u>15,999</u>	<u>17,000</u>	<u>9,100</u>
Interfund Transfers						
720	OPERATING TRANSFERS	1,289,914	460,212	1,074,567	-	-
	<i>Subtotal</i>	<u>1,289,914</u>	<u>460,212</u>	<u>1,074,567</u>	<u>-</u>	<u>-</u>
	Grand Total	<u>\$ 5,714,737</u>	<u>\$ 5,172,573</u>	<u>\$ 5,774,768</u>	<u>\$ 5,040,565</u>	<u>\$ 5,378,034</u>





41100 - City Council

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41100	104	PART-TIME EMPLOYEES REGULAR	\$ 28,930	\$ 29,895	\$ 32,265	\$ 34,000	\$ 34,000
101	41100	122	FICA AND MEDICARE	2,213	2,287	2,468	2,601	2,601
101	41100	150	WORKERS COMPENSATION	190	455	101	133	67
TOTAL - PERSONAL SERVICES				31,333	32,637	34,834	36,734	36,668
101	41100	210	OPERATING SUPPLIES	-	-	325	-	-
101	41100	225	UNIFORMS/CLOTHING ALLOWANCE	-	-	128	375	375
TOTAL - SUPPLIES				-	-	453	375	375
101	41100	320	TELEPHONE	2,451	1,921	1,926	2,400	2,400
101	41100	321	MILEAGE/TRAVEL	60	144	293	200	200
101	41100	355	DUES & MEMBERSHIPS	210	20,847	27,482	21,200	22,200
101	41100	360	EDUCATION/TRAINING/CONFERENCES	1,657	961	184	3,500	3,550
101	41100	361	LIABILITY AND PROPERTY INSURAN	4,401	15,966	24,953	17,259	14,094
101	41100	390	CONTRACTED SERVICES	-	-	79	1,000	2,000
101	41100	801	CONTINGENCY	17,129	4,156	26,993	39,625	60,000
TOTAL - SERVICES & OTHER CHARGES				25,908	43,994	81,909	85,184	104,444
101	41100	500	CAPITAL OUTLAY (GENERAL)	1,473	-	-	-	-
TOTAL - CAPITAL OUTLAY				1,473	-	-	-	-
DEPARTMENT TOTAL				\$ 58,713	\$ 76,631	\$ 117,196	\$ 122,293	\$ 141,487



41320 - City Administrator

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41320	101	FULL-TIME EMPLOYEES REGULAR	\$ -	\$ -	\$ 111,796	\$ 130,166	\$ 122,990
101	41320	121	PERA	-	-	8,385	9,762	9,224
101	41320	122	FICA AND MEDICARE	-	-	7,855	9,958	9,409
101	41320	130	OTHER EMPLOYER PAID INS	-	-	10,741	10,050	11,578
101	41320	150	WORKERS COMPENSATION	-	-	777	810	777
TOTAL - PERSONAL SERVICES				-	-	139,553	160,746	153,978
101	41320	320	TELEPHONE	-	-	565	-	900
101	41320	321	MILEAGE/TRAVEL	-	-	300	-	1,200
101	41320	355	DUES & MEMBERSHIPS	-	-	-	-	150
101	41320	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	-	2,750
101	41320	361	LIABILITY AND PROPERTY INSURAN	-	-	985	-	985
TOTAL - SERVICES & OTHER CHARGES				-	-	1,851	-	5,985
DEPARTMENT TOTAL				\$ -	\$ -	\$ 141,404	\$ 160,746	\$ 159,963



41400 - Administration

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41400	101	FULL-TIME EMPLOYEES REGULAR	\$ 233,892	\$ 306,216	\$ 170,704	\$ 183,019	\$ 188,240
101	41400	102	FULL-TIME - OVERTIME	-	77	18	-	-
101	41400	104	PART-TIME - EMPLOYEES REGULAR	9,631	13,066	13,269	17,472	18,096
101	41400	121	PERA	19,146	20,627	13,324	13,727	15,475
101	41400	122	FICA AND MEDICARE	17,812	22,804	13,304	15,337	15,785
101	41400	130	OTHER EMPLOYER PAID INS	15,059	20,938	13,902	14,258	15,005
101	41400	150	WORKERS COMPENSATION	799	1,437	2,335	1,249	1,305
TOTAL - PERSONAL SERVICES				296,338	385,165	226,856	245,062	253,906
101	41400	201	OFFICE SUPPLIES AND EXPENSES	10,529	9,111	6,245	10,000	10,000
101	41400	206	POSTAGE	3,000	8	-	-	-
101	41400	210	OPERATING SUPPLIES	1,717	1,293	-	1,000	1,000
TOTAL - SUPPLIES				15,245	10,411	6,245	11,000	11,000
101	41400	309	SOFTWARE & SUPPORT	-	7,359	9,218	8,000	12,600
101	41400	320	TELEPHONE	2,495	324	565	-	900
101	41400	321	MILEAGE/TRAVEL	722	874	369	1,100	600
101	41400	340	RECORDING FEES	1,112	2,384	2,818	1,700	2,000
101	41400	347	NEWSLETTER	17,276	15,281	13,950	17,000	19,000
101	41400	350	PRINT & PUBLISHING	6,295	7,302	6,008	6,500	7,000
101	41400	355	DUES & MEMBERSHIPS	4,573	438	560	670	500
101	41400	360	EDUCATION/TRAINING/CONFERENCES	2,534	1,267	1,633	1,800	2,150
101	41400	361	LIABILITY AND PROPERTY INSURAN	16,578	2,987	4,277	2,586	2,361
101	41400	390	CONTRACTED SERVICES	5,614	1,060	250	1,000	11,125
101	41400	410	RENTALS	11,099	-	18	-	-
TOTAL - SERVICES & OTHER CHARGES				68,299	39,277	39,666	40,356	58,236
DEPARTMENT TOTAL				\$ 379,882	\$ 434,854	\$ 272,767	\$ 296,418	\$ 323,142



41410 - Elections

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41410	104	PART-TIME EMPLOYEES REGULAR	\$ -	\$ 12,627	\$ -	\$ -	\$ 15,000
101	41410	150	WORKERS COMPENSATION	-	33	33	-	-
TOTAL - PERSONAL SERVICES				-	12,660	33	-	15,000
101	41410	210	OPERATING SUPPLIES	1,003	4,970	3,028	1,924	6,200
TOTAL - SUPPLIES				1,003	4,970	3,028	1,924	6,200
101	41410	321	MILEAGE/TRAVEL	-	1,738	24	-	2,000
101	41410	350	PRINT & PUBLISHING	-	648	-	-	800
TOTAL - SERVICES & OTHER CHARGES				-	2,386	24	-	2,800
DEPARTMENT TOTAL				\$ 1,003	\$ 20,016	\$ 3,085	\$ 1,924	\$ 24,000



41550 - Assessing

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41550	390	CONTRACTED SERVICES	\$ 70,537	\$ 76,623	\$ 80,589	\$ 81,623	\$ 94,111
TOTAL - SERVICES & OTHER CHARGES				70,537	76,623	80,589	81,623	94,111
DEPARTMENT TOTAL				\$ 70,537	\$ 76,623	\$ 80,589	\$ 81,623	\$ 94,111



41600 - Finance

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41600	101	FULL-TIME EMPLOYEES REGULAR	\$ 131,380	\$ 193,195	\$ 97,822	\$ 201,240	\$ 114,109
101	41600	102	FINANCE OVERTIME	201	-	-	-	-
101	41600	104	WAGES - PT EMPLOYEES	47,760	-	-	-	-
101	41600	121	PERA	12,854	13,964	7,135	15,093	8,558
101	41600	122	FICA AND MEDICARE	13,579	13,525	7,189	15,395	8,729
101	41600	130	OTHER EMPLOYER PAID INS	14,068	25,457	8,746	24,872	9,317
101	41600	140	UNEMPLOYMENT COMP	3,117	-	-	-	-
101	41600	150	WORKERS COMPENSATION	777	1,085	1,355	1,267	721
TOTAL - PERSONAL SERVICES				223,737	247,225	122,247	257,867	141,434
101	41600	201	OFFICE SUPPLIES AND EXPENSES	2,248	551	551	3,000	3,000
TOTAL - SUPPLIES				2,248	551	551	3,000	3,000
101	41600	304	ACCOUNTING & AUDITING	29,635	29,800	26,950	26,950	27,600
101	41600	309	SOFTWARE & SUPPORT	-	6,541	6,599	7,200	7,200
101	41600	320	TELEPHONE	70	102	-	-	-
101	41600	321	MILEAGE/TRAVEL	438	483	555	600	500
101	41600	350	PRINT & PUBLISHING	1,118	3,149	2,206	3,500	3,550
101	41600	355	DUES & MEMBERSHIPS	620	578	310	400	400
101	41600	360	EDUCATION/TRAINING/CONFERENCES	5,486	1,507	1,220	2,800	2,750
101	41600	361	LIABILITY AND PROPERTY INSURAN	506	1,903	3,291	1,983	1,856
101	41600	390	CONTRACTED SERVICES	77,052	12,968	10,090	12,000	12,000
101	41600	437	BANK SERVICE CHARGES	1,056	1,919	1,739	2,100	2,100
TOTAL - SERVICES & OTHER CHARGES				115,981	58,949	52,961	57,533	57,956
DEPARTMENT TOTAL				\$ 341,965	\$ 306,725	\$ 175,758	\$ 318,400	\$ 202,390



41650 - Information Technology

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41650	206	OPERATING SUPPLIES	\$ 3,707	\$ -	\$ -	\$ -	\$ -
101	41650	210	OPERATING SUPPLIES	-	2,616	2,448	5,000	5,000
TOTAL - SUPPLIES				3,707	2,616	2,448	5,000	5,000
101	41650	309	IT SUPPORT SERVICES	2,703	5,834	7,503	6,500	6,900
101	41650	315	GIS SERVICES	16,900	26,286	14,199	15,000	17,180
101	41650	322	UTILITIES	-	1,780	1,932	2,000	2,000
101	41650	390	CONTRACTED SERVICES	43,483	45,625	34,500	60,000	60,000
TOTAL - SERVICES & OTHER CHARGES				63,086	79,525	58,134	83,500	86,080
101	41650	501	EQUIPMENT	4,729	3,510	4,289	6,000	6,000
TOTAL - CAPITAL OUTLAY				4,729	3,510	4,289	6,000	6,000
DEPARTMENT TOTAL				\$ 71,523	\$ 85,651	\$ 64,871	\$ 94,500	\$ 97,080



41700 - Legal

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41700	301	LEGAL SERVICES	\$ 123,239	\$ 107,499	\$ 77,651	\$ 114,000	\$ 111,600
TOTAL - SERVICES & OTHER CHARGES				123,239	107,499	77,651	114,000	111,600
DEPARTMENT TOTAL				\$ 123,239	\$ 107,499	\$ 77,651	\$ 114,000	\$ 111,600



41940 - Prairie Center

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41940	201	OFFICE SUPPLIES AND EXPENSES	\$ 167	\$ -	\$ -	\$ 500	\$ -
101	41940	210	OPERATING SUPPLIES	3,824	3,950	3,415	4,800	5,300
101	41940	220	REPAIR/MAINT SUPPLY	276	5,856	328	5,000	1,000
TOTAL - SUPPLIES				4,268	9,806	3,742	10,300	6,300
101	41940	320	TELEPHONE	-	1,713	1,610	1,800	1,800
101	41940	322	UTILITIES	8,205	9,407	9,314	11,000	11,000
101	41940	325	GARBAGE SERVICE	1,452	1,781	1,220	2,400	1,440
101	41940	361	LIABILITY AND PROPERTY INSURAN	907	493	2,526	149	1,451
101	41940	389	CLEANING SERVICES	269	481	124	600	700
101	41940	390	CONTRACTED SERVICES	6,879	5,440	6,442	2,900	3,300
101	41940	402	REPAIRS/MAINT BUILDINGS	-	-	-	-	6,750
101	41940	410	RENTALS	-	-	-	-	2,400
TOTAL - SERVICES & OTHER CHARGES				17,712	19,315	21,237	18,849	28,841
101	41940	501	EQUIPMENT	-	-	2,903	3,000	3,100
TOTAL - CAPITAL OUTLAY				-	-	2,903	3,000	3,100
DEPARTMENT TOTAL				\$ 21,980	\$ 29,120	\$ 27,882	\$ 32,149	\$ 38,241



41945 - City Hall & Public Works Building

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41945	201	OFFICE SUPPLIES AND EXPENSES	\$ -	\$ 105	\$ 131	\$ -	\$ 200
101	41945	206	POSTAGE	-	3,921	4,382	4,000	4,400
101	41945	210	OPERATING SUPPLIES	5,828	3,921	2,978	4,800	4,800
101	41945	220	REPAIR/MAINT SUPPLY	3,831	3,616	3,910	4,000	3,000
TOTAL - SUPPLIES				9,659	11,562	11,401	12,800	12,400
101	41945	320	TELEPHONE	2,178	7,303	6,744	7,400	7,400
101	41945	322	UTILITIES	28,129	25,051	25,139	31,000	33,300
101	41945	325	GARBAGE SERVICE	2,541	5,343	7,057	4,000	7,800
101	41945	361	LIABILITY AND PROPERTY INS	7,718	11,418	18,377	12,441	10,802
101	41945	389	CLEANING SERVICES	9,075	10,050	9,993	11,415	11,450
101	41945	390	CONTRACTED SERVICES	18,478	12,533	7,758	16,300	7,350
101	41945	402	REPAIRS/MAINT BUILDINGS	-	-	658	-	11,000
101	41945	410	RENTALS	-	14,933	11,433	14,300	13,700
TOTAL - SERVICES & OTHER CHARGES				68,120	86,632	87,160	96,856	102,802
101	41945	501	EQUIPMENT	2,815	2,815	-	-	-
TOTAL - CAPITAL OUTLAY				2,815	2,815	-	-	-
DEPARTMENT TOTAL				\$ 80,594	\$ 101,009	\$ 98,561	\$ 109,656	\$ 115,202



41950 - Old Town Hall

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	41950	322	UTILITIES	\$ 695	\$ 1,874	\$ 2,318	\$ 2,640	\$ 3,600
TOTAL - SERVICES & OTHER CHARGES				695	1,874	2,318	2,640	3,600
			DEPARTMENT TOTAL	\$ 695	\$ 1,874	\$ 2,318	\$ 2,640	\$ 3,600



42100 - Police Services

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42100	310	MISCELLANEOUS	\$ -	\$ -	\$ 13,412	\$ 6,000	\$ 12,000
101	42100	390	CONTRACTED SERVICES	952,546	991,403	1,014,700	1,014,700	1,156,320
TOTAL - SERVICES & OTHER CHARGES				952,546	991,403	1,028,112	1,020,700	1,168,320
DEPARTMENT TOTAL				\$ 952,546	\$ 991,403	\$ 1,028,112	\$ 1,020,700	\$ 1,168,320



42150 - Public Safety Commission

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42150	104	PART-TIME EMPLOYEES REGULAR	\$ -	\$ 690	\$ 690	\$ 750	\$ 960
TOTAL - PERSONAL SERVICES				-	690	690	750	960
101	42150	210	OPERATING SUPPLIES	137	39	56	600	600
TOTAL - SUPPLIES				137	39	56	600	600
101	42150	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				-	-	-	1,500	1,500
DEPARTMENT TOTAL				\$ 137	\$ 729	\$ 746	\$ 2,850	\$ 3,060



42200 - Fire Protection

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42200	208	MEETING SUPPLIES	\$ 86	\$ -	\$ 174	\$ 500	\$ 500
TOTAL - SUPPLIES				86	-	174	500	500
101	42200	390	CONTRACTED SERVICES	455,281	494,613	539,429	538,369	573,192
101	42200	441	LICENSES, TAXES & FEES	-	218	212	225	225
TOTAL - SERVICES & OTHER CHARGES				455,281	494,831	539,641	538,594	573,417
DEPARTMENT TOTAL				\$ 455,367	\$ 494,831	\$ 539,815	\$ 539,094	\$ 573,917



42410 - Building Safety

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42410	101	FULL-TIME EMPLOYEES REGULAR	\$ 51,226	\$ 56,149	\$ 52,220	\$ 54,309	\$ 55,661
101	42410	102	OVERTIME	193	-	59	-	-
101	42410	104	PART-TIME - EMPLOYEES REGULAR	528	17,051	19,028	19,129	27,362
101	42410	106	TEMP EMPLOYEE WAGES	2,603	-	-	-	-
101	42410	121	PERA	4,162	5,250	5,348	5,508	6,227
101	42410	122	FICA AND MEDICARE	3,812	4,956	5,322	5,618	6,351
101	42410	130	OTHER EMPLOYER PAID INS	7,915	12,540	8,442	11,277	10,358
101	42410	150	WORKERS COMPENSATION	446	1,345	710	462	479
TOTAL - PERSONAL SERVICES				70,886	97,292	91,128	96,303	106,438
101	42410	201	OFFICE SUPPLIES AND EXPENSES	2,729	1,441	592	3,000	2,500
101	42410	202	FUEL	2,062	1,212	-	3,000	2,000
TOTAL - SUPPLIES				4,791	2,653	592	6,000	4,500
101	42410	302	ENGINEERING FEES	4,673	14,573	16,589	12,500	17,000
101	42410	303	PLANNING FEES	2,163	-	-	4,000	1,000
101	42410	309	SOFTWARE & SUPPORT	-	2,090	8,580	2,200	8,600
101	42410	311	GRADING REVIEWS	22,489	31,528	18,350	18,750	21,875
101	42410	320	TELEPHONE	1,579	(0)	-	-	-
101	42410	321	MILEAGE/TRAVEL	-	301	-	400	400
101	42410	336	ASSESSOR FEE-NEW CONSTRUCTION	5,000	-	-	-	-
101	42410	338	REIMBURSABLE COSTS	1,250	7,096	750	-	15,000
101	42410	350	PRINT & PUBLISHING	572	637	134	500	750
101	42410	355	DUES & MEMBERSHIPS	300	275	135	350	350
101	42410	360	EDUCATION/TRAINING/CONFERENCES	1,247	479	736	800	600
101	42410	361	LIABILITY & PROPERTY INSURANCE	350	1,338	2,658	1,371	1,604
101	42410	390	CONTRACTED SERVICES	125,625	150,242	128,987	144,000	191,250
101	42410	410	RENTALS	3,197	-	-	-	-
TOTAL - SERVICES & OTHER CHARGES				168,445	208,559	176,919	184,871	258,429
101	42410	525	BUILDING IMPROVEMENTS	-	13,830	-	-	-
TOTAL - CAPITAL OUTLAY				-	13,830	-	-	-
DEPARTMENT TOTAL				\$ 244,122	\$ 322,334	\$ 268,639	\$ 287,174	\$ 369,367



42500 - Emergency Management

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42500	210	OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
TOTAL - SUPPLIES				-	-	-	1,000	1,000
101	42500	322	UTILITIES	400	418	439	420	600
101	42500	360	EDUCATION/TRAINING/CONFERENCES	-	-	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				400	418	439	1,920	2,100
101	42500	500	CAPITAL OUTLAY (GENERAL)	2,478	7,473	8,806	8,000	-
TOTAL - CAPITAL OUTLAY				2,478	7,473	8,806	8,000	-
DEPARTMENT TOTAL				\$ 2,878	\$ 7,891	\$ 9,245	\$ 10,920	\$ 3,100



42710 - Animal Control

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	42710	390	CONTRACTED SERVICES	\$ 11,460	\$ 12,101	\$ 12,988	\$ 14,400	\$ 14,400
TOTAL - SERVICES & OTHER CHARGES				11,460	12,101	12,988	14,400	14,400
DEPARTMENT TOTAL				\$ 11,460	\$ 12,101	\$ 12,988	\$ 14,400	\$ 14,400



43100 - Streets

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	43100	101	FULL-TIME EMPLOYEES REGULAR	\$ 262,982	\$ 309,143	\$ 311,346	\$ 324,906	\$ 340,929
101	43100	102	FULL-TIME - OVERTIME	1,171	4,977	5,037	8,000	6,000
101	43100	104	PART-TIME - EMPLOYEES REGULAR	57,101	23,481	25,406	24,480	23,280
101	43100	121	PERA	20,443	22,578	23,764	24,968	26,020
101	43100	122	FICA AND MEDICARE	23,329	24,463	24,563	27,340	28,321
101	43100	130	OTHER EMPLOYER PAID INS	26,237	37,489	38,870	38,616	39,376
101	43100	140	UNEMPLOYMENT COMP	928	118	3	-	-
101	43100	150	WORKERS COMPENSATION	18,773	27,367	46,426	30,039	31,406
TOTAL - PERSONAL SERVICES				410,964	449,616	475,414	478,349	495,332
101	43100	201	OFFICE SUPPLIES AND EXPENSES	1,227	682	773	1,339	1,300
101	43100	210	OPERATING SUPPLIES	6,097	5,904	6,098	3,950	4,520
101	43100	220	REPAIR/MAINT SUPPLY	5,522	10,281	17,285	19,165	5,295
101	43100	225	UNIFORMS/CLOTHING ALLOWANCE	2,906	2,586	2,924	4,150	4,300
101	43100	227	SAFETY SUPPLIES	2,547	2,638	3,258	2,450	2,750
101	43100	234	BLACKTOP SUPPLIES	16,667	21,822	17,886	17,950	26,160
101	43100	240	SMALL TOOLS/EQUIPMENT	9,643	10,451	6,575	6,350	8,250
101	43100	270	SAND AND GRAVEL	19,609	23,214	19,938	24,239	23,448
101	43100	272	SALT AND SAND	72,644	43,605	35,597	81,716	71,688
101	43100	293	SIGN/SIGNAL MATERIAL PURCHASED	17,689	15,224	15,561	10,112	15,925
101	43100	295	SIGN/SIGNAL REIMBURSEMENT	(1,050)	-	-	-	-
TOTAL - SUPPLIES				153,503	136,408	125,895	171,421	163,636
101	43100	302	ENGINEERING FEES	-	-	581	-	-
101	43100	315	GIS SERVICES	-	-	70	-	1,000
101	43100	320	TELEPHONE	6,370	4,492	4,031	6,000	6,000
101	43100	322	UTILITIES	990	0	-	-	-
101	43100	325	GARBAGE SERVICE	19	1,483	1,816	1,450	1,650
101	43100	350	PRINT & PUBLISHING	545	-	13	500	500
101	43100	355	DUES & MEMBERSHIPS	237	193	100	254	130
101	43100	360	EDUCATION/TRAINING/CONFERENCES	6,317	7,678	6,630	8,445	9,000
101	43100	361	LIABILITY AND PROPERTY INSURAN	20,417	12,754	23,190	13,458	13,883
101	43100	390	CONTRACTED SERVICES	9,518	10,630	14,807	16,370	23,625
101	43100	402	REPAIRS/MAINT BUILDINGS	-	-	-	-	3,767
101	43100	410	RENTALS	5,614	4,735	2,708	7,850	7,935
101	43100	436	DUSTCOATING	15,613	13,206	16,198	16,229	25,128
TOTAL - SERVICES & OTHER CHARGES				65,640	55,170	70,142	70,556	92,618
DEPARTMENT TOTAL				\$ 630,107	\$ 641,194	\$ 671,451	\$ 720,326	\$ 751,586



43150 - Engineering

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	43150	302	ENGINEERING FEES	\$ 121,109	\$ 74,258	\$ 87,410	\$ 86,400	\$ 91,350
101	43150	315	GIS SERVICES	965	-	-	-	-
TOTAL - SERVICES & OTHER CHARGES				122,074	74,258	87,410	86,400	91,350
DEPARTMENT TOTAL				\$ 122,074	\$ 74,258	\$ 87,410	\$ 86,400	\$ 91,350



43160 - Street Lights

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	43160	322	UTILITIES	\$ 108,987	\$ 117,363	\$ 112,603	\$ 117,000	\$ 132,400
101	43160	390	CONTRACTED SERVICES	-	3,800	(1,412)	-	10,000
TOTAL - SERVICES & OTHER CHARGES				108,987	121,163	111,190	117,000	142,400
DEPARTMENT TOTAL				\$ 108,987	\$ 121,163	\$ 111,190	\$ 117,000	\$ 142,400



43240 - Fleet Management

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	43240	101	FULL-TIME EMPLOYEES REGULAR	\$ 57,034	\$ 58,876	\$ 59,062	\$ 61,048	\$ 62,546
101	43240	102	OVERTIME	-	525	835	-	-
101	43240	121	PERA	4,435	4,297	4,451	4,579	4,691
101	43240	122	FICA AND MEDICARE	4,041	4,209	4,257	4,670	4,785
101	43240	130	OTHER EMPLOYER PAID INS	9,668	11,123	11,347	11,307	11,348
101	43240	150	WORKERS COMPENSATION	1,695	2,111	3,143	2,056	2,115
TOTAL - PERSONAL SERVICES				76,873	81,143	83,096	83,660	85,485
101	43240	202	FUEL	38,031	34,280	44,095	60,630	59,310
101	43240	210	OPERATING SUPPLIES	22,405	24,754	25,809	28,852	29,123
101	43240	220	REPAIR/MAINT SUPPLY	21,486	25,325	29,529	23,000	26,586
101	43240	225	UNIFORMS/CLOTHING ALLOWANCE	3,856	3,932	2,221	1,500	2,265
101	43240	240	SMALL TOOLS/EQUIPMENT	2,561	7,841	4,352	4,500	5,000
101	43240	298	W/S FLEET EXPENSES	(2,327)	(7,013)	-	-	-
TOTAL - SUPPLIES				86,012	89,119	106,006	118,482	122,284
101	43240	309	SOFTWARE & SUPPORT	-	284	-	-	350
101	43240	320	TELEPHONE	155	610	565	860	900
101	43240	360	EDUCATION/TRAINING/CONFERENCES	750	460	424	1,000	800
101	43240	361	LIABILITY AND PROPERTY INS	5,732	-	-	-	-
101	43240	390	CONTRACTED SERVICES	3,836	2,391	6,410	9,000	9,000
TOTAL - SERVICES & OTHER CHARGES				10,473	3,746	7,399	10,860	11,050
DEPARTMENT TOTAL				\$ 173,358	\$ 174,008	\$ 196,501	\$ 213,002	\$ 218,819



45200 - Park Maintenance

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	45200	101	FULL-TIME EMPLOYEES REGULAR	\$ 85,087	\$ 121,937	\$ 130,680	\$ 136,190	\$ 141,685
101	45200	102	OVERTIME	984	2,269	2,346	1,000	1,500
101	45200	104	PART-TIME - EMPLOYEES REGULAR	37,375	26,767	32,507	29,146	39,520
101	45200	121	PERA	7,190	9,032	9,911	10,289	10,739
101	45200	122	FICA AND MEDICARE	9,228	11,425	12,703	12,725	13,977
101	45200	130	OTHER EMPLOYER PAID INS	2,941	6,200	8,094	10,515	10,598
101	45200	150	WORKERS COMPENSATION	2,858	5,069	11,910	8,054	7,883
TOTAL - PERSONAL SERVICES				145,662	182,699	208,151	207,919	225,902
101	45200	201	OFFICE SUPPLIES AND EXPENSES	1,929	810	509	2,000	2,000
101	45200	210	OPERATING SUPPLIES	35,067	42,334	45,839	43,800	41,600
101	45200	220	REPAIR/MAINT SUPPLY	12,758	9,700	12,243	23,500	19,700
101	45200	225	UNIFORMS/CLOTHING ALLOWANCE	1,501	2,130	2,080	1,850	1,830
101	45200	227	SAFETY SUPPLIES	608	1,308	1,491	1,000	1,200
101	45200	240	SMALL TOOLS/EQUIPMENT	4,200	11,119	4,952	5,000	5,000
TOTAL - SUPPLIES				56,062	67,402	67,114	77,150	71,330
101	45200	315	GIS SERVICES	-	-	150	-	1,000
101	45200	320	TELEPHONE	4,767	2,689	2,752	3,000	2,600
101	45200	322	UTILITIES	27,882	32,749	30,219	30,000	32,000
101	45200	325	GARBAGE SERVICE	3,113	15	-	-	-
101	45200	355	DUES & MEMBERSHIPS	165	139	1,290	800	1,100
101	45200	360	EDUCATION/TRAINING/CONFERENCES	2,444	3,717	3,747	4,763	4,800
101	45200	361	LIABILITY AND PROPERTY INSURAN	36,237	40,008	72,109	41,679	41,876
101	45200	390	CONTRACTED SERVICES	39,277	21,194	26,406	23,500	26,000
101	45200	410	RENTALS	-	338	361	2,000	2,000
101	45200	441	LICENSES, TAXES & FEES	-	-	1,402	-	-
TOTAL - SERVICES & OTHER CHARGES				113,886	100,849	138,437	105,742	111,376
101	45200	501	Equipment	11,240	-	-	-	-
TOTAL - CAPITAL OUTLAY				11,240	-	-	-	-
DEPARTMENT TOTAL				\$ 326,850	\$ 350,949	\$ 413,702	\$ 390,811	\$ 408,608



45250 - Recreation

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	45250	101	FULL-TIME EMPLOYEES REGULAR	\$ 42,396	\$ 43,437	\$ 79,559	\$ 45,352	\$ 91,510
101	45250	104	PART-TIME EMPLOYEES REGULAR	34,389	48,994	11,310	43,698	8,000
101	45250	121	PERA	4,776	5,813	5,865	6,079	6,863
101	45250	122	FICA AND MEDICARE	5,693	6,774	6,739	6,812	7,612
101	45250	130	OTHER EMPLOYER PAID INS	4,996	13,462	13,714	11,859	12,594
101	45250	150	WORKERS COMPENSATION	438	2,694	4,216	2,837	2,797
TOTAL - PERSONAL SERVICES				92,688	121,173	121,403	116,637	129,376
101	45250	201	OFFICE SUPPLIES AND EXPENSES	493	678	1,932	500	1,000
101	45250	210	OPERATING SUPPLIES	11,822	9,940	8,565	15,000	13,000
101	45250	225	UNIFORMS	652	238	576	550	550
TOTAL - SUPPLIES				12,967	10,857	11,073	16,050	14,550
101	45250	320	TELEPHONE	401	792	565	860	900
101	45250	350	PRINT & PUBLISHING	3,965	7,210	4,608	6,300	5,500
101	45250	355	DUES & MEMBERSHIPS	-	-	224	-	200
101	45250	360	EDUCATION/TRAINING/CONFERENCES	601	2,022	1,738	2,886	2,900
101	45250	361	LIABILITY AND PROPERTY INSURAN	241	929	1,895	946	1,150
101	45250	390	CONTRACTED SERVICES	10,227	7,450	11,814	10,500	10,500
101	45250	445	COMMUNITY EVENTS	27,903	15,091	18,946	19,000	20,000
101	45250	490	PRAIRIE FESTIVAL	-	16,376	19,762	18,050	18,875
TOTAL - SERVICES & OTHER CHARGES				43,338	49,870	59,551	58,542	60,025
DEPARTMENT TOTAL				\$ 148,993	\$ 181,900	\$ 192,027	\$ 191,229	\$ 203,951



45300 - Heritage Preservation Commission

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	45300	104	PART-TIME EMPLOYEES REGULAR	\$ 420	\$ 450	\$ 430	\$ 450	\$ 480
TOTAL - PERSONAL SERVICES				420	450	430	450	480
101	45300	201	OFFICE SUPPLIES AND EXPENSES	170	498	170	500	500
TOTAL - SUPPLIES				170	498	170	500	500
101	45300	350	PRINT & PUBLISHING	95	325	-	-	-
101	45300	360	EDUCATION/TRAINING/CONFERENCES	916	-	476	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				1,011	325	476	1,500	1,500
DEPARTMENT TOTAL				\$ 1,601	\$ 1,273	\$ 1,076	\$ 2,450	\$ 2,480



46530 - Planning Commission

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	46530	104	PART-TIME EMPLOYEES REGULAR	\$ 1,500	\$ 2,170	\$ -	\$ 2,500	\$ 2,500
TOTAL - PERSONAL SERVICES				1,500	2,170	-	2,500	2,500
101	46530	210	OPERATING SUPPLIES	24	-	-	-	-
TOTAL - SUPPLIES				24	-	-	-	-
101	46530	360	EDUCATION/TRAINING/CONFERENCES	200	270	-	1,500	1,500
TOTAL - SERVICES & OTHER CHARGES				200	270	-	1,500	1,500
DEPARTMENT TOTAL				\$ 1,724	\$ 2,440	\$ -	\$ 4,000	\$ 4,000



46570 - Planning

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	46570	303	PLANNING FEES	\$ 86,335	\$ 87,218	\$ 99,037	\$ 91,200	\$ 97,200
TOTAL - SERVICES & OTHER CHARGES				86,335	87,218	99,037	91,200	97,200
DEPARTMENT TOTAL				\$ 86,335	\$ 87,218	\$ 99,037	\$ 91,200	\$ 97,200



46580 - Economic Development

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	46580	208	MEETING SUPPLIES	\$ -	\$ -	\$ 70	\$ -	\$ 100
TOTAL - SUPPLIES				-	-	70	-	100
101	46580	350	DUES & MEMBERSHIPS	2,777	-	-	-	-
101	46580	355	DUES & MEMBERSHIPS	-	3,377	3,315	3,160	3,560
101	46580	360	EDUCATION/TRAINING/CONFERENCES	-	50	45	500	1,000
101	46580	380	MARKETING	4,175	5,240	-	6,000	5,000
101	46580	390	CONTRACTED SERVICES	1,200	-	2,750	5,000	5,000
TOTAL - SERVICES & OTHER CHARGES				8,152	8,667	6,110	14,660	14,560
DEPARTMENT TOTAL				\$ 8,152	\$ 8,667	\$ 6,180	\$ 14,660	\$ 14,660



49300 - Interfund Transfers

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
101	49300	720	OPERATING TRANSFERS	\$ 1,289,914	\$ 460,212	\$ 1,074,567	\$ -	\$ -
TOTAL - INTERFUND TRANSFERS				1,289,914	460,212	1,074,567	-	-
DEPARTMENT TOTAL				\$ 1,289,914	\$ 460,212	\$ 1,074,567	\$ -	\$ -

2018 Public Utility Funds Budget

Water Utility Fund - This fund accounts for the operations of the public water utility system. The resources accumulated are primarily from system user charges. The accumulated funds are then used to pay for the operational costs of pumping and distributing water to the system customers. The fund also accumulates resources to finance certain capital improvements and to pay the debt service associated with the water utility.

Sanitary Sewer Utility Fund - This fund accounts for the operations of the public sewer utility system. The resources accumulated are primarily from system user charges. The accumulated funds are then used to pay for the operational costs of collection and treatment of sewage from the system. The fund also accumulates resources to finance certain capital improvements and to pay the debt service associated with the sewer utility.

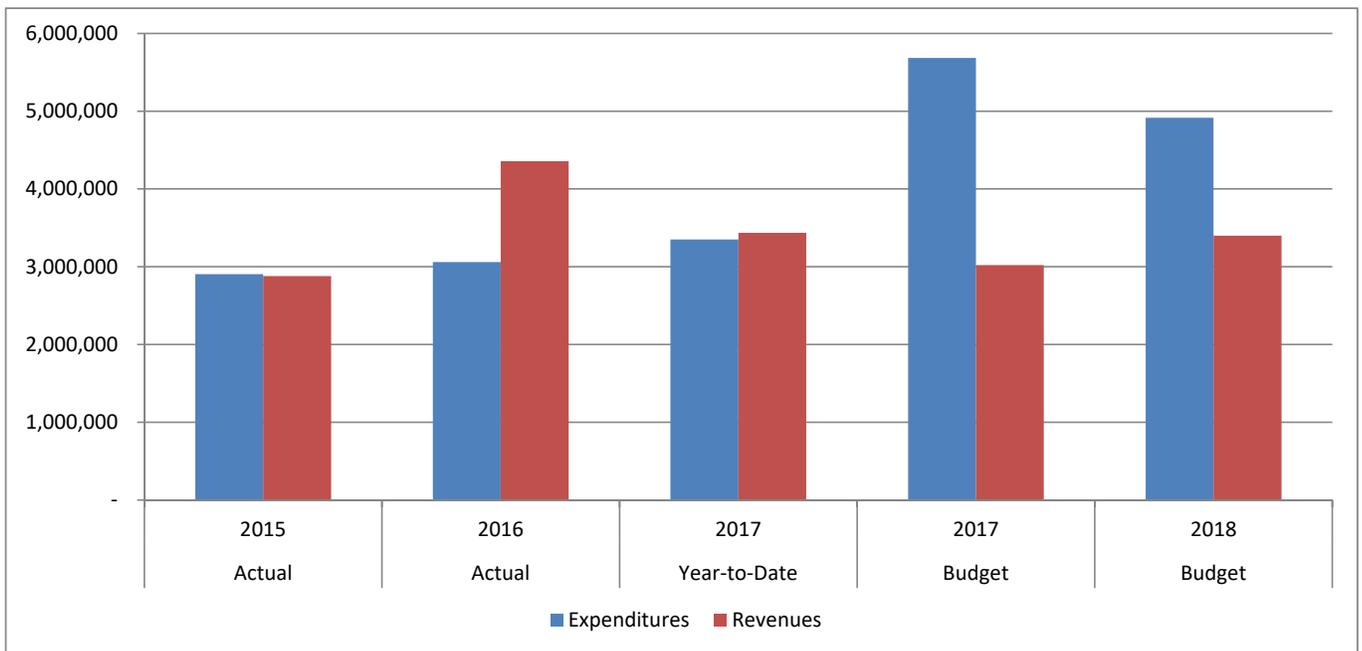
Storm Water Utility Fund - This fund accounts for the operations of the storm water collection system. The resources accumulated are primarily from system user charges and property taxes. The accumulated funds are then used to pay for the operational costs of collection and treatment of surface water runoff that does not require treatment.





**City of Otsego
Public Utility Fund Budget - 2018
Revenue & Expenditure Summary**

Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Revenues					
Operating	\$ 2,607,024	\$ 2,731,234	\$ 3,136,802	\$ 2,824,426	\$ 3,189,177
Non-Operating	273,236	1,626,552	300,576	196,588	210,157
<i>Subtotal</i>	<u>2,880,260</u>	<u>4,357,786</u>	<u>3,437,378</u>	<u>3,021,014</u>	<u>3,399,334</u>
Expenditures					
Personal Services	271,163	361,553	371,755	378,061	422,480
Supplies	273,485	335,076	327,649	399,689	405,267
Services & Other Charges	840,165	1,133,561	859,127	1,046,839	811,579
Capital Outlay	(84,737)	(301,906)	1,588,873	1,993,015	1,253,258
Depreciation	1,319,533	1,345,404	-	1,458,000	1,555,000
Debt Service	-	-	-	200,000	260,610
Interfund Transfers	284,586	186,755	204,042	209,042	207,840
<i>Subtotal</i>	<u>2,904,194</u>	<u>3,060,442</u>	<u>3,351,446</u>	<u>5,684,646</u>	<u>4,916,034</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures					
	<u>\$ (23,934)</u>	<u>\$ 1,297,344</u>	<u>\$ 85,931</u>	<u>\$ (2,663,632)</u>	<u>\$ (1,516,700)</u>





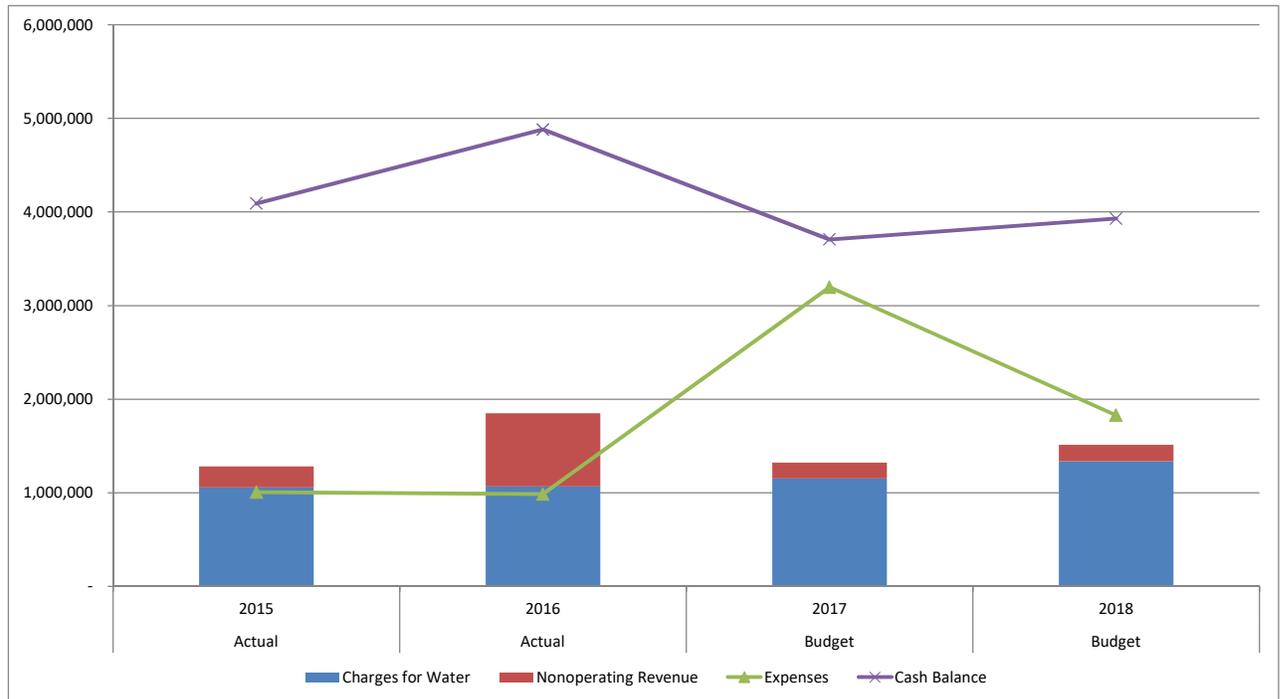
49400 - Water Utility Fund

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Source						
Revenues								
601	49400	37150	WATER SALES	\$ 893,586	\$ 910,963	\$ 1,131,438	\$ 995,850	\$ 1,162,052
601	49400	37155	WATER SALES - IRRIGATION	129,647	118,999	161,762	119,000	135,000
601	49400	37160	WATER NSF	(107)	45	60	-	-
601	49400	31900	PENALTIES AND INTEREST	36,230	38,622	42,529	39,000	39,000
TOTAL - OPERATING				1,059,356	1,068,629	1,335,789	1,153,850	1,336,052
601	49400	34109	OTHER ADMINISTRATIVE CHARGES	10,550	10,488	9,550	-	-
601	49400	34302	WATER METERS	75,460	97,196	86,904	80,600	83,000
601	49400	36100	SPECIAL ASSESSMENTS	32,374	70,267	73,457	-	-
601	49400	36210	INTEREST EARNINGS	29,724	62,329	-	-	-
601	49400	36213	NET CHANGE IN INVESTMENT FMV	(7,582)	(27,131)	-	-	-
601	49400	36232	CAPITAL CONTRIB. DEVELOPERS	-	481,595	-	-	-
601	49400	37165	WATERTOWER RENTALS-ANTENNAS	63,196	67,782	67,215	67,000	73,000
601	49400	37170	DNR FEES FOR STATE	18,597	19,799	21,147	20,988	21,942
601	49400	38990	OTHER MISCELLANEOUS	692	19	-	-	-
601	49400	38991	REFUNDS & REIMBURSEMENTS	1,078	262	2,044	-	-
TOTAL - NON OPERATING				224,089	782,605	260,318	168,588	177,942
TOTAL - REVENUES				1,283,445	1,851,234	1,596,107	1,322,438	1,513,994
Expenses								
601	49400	101	FULL-TIME EMPLOYEES REGULAR	49,513	63,027	65,069	66,368	71,063
601	49400	102	WAGES - FT OVERTIME	1,608	2,933	2,791	2,500	3,000
601	49400	104	WAGES - PT EMPLOYEES	900	-	-	-	3,900
601	49400	121	PERA	4,281	4,726	5,089	5,090	5,555
601	49400	122	FICA AND MEDICARE	3,831	4,833	4,994	5,192	5,964
601	49400	130	OTHER EMPLOYER PAID INS	6,157	8,683	10,551	9,530	10,111
601	49400	150	WORKERS COMPENSATION	1,146	3,005	4,445	2,836	3,027
601	49400	191	GERF PENSION EXPENSE	925	3,686	-	-	-
TOTAL - PERSONAL SERVICES				68,361	90,893	92,939	91,516	102,620
601	49400	201	OFFICE SUPPLIES AND EXPENSES	2,652	3,317	3,955	5,000	4,000
601	49400	202	FUEL	1,818	1,980	-	1,830	2,950
601	49400	206	POSTAGE	6,172	5,294	7,829	9,306	9,729
601	49400	210	OPERATING SUPPLIES	7,132	2,023	3,597	9,000	9,000
601	49400	216	CHEMICAL SUPPLIES	59,559	75,995	78,885	72,000	81,000
601	49400	220	REPAIRS/MAINT SUPPLIES	15,395	12,098	32,522	40,000	40,000
601	49400	225	UNIFORMS/CLOTHING ALLOWANCE	1,992	1,426	1,160	1,375	1,480
601	49400	227	SAFETY SUPPLIES	1,162	429	60	1,800	1,800
601	49400	228	UTILITY SYSTEM SUPPLIES	59,758	69,014	70,399	68,175	72,450
601	49400	240	SMALL TOOLS/EQUIPMENT	2,801	640	1,633	1,000	1,500
601	49400	298	W/S FLEET EXPENSES	586	1,753	-	3,000	3,000
TOTAL - SUPPLIES				159,027	173,969	200,041	212,486	226,909
601	49400	301	LEGAL SERVICES	-	-	340	500	500
601	49400	302	ENGINEERING FEES	41,020	20,001	141,635	238,368	62,837
601	49400	306	PERMITS & FEES	31,230	20,346	28,381	29,488	31,442
601	49400	315	GIS SERVICES	450	1,013	1,197	4,000	4,000
601	49400	320	TELEPHONE	2,867	2,476	3,372	3,600	4,100
601	49400	321	MILEAGE/TRAVEL	37	363	120	400	400
601	49400	322	UTILITIES	62,816	60,879	73,147	69,037	72,749
601	49400	350	PRINT & PUBLISHING	-	136	-	300	300
601	49400	355	DUES & MEMBERSHIPS	133	539	383	400	400
601	49400	360	EDUCATION/TRAINING/CONFERENCES	6,049	955	1,067	2,186	2,240
601	49400	361	LIABILITY AND PROPERTY INSURAN	7,037	9,776	17,246	10,306	10,091
601	49400	390	CONTRACTED SERVICES	51,571	70,556	54,471	94,000	86,000
601	49400	402	REPAIRS/MAINT BUILDINGS	328	-	4,200	1,000	2,000
601	49400	410	RENTALS	-	872	1,020	872	1,465
601	49400	430	MISCELLANEOUS	1,567	-	-	-	-
601	49400	437	BANK SERVICE CHARGES	5,071	4,863	6,744	13,200	6,965
TOTAL - SERVICES & OTHER CHARGES				210,174	192,775	333,323	467,657	285,489



49400 - Water Utility Fund

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Source		2015	2016	Year-to-Date	2017	2018
601	49400	500	CAPITAL OUTLAY (GENERAL)	\$ -	\$ -	\$ -	\$ 500	\$ 750
601	49400	501	EQUIPMENT	-	28,013	50,149	15,000	-
601	49400	530	IMPROVEMENTS OTHER THAN BLDG	12,542	12,660	1,463,424	1,737,130	505,371
601	49400	550	MOTOR VEHICLES	-	-	-	11,750	27,744
601	49400	599	CAPITALIZED ASSET OFFSET	(12,542)	(36,980)	-	-	-
TOTAL - CAPITAL OUTLAY				-	3,694	1,513,572	1,764,380	533,865
601	49400	420	DEPRECIATION	473,679	481,736	-	510,000	535,000
601	49400	602	BOND INTEREST	-	-	-	100,000	93,820
601	49400	720	OPERATING TRANSFERS	95,748	43,439	48,561	48,561	49,560
TOTAL - OTHER				569,427	525,175	48,561	658,561	678,380
TOTAL - EXPENSES				1,006,989	986,506	2,188,437	3,194,600	1,827,263
NET INCOME / (LOSS)				\$ 276,456	\$ 864,728	\$ (592,331)	\$ (1,872,162)	\$ (313,269)





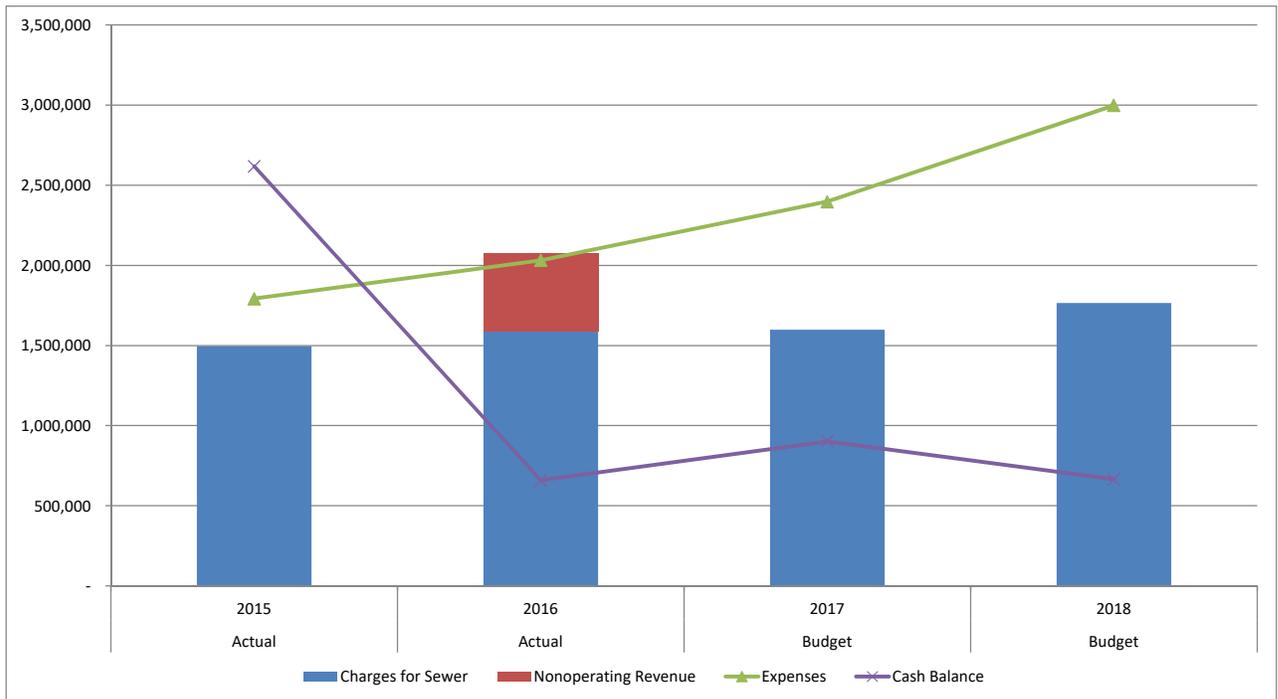
49450 - Sanitary Sewer Utility Fund

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Source						
Revenues								
602	49450	37200	SEWER SALES	\$ 1,415,583	\$ 1,527,633	\$ 1,649,309	\$ 1,534,576	\$ 1,700,682
602	49450	31900	PENALTIES AND INTEREST	54,794	63,162	65,280	64,000	65,000
602	49450	34000	CHARGES FOR SERVICES	7,226	-	-	-	-
TOTAL - OPERATING				1,477,603	1,590,795	1,714,588	1,598,576	1,765,682
602	49450	33422	OTHER STATE AID GRANTS	-	7,457	-	-	-
602	49450	36200	MISCELLANEOUS REVENUES	475	615	-	-	-
602	49450	36210	INTEREST EARNINGS	20,717	30,823	-	-	-
602	49450	36213	NEY CHANGE IN INVESTMENT FMV	(5,285)	(13,417)	-	-	-
602	49450	36232	CAPITAL CONTRIB. DEVELOPERS	-	294,115	-	-	-
602	49450	38020	DONATIONS & CONTRIBUTIONS	-	1,000	-	-	-
602	49450	38991	REFUNDS & REIMBURSEMENTS	1,625	1,305	6,449	-	-
602	49450	39250	TRANSFER IN - CAPITAL ASSETS	-	162,876	-	-	-
TOTAL - NON OPERATING				17,532	484,774	6,449	-	-
TOTAL - REVENUES				1,495,134	2,075,569	1,721,037	1,598,576	1,765,682
Expenses								
602	49450	101	FULL-TIME EMPLOYEES REGULAR	145,083	189,082	195,207	199,103	213,190
602	49450	102	WAGES - FT OVERTIME	4,825	8,799	8,373	7,500	9,000
602	49450	104	WAGES - PT EMPLOYEES	2,700	-	-	-	11,700
602	49450	121	PERA	12,844	14,178	15,268	15,270	16,664
602	49450	122	FICA AND MEDICARE	11,492	14,500	14,982	15,576	17,893
602	49450	130	OTHER EMPLOYER PAID INS	18,640	26,048	31,652	28,589	30,333
602	49450	150	WORKERS COMPENSATION	4,447	6,995	13,334	8,507	9,080
602	49450	191	GERF PENSION EXPENSE	2,771	11,058	-	-	-
TOTAL - PERSONAL SERVICES				202,802	270,659	278,816	274,545	307,860
602	49450	201	OFFICE SUPPLIES AND EXPENSES	3,057	3,372	4,495	5,000	4,000
602	49450	202	FUEL	5,455	8,015	2,481	5,490	8,849
602	49450	206	POSTAGE	6,179	6,013	7,712	9,306	9,729
602	49450	210	OPERATING SUPPLIES	27,238	19,303	22,801	30,732	25,000
602	49450	216	CHEMICAL SUPPLIES	24,604	79,259	32,343	37,000	36,000
602	49450	220	REPAIRS/MAINT SUPPLIES	36,726	31,470	51,811	68,000	62,000
602	49450	225	UNIFORMS/CLOTHING ALLOWANCE	1,808	1,234	1,161	1,375	1,480
602	49450	227	SAFETY SUPPLIES	790	3,961	379	1,800	1,800
602	49450	240	SMALL TOOLS/EQUIPMENT	2,087	2,819	3,698	3,000	3,500
602	49450	298	W/S FLEET EXPENSES	1,745	5,260	-	3,000	3,000
TOTAL - SUPPLIES				109,690	160,706	126,881	164,703	155,358
602	49450	301	LEGAL SERVICES	-	-	-	1,000	1,000
602	49450	302	ENGINEERING FEES	105,418	439,623	92,848	63,000	59,670
602	49450	303	PLANNING FEES	550	-	-	1,000	1,000
602	49450	306	PERMIT & FEES	7,350	8,900	8,590	8,590	7,350
602	49450	315	GIS SERVICES	281	2,475	3,630	4,000	4,000
602	49450	320	TELEPHONE	5,179	5,419	6,131	6,600	7,200
602	49450	321	MILEAGE/TRAVEL	37	126	217	200	300
602	49450	322	UTILITIES	158,515	163,781	174,096	171,485	178,487
602	49450	325	GARBAGE SERVICE	7,481	7,661	7,628	7,800	8,400
602	49450	350	PRINT & PUBLISHING	-	72	-	300	300
602	49450	355	DUES & MEMBERSHIPS	83	69	323	100	350
602	49450	360	EDUCATION/TRAINING/CONFERENCES	6,706	3,451	2,208	3,357	3,520
602	49450	361	LIABILITY AND PROPERTY INSURAN	22,829	31,148	55,984	32,678	32,888
602	49450	390	CONTRACTED SERVICES	192,148	171,893	98,212	147,000	114,000
602	49450	402	REPAIRS/MAINT BUILDINGS	327	4,920	3,814	18,200	-
602	49450	410	RENTALS	-	2,904	1,020	872	1,465
602	49450	419	SLUDGE HAULING	46,369	65,889	41,580	70,000	55,000
602	49450	437	BANK SERVICE CHARGES	11,126	14,565	20,208	13,200	20,860
TOTAL - SERVICES & OTHER CHARGES				564,400	922,896	516,489	549,382	495,790



49450 - Sanitary Sewer Utility Fund

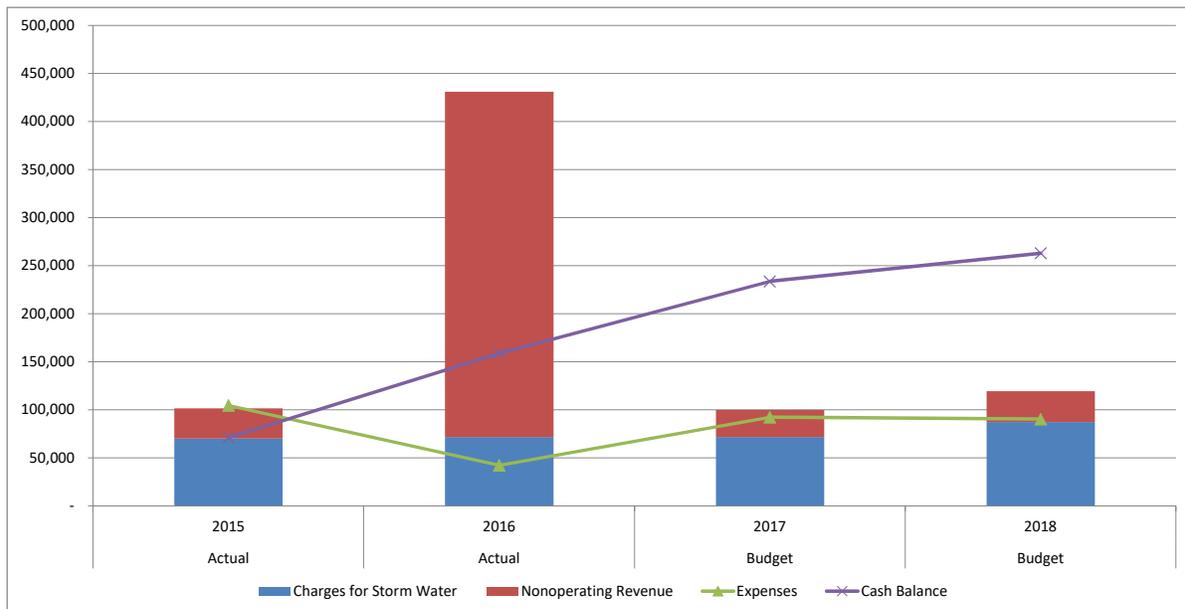
Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Source		2015	2016	Year-to-Date	2017	2018
602	49450	500	CAPITAL OUTLAY (GENERAL)	\$ -	\$ 12,006	\$ -	\$ 500	\$ 2,250
602	49450	501	EQUIPMENT	-	79,080	55,988	44,885	40,000
602	49450	530	IMPROVEMENTS OTHER THAN BLDG	74,177	1,900,556	11,250	148,000	443,912
602	49450	550	MOTOR VEHICLES	-	-	-	35,250	83,231
602	49450	590	REHABILITATION & REPLACEMENT	-	-	-	-	150,000
602	49450	599	CAPITALIZED ASSET OFFSET	(162,674)	(2,297,241)	-	-	-
TOTAL - CAPITAL OUTLAY				(88,497)	(305,599)	67,238	228,635	719,393
602	49450	420	DEPRECIATION	824,437	839,617	-	925,000	995,000
602	49450	610	BOND INTEREST	-	-	-	100,000	166,790
602	49450	720	OPERATING TRANSFERS	179,838	143,316	155,481	155,481	158,280
TOTAL - OTHER				1,004,275	982,933	155,481	1,180,481	1,320,070
TOTAL - EXPENSES				1,792,671	2,031,595	1,144,905	2,397,746	2,998,471
NET INCOME / (LOSS)				\$ (297,537)	\$ 43,974	\$ 576,132	\$ (799,170)	\$ (1,232,789)





49490 - Storm Water Utility Fund

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Source						
Revenues								
220/222	49490	31010	CURRENT AD VALOREM TAXES	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 26,000
220/222	49490	37500	STORMWATER UTILITY CHARGES	45,066	46,811	61,425	47,000	61,443
TOTAL - OPERATING				70,066	71,811	86,425	72,000	87,443
220/222	49490	36100	SPECIAL ASSESSMENTS	31,145	29,121	33,809	28,000	32,215
220/222	49490	36210	INTEREST EARNINGS	588	901	-	-	-
220/222	49490	36210	INTEREST EARNINGS	43	714	-	-	-
220/222	49490	36213	NEY CHANGE IN INVESTMENT FMV	(150)	(392)	-	-	-
220/222	49490	36213	NEY CHANGE IN INVESTMENT FMV	(11)	(311)	-	-	-
220/222	49490	36232	CAPITAL CONTRIB. DEVELOPERS	-	329,140	-	-	-
TOTAL - NON OPERATING				31,615	359,173	33,809	28,000	32,215
TOTAL - REVENUES				101,681	430,984	120,234	100,000	119,658
Expenses								
220/222	49490	119	PAYROLL ALLOCATION	-	-	-	12,000	12,000
TOTAL - PERSONAL SERVICES				-	-	-	12,000	12,000
220/222	49490	210	OPERATING SUPPLIES	4,257	-	-	-	-
220/222	49490	220	REPAIRS/MAINT SUPPLIES	510	-	-	-	-
220/222	49490	220	REPAIRS/MAINT SUPPLIES	-	401	727	2,500	2,500
220/222	49490	292	CULVERTS	-	-	-	20,000	20,500
TOTAL - SUPPLIES				4,767	401	727	22,500	23,000
220/222	49490	302	ENGINEERING FEES	15,828	-	-	5,000	5,500
220/222	49490	302	ENGINEERING FEES	18,083	12,758	7,329	24,000	24,000
220/222	49490	303	PLANNING FEES	-	-	50	-	-
220/222	49490	310	MISCELLANEOUS	47	-	-	-	-
220/222	49490	315	GIS SERVICES	-	2,185	-	-	-
220/222	49490	355	DUES & MEMBERSHIPS	760	760	760	800	800
220/222	49490	390	CONTRACTED SERVICES	30,872	-	-	-	-
220/222	49490	390	CONTRACTED SERVICES	-	850	-	-	-
220/222	49490	410	RENTALS	-	617	-	-	-
220/222	49490	441	LICENSES, TAXES & FEES	-	720	1,176	-	-
TOTAL - SERVICES & OTHER CHARGES				65,590	17,889	9,315	29,800	30,300
220/222	49490	500	CAPITAL OUTLAY (GENERAL)	\$ 3,760	\$ -	\$ -	\$ -	\$ -
220/222	49490	510	LAND ACQUISITION/EASEMENTS	-	-	8,063	-	-
TOTAL - CAPITAL OUTLAY				3,760	-	8,063	-	-
220/222	49490	420	DEPRECIATION	21,416	24,051	-	23,000	25,000
220/222	49490	720	OPERATING TRANSFERS	9,000	-	-	5,000	-
TOTAL - OTHER				30,416	24,051	-	28,000	25,000
TOTAL - EXPENSES				104,534	42,341	18,104	92,300	90,300
NET INCOME / (LOSS)				\$ (2,853)	\$ 388,643	\$ 102,130	\$ 7,700	\$ 29,358





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2018 Debt Service Funds Budget

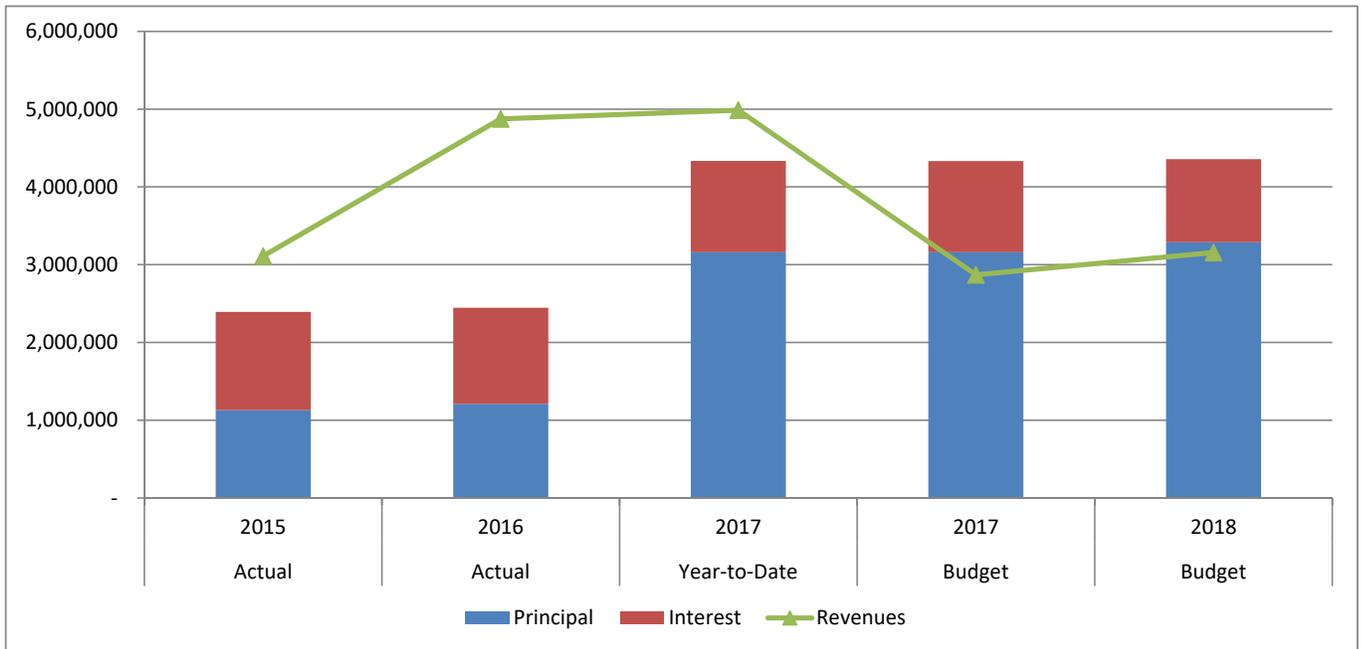
These funds are used to account for the collection of property taxes, special assessments and other resources which are used to repay the principal and interest on debt issued for various improvements within the City.





**City of Otsego
Debt Service Fund Budget - 2018
Revenue & Expenditure Summary**

Description	Actual	Actual	Unaudited	Budget	Budget
	2015	2016	Year-to-Date 2017	2017	2018
Revenues					
Taxes	\$ 610,000	\$ 640,000	\$ 655,000	\$ 655,000	\$ 655,000
Special Assessments	539,160	738,545	727,860	438,681	395,603
Utility Availability + Connection Charges	1,760,425	3,368,222	3,552,350	1,726,000	1,796,750
Investment Interest (net)	47,219	75,926	-	-	-
Interfund Transfers	154,000	51,120	51,008	49,000	308,610
<i>Subtotal</i>	<u>3,110,804</u>	<u>4,873,813</u>	<u>4,986,218</u>	<u>2,868,681</u>	<u>3,155,963</u>
Expenditures					
Capital Outlay	-	-	90,923	-	-
Principal	1,130,000	1,210,000	3,160,000	3,160,000	3,290,000
Interest	1,263,180	1,236,275	1,174,183	1,172,859	1,067,586
Fiscal Agent Fee's	4,630	4,975	2,475	4,750	4,750
Debt Service Amortizations	(78,882)	(78,881)	-	(78,882)	(78,882)
Transfers Out	-	-	149,234	-	-
<i>Subtotal</i>	<u>2,318,928</u>	<u>2,372,369</u>	<u>4,576,815</u>	<u>4,258,727</u>	<u>4,283,454</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 791,877</u>	<u>\$ 2,501,444</u>	<u>\$ 409,403</u>	<u>\$ (1,390,046)</u>	<u>\$ (1,127,491)</u>





Fund 399 - G.O. Equipment Certificates, Series 2010A

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Object		2015	2016	Year-to-Date	2017	2018
Revenues								
399	47000	39203	TRANSFERS IN	\$ 154,000	\$ 50,000	\$ 49,000	\$ 49,000	\$ 48,000
TOTAL				154,000	50,000	49,000	49,000	48,000
Expenditures								
399	47000	601	PRINCIPAL	45,000	45,000	45,000	45,000	45,000
399	47000	602	INTEREST	3,350	5,350	5,325	4,000	2,650
399	47000	620	FISCAL AGENT FEE'S	331	808	495	500	500
TOTAL				48,681	51,158	50,820	49,500	48,150
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 105,319	\$ (1,158)	\$ (1,820)	\$ (500)	\$ (150)



Fund 395 - G.O. Improvement Bonds, Series 2007B

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Object		2015	2016	Year-to-Date	2017	2018
Revenues								
395	47000	36100	SPECIAL ASSESSMENTS	\$ 60,848	\$ 91,492	\$ 163,481	\$ 56,341	\$ 48,116
			TOTAL	60,848	91,492	163,481	56,341	48,116
Expenditures								
395	47000	601	PRINCIPAL	105,000	100,000	-	-	-
395	47000	602	INTEREST	8,200	4,000	-	-	-
395	47000	620	FISCAL AGENT FEE'S	331	313	-	-	-
			TOTAL	113,531	104,313	-	-	-
EXCESS (DEFICIENCY) OF REVENUES								
OVER (UNDER) EXPENDITURES				\$ (52,683)	\$ (12,820)	\$ 163,481	\$ 56,341	\$ 48,116



Fund 385 - G.O. Improvement Refunding Bonds, Series 2010B

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Object		2015	2016	Year-to-Date	2017	2018
Revenues								
385	47000	31010	CURRENT AD VALOREM TAXES	\$ 410,000	\$ 415,000	\$ 430,000	\$ 430,000	\$ 440,000
385	47000	39203	TRANSFERS IN	-	1,120	-	-	-
TOTAL				410,000	416,120	430,000	430,000	440,000
Expenditures								
385	47000	601	PRINCIPAL	420,000	425,000	435,000	435,000	445,000
385	47000	602	INTEREST	76,323	67,923	59,423	59,423	50,070
385	47000	620	FISCAL AGENT FEE'S	331	313	-	500	500
TOTAL				496,654	493,235	494,423	494,923	495,570
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ (86,654)	\$ (77,115)	\$ (64,423)	\$ (64,923)	\$ (55,570)



Fund 380 - G.O. Improvement Refunding Bonds, Series 2010D & 2011A

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
Revenues								
380	47000	31010	CURRENT AD VALOREM TAXES	\$ 200,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 215,000
380	47000	36100	SPECIAL ASSESSMENTS	53,716	120,657	64,183	76,835	132,094
380	47000	39200	TRANSFERS IN	-	-	2,008	-	-
TOTAL				253,716	345,657	291,192	301,835	347,094
Expenditures								
380	47000	601	PRINCIPAL	360,000	445,000	455,000	455,000	465,000
380	47000	602	INTEREST	140,275	132,225	123,225	123,226	113,856
380	47000	620	FISCAL AGENT FEE'S	1,158	1,120	495	1,000	1,000
TOTAL				501,433	578,345	578,720	579,226	579,856
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ (247,717)	\$ (232,688)	\$ (287,528)	\$ (277,391)	\$ (232,762)



Fund 375 - G.O. Improvement Refunding Bonds, Series 2012A

Account Number			Account Description	Actual	Actual	Unaudited	Budget	Budget
Fund	Department	Object		2015	2016	Year-to-Date	2017	2018
Revenues								
375	47000	36100	SPECIAL ASSESSMENTS	\$ 164,722	\$ 232,519	\$ 384,480	\$ 152,608	\$ 129,078
			TOTAL	164,722	232,519	384,480	152,608	129,078
Expenditures								
375	47000	601	PRINCIPAL	200,000	195,000	190,000	190,000	205,000
375	47000	602	INTEREST	28,000	24,000	20,100	20,100	16,300
375	47000	620	FISCAL AGENT FEE'S	826	808	495	500	500
375	47000	720	TRANSFERS OUT	-	-	149,234	-	-
			TOTAL	228,826	219,808	359,829	210,600	221,800
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ (64,104)	\$ 12,712	\$ 24,651	\$ (57,992)	\$ (92,722)



Fund 360 - G.O. Revenue Refunding Bonds, Series 2009A & 2010C

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
Revenues								
360	47000	34406	WATER AVAILABILITY + CONNECTION CHARGES	\$ 456,714	\$ 913,682	\$ 1,028,328	\$ 415,750	\$ 432,750
360	47000	36100	SPECIAL ASSESSMENTS	70,602	76,397	45,418	54,385	22,271
360	47000	36210	INVESTMENT EARNINGS	23,870	47,011	-	-	-
360	47000	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(6,089)	(20,463)	-	-	-
360	47000	39200	TRANSFERS IN	-	-	-	-	93,820
TOTAL				545,098	1,016,627	1,073,746	470,135	548,841
Expenditures								
360	47000	510	LAND ACQUISITION / EASEMENTS	-	-	45,462	-	-
360	47000	601	PRINCIPAL	-	-	732,600	732,600	766,800
360	47000	602	INTEREST	362,532	361,000	347,800	347,800	318,496
360	47000	620	FISCAL AGENT FEE'S	687	669	356	750	750
360	47000	650	DEBT SERVICE AMORTIZATION'S	(28,398)	(28,397)	-	(28,398)	(28,398)
TOTAL				334,821	333,272	1,126,218	1,052,752	1,057,648
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 210,277	\$ 683,356	\$ (52,472)	\$ (582,617)	\$ (508,807)



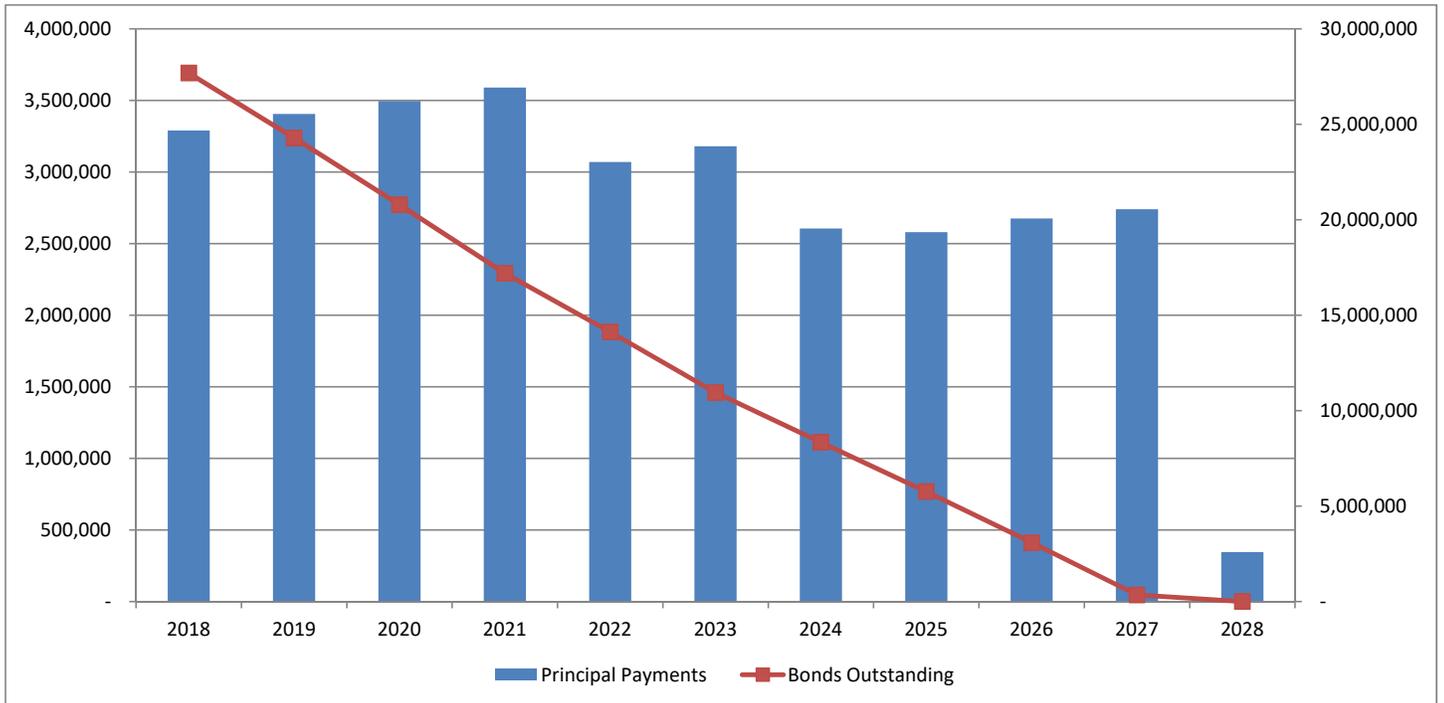
Fund 361 - G.O. Revenue Refunding Bonds, Series 2009A & 2010C

Account Number			Account Description	Actual 2015	Actual 2016	Unaudited Year-to-Date 2017	Budget 2017	Budget 2018
Fund	Department	Object						
Revenues								
361	47000	34407	SEWER AVAILABILITY + CONNECTION CHARGES	\$ 1,303,711	\$ 2,454,539	\$ 2,524,022	\$ 1,310,250	\$ 1,364,000
361	47000	36100	SPECIAL ASSESSMENTS	189,272	217,479	70,297	98,512	64,044
361	47000	36210	INVESTMENT EARNINGS	39,520	87,440	-	-	-
361	47000	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(10,082)	(38,062)	-	-	-
361	47000	39200	TRANSFERS IN	-	-	-	-	166,790
TOTAL				1,522,421	2,721,396	2,594,319	1,408,762	1,594,834
Expenditures								
361	47000	510	LAND ACQUISITION / EASEMENTS	-	-	45,462	-	-
361	47000	601	PRINCIPAL	-	-	1,302,400	1,302,400	1,363,200
361	47000	602	INTEREST	644,500	641,777	618,310	618,310	566,214
361	47000	620	FISCAL AGENT FEE'S	965	946	634	1,500	1,500
361	47000	650	DEBT SERVICE AMORTIZATION'S	(50,484)	(50,484)	-	(50,484)	(50,484)
TOTAL				594,982	592,240	1,966,806	1,871,726	1,880,430
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 927,439	\$ 2,129,157	\$ 627,514	\$ (462,964)	\$ (285,596)



City of Otsego
Debt Service Fund Budget - 2018
Summary of Bonds Outstanding

Description of Bond Issue	Maturity Date	Original Issue Amount	Balance Due 12/31/2017	2018 Principal Payment	Balance Due 12/31/2018
Improvement Bonds					
2010B General Obligation Improvement Refunding	12/1/2021	\$ 3,705,000	\$ 1,850,000	\$ 445,000	\$ 1,405,000
2010D General Obligation Improvement Refunding	2/1/2028	1,220,000	1,060,000	85,000	975,000
2011A General Obligation Improvement Refunding	2/1/2028	4,640,000	3,540,000	380,000	3,160,000
2012A General Obligation Improvement Refunding	12/1/2021	1,400,000	815,000	205,000	610,000
<i>Subtotal</i>		<u>10,965,000</u>	<u>7,265,000</u>	<u>1,115,000</u>	<u>6,150,000</u>
Equipment Certificates					
2010A General Obligation Equipment Certificate	7/15/2019	385,000	85,000	45,000	40,000
<i>Subtotal</i>		<u>385,000</u>	<u>85,000</u>	<u>45,000</u>	<u>40,000</u>
Revenue Bonds					
2009A General Obligation Revenue Refunding	12/1/2027	6,360,000	6,360,000	-	6,360,000
2010C General Obligation Revenue Refunding	12/1/2026	21,300,000	17,265,000	2,130,000	15,135,000
<i>Subtotal</i>		<u>27,660,000</u>	<u>23,625,000</u>	<u>2,130,000</u>	<u>21,495,000</u>
Grand Total		<u>\$ 39,010,000</u>	<u>\$ 30,975,000</u>	<u>\$ 3,290,000</u>	<u>\$ 27,685,000</u>



2018 Special Revenue Funds Budget

Above Standard Street Lighting - This fund accounts for the electrical service, maintenance, repair and replacement of street lights within the City's above standard street-lighting district for commercially developed areas. The primary funding source is generated through charges for services imposed upon the benefitting properties in the district.

Economic Development Revolving - This fund was established to provide for economic development subsidies and loans to be provided to business entities in the City through the City's Economic Development Authority (EDA).

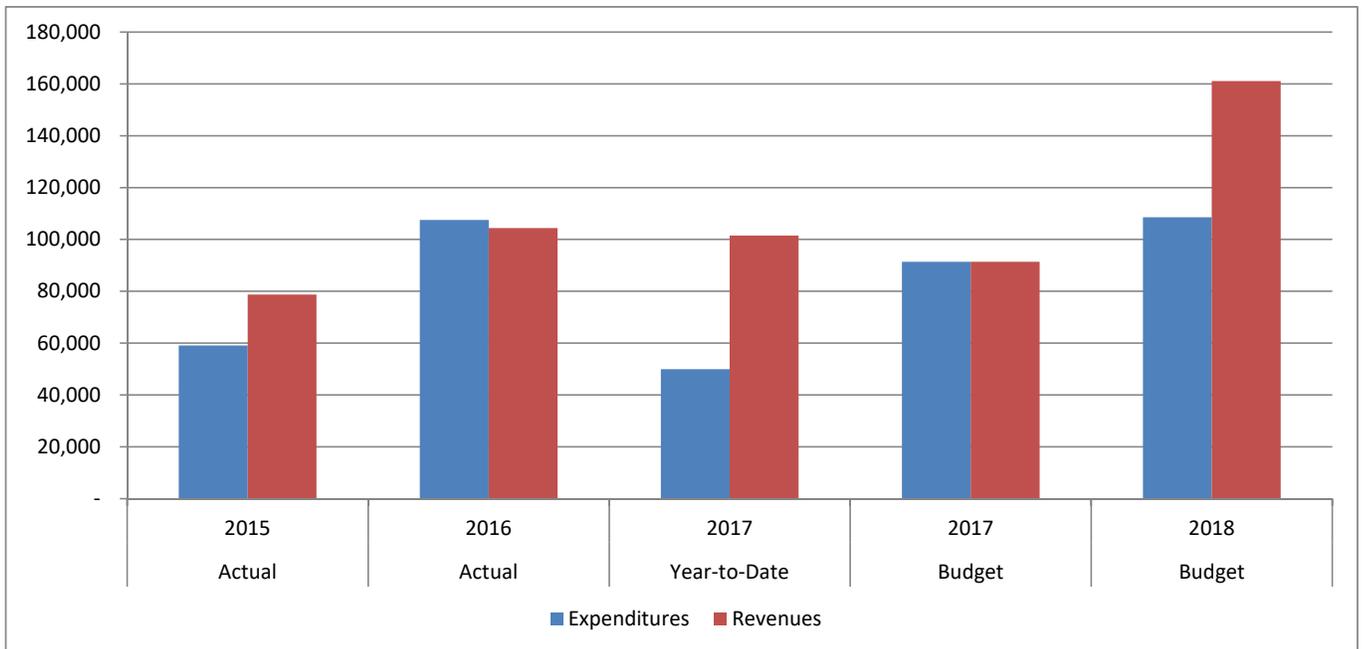
Tax Increment District No. 1; Great River Centre - This fund was established to account for the collection of tax increment generated revenue for parcels within the District. The District encompasses two parcels in the Great River Centre commercial and industrial area. The increment generated is used for specific economic development incentives within the District.





**City of Otsego
Special Revenue Fund Budget - 2018
Revenue & Expenditure Summary**

Description	Actual 2015	Actual 2016	Year-to-Date 2017	Budget 2017	Budget 2018
Revenues					
Taxes	\$ 23,000	\$ 88,814	\$ 40,693	\$ 81,385	\$ 161,105
Charges for Services	27,006	12,401	60,778	10,000	-
Investment Earnings	2,333	3,188	-	-	-
Miscellaneous	26,371	-	-	-	-
<i>Subtotal</i>	<u>78,710</u>	<u>104,403</u>	<u>101,471</u>	<u>91,385</u>	<u>161,105</u>
Expenditures					
Services & Other Charges	59,060	107,535	49,956	91,385	108,548
<i>Subtotal</i>	<u>59,060</u>	<u>107,535</u>	<u>49,956</u>	<u>91,385</u>	<u>108,548</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 19,651</u>	<u>\$ (3,132)</u>	<u>\$ 51,514</u>	<u>\$ -</u>	<u>\$ 52,557</u>





Fund 225 - Above Standard Street Lighting District

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget	
Fund	Department	Object		2015	2016	2017	2017	2018	
Revenues									
	225	43160	34320	STREET LIGHT CHARGES	\$ 23,567	\$ 10,802	\$ 8,963	\$ 10,000	\$ -
	225	43160	31900	PENALTIES & INTEREST	3,439	1,599	1,815	-	-
TOTAL CHARGES FOR SERVICES					27,006	12,401	10,778	10,000	-
	225	43160	36210	INVESTMENT EARNINGS	836	1,599	-	-	-
	225	43160	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(213)	(696)	-	-	-
TOTAL INVESTMENT INTEREST					623	903	-	-	-
TOTAL REVENUES					27,629	13,304	10,778	10,000	-
Expenditures									
	225	43160	322	UTILITIES	9,500	9,326	8,438	10,000	-
TOTAL - SERVICES & OTHER CHARGES					9,500	9,326	8,438	10,000	-
TOTAL EXPENDITURES					9,500	9,326	8,438	10,000	-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ 18,129	\$ 3,978	\$ 2,340	\$ -	\$ -



Fund 255 - Economic Development Revolving

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget	
Fund	Department	Object		2015	2016	2017	2017	2018	
Revenues									
	255	46580	31010	CURRENT AD VALOREM TAXES	\$ 23,000	\$ 88,814	\$ 40,693	\$ 81,385	\$ 65,546
TOTAL TAXES					23,000	88,814	40,693	81,385	65,546
	255	46580	39510	ISSUER'S FEE	-	-	50,000	-	-
TOTAL CHARGES FOR SERVICES					-	-	50,000	-	-
	255	46580	36210	INVESTMENT EARNINGS	2,295	4,047	-	-	-
	255	46580	36213	INVESTMENT FAIR MARKET VALUE ADJUSTMENT	(585)	(1,762)	-	-	-
TOTAL INVESTMENT INTEREST					1,710	2,285	-	-	-
	255	46580	38991	REFUNDS & REIMBURSEMENTS	26,371	-	-	-	-
TOTAL MISCELLANEOUS					26,371	-	-	-	-
TOTAL REVENUES					51,081	91,099	90,693	81,385	65,546
Expenditures									
	255	46580	302	ENGINEERING FEES	304	-	-	-	-
	255	46580	310	MISCELLANEOUS	26,371	-	-	-	-
	255	46580	339	DEVELOPMENT INCENTIVES	22,885	81,931	40,618	81,385	65,546
TOTAL - SERVICES & OTHER CHARGES					49,560	81,931	40,618	81,385	65,546
TOTAL EXPENDITURES					49,560	81,931	40,618	81,385	65,546
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ 1,521	\$ 9,168	\$ 50,074	\$ -	\$ -



Fund 261 - Tax Increment District No. 1 (Great River Centre)

Account Number			Account Description	Actual	Actual	Year-to-Date	Budget	Budget	
Fund	Department	Object		2015	2016	2017	2017	2018	
Revenues									
	261	46580	31050	TAX INCREMENTS	\$ -	\$ -	\$ -	\$ -	\$ 95,559
TOTAL TAXES					-	-	-	-	95,559
TOTAL REVENUES					-	-	-	-	95,559
Expenditures									
	261	46580	301	LEGAL SERVICES	-	8,000	500	-	-
	261	46580	339	DEVELOPMENT INCENTIVES	-	-	-	-	43,002
	261	46580	390	CONTRACTED SERVICES	-	6,936	400	-	-
	261	46580	441	LICENSES, TAXES & FEES	-	1,342	-	-	-
TOTAL - SERVICES & OTHER CHARGES					-	16,278	900	-	43,002
TOTAL EXPENDITURES					-	16,278	900	-	43,002
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					\$ -	\$ (16,278)	\$ (900)	\$ -	\$ 52,557



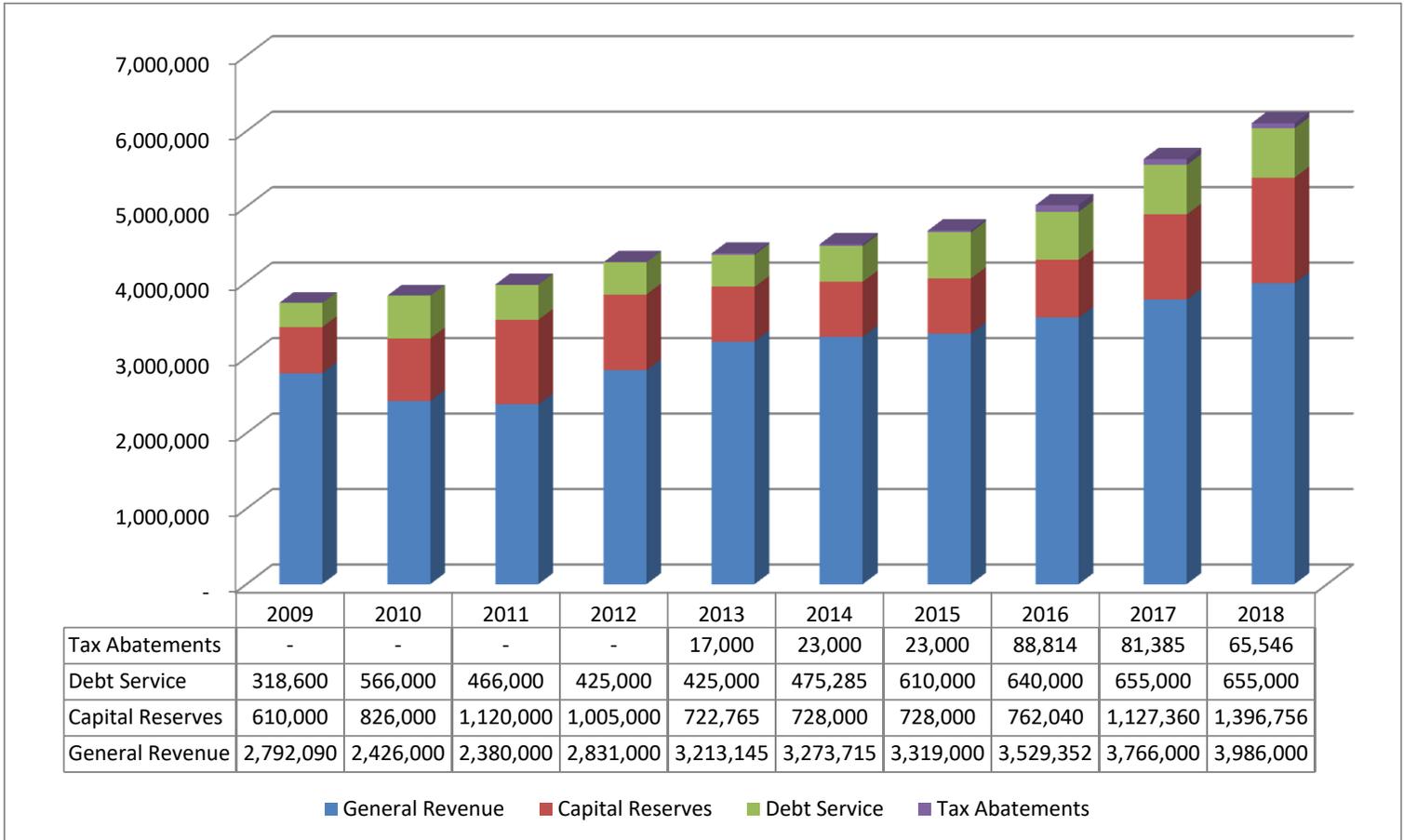
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Supplementary Information

The following charts are presented as a supplement to the budgetary information presented within this document. The charts focus around current and historical information related to property tax levies, tax rates and property values.



COMPONENTS OF CITY PROPERTY TAX LEVY



The stacked bar graph above shows the total amount of property taxes levied upon taxpayers within the City of Otsego for each respective year. Each color of the bar indicates a different purpose for the property taxes, and are shortly described below:

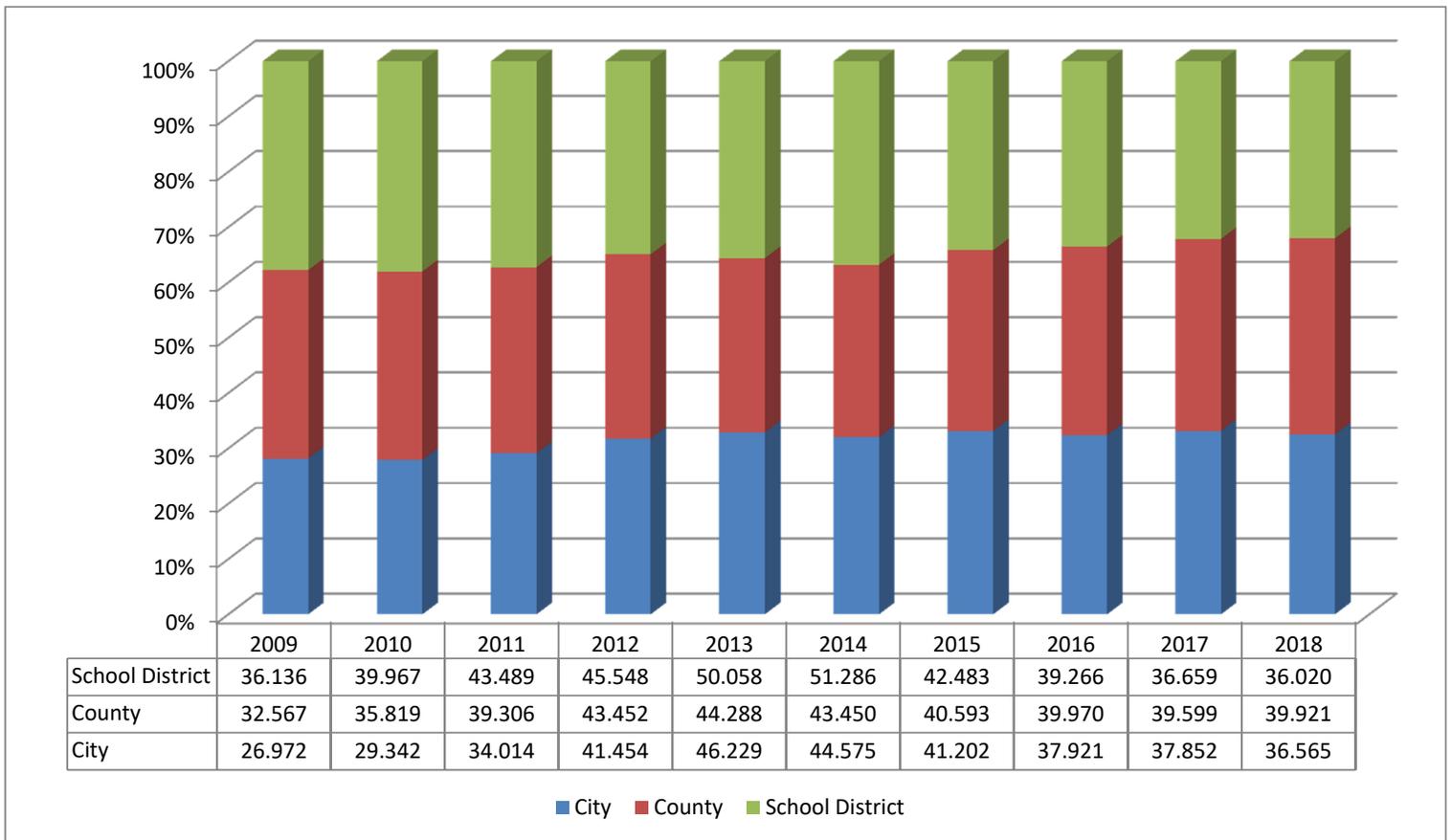
General Revenue - Provides the resources for the day-to-day operations of the General Fund, which is the primary operating fund within the City. Many of the operations in this fund are not funded through user charges or fees, and therefore the resources for them needs to come from the tax base a whole.

Debt Service - Provides for the resources necessary to repay long term debt issues. These debt issues are for a finite period of time, and typically fluctuate in amounts on an annual basis. These debt issues were necessary to provide for immediate financing of public buildings and infrastructure needs throughout the City.

Capital Reserves - Provides for the resources necessary to fund current and long-term capital needs of the City. The ongoing uses of these resources include: street maintenance & reconstruction; trail maintenance; stormwater system maintenance; replacement of City vehicles & equipment; and maintenance of the City's parks equipment, such as playgrounds. The long term component of this levy is for accumulating resources to build a future fire department building within the City.

Tax Abatements - Provides for the resources to provide economic development assistance necessary to retain and attract commercial business within the City.

PROPERTY TAX RATES

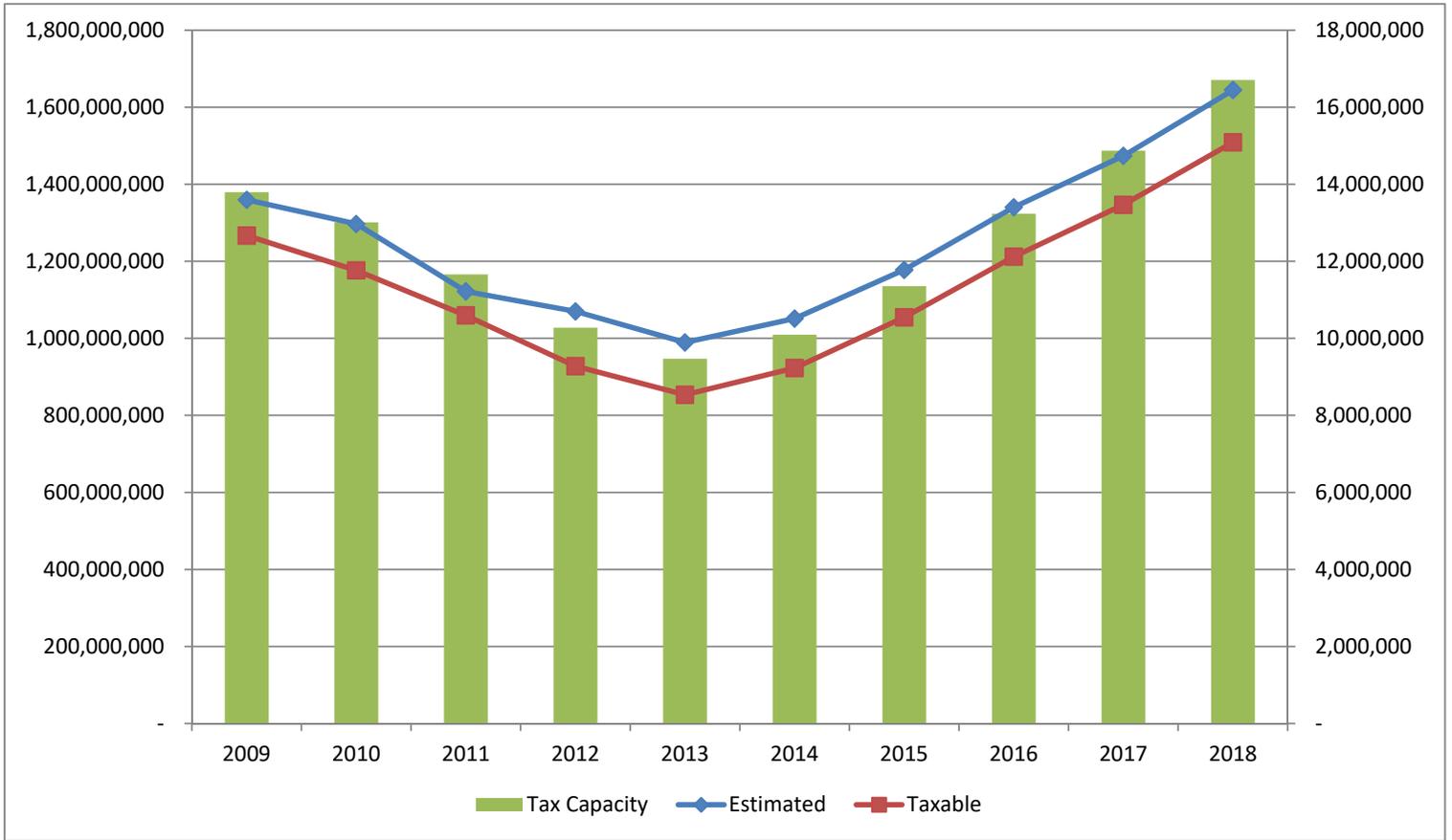


Although each property within the City of Otsego only receives one property tax bill, there are actually three separate entities that comprise that total property tax bill. The stacked bar graph above illustrates the three separate taxing agencies within the City, and their portion of the overall tax rate within the City.

The school district information provided in this chart is representative of the Elk River School District (#728). That district covers the largest land area within the City, and for simplicity reasons, is the only district shown. The school district information does not include the referendum market value (RMV) portion of the tax rate as this rate is not quite the same when comparing to net tax capacity rates.

For taxes payable 2018, each of the three taxing agencies has a nearly similar tax rate, which ultimately means that for any particular property's tax bill, approximately 33% goes to each taxing agency.

MARKET VALUES & TAX CAPACITY

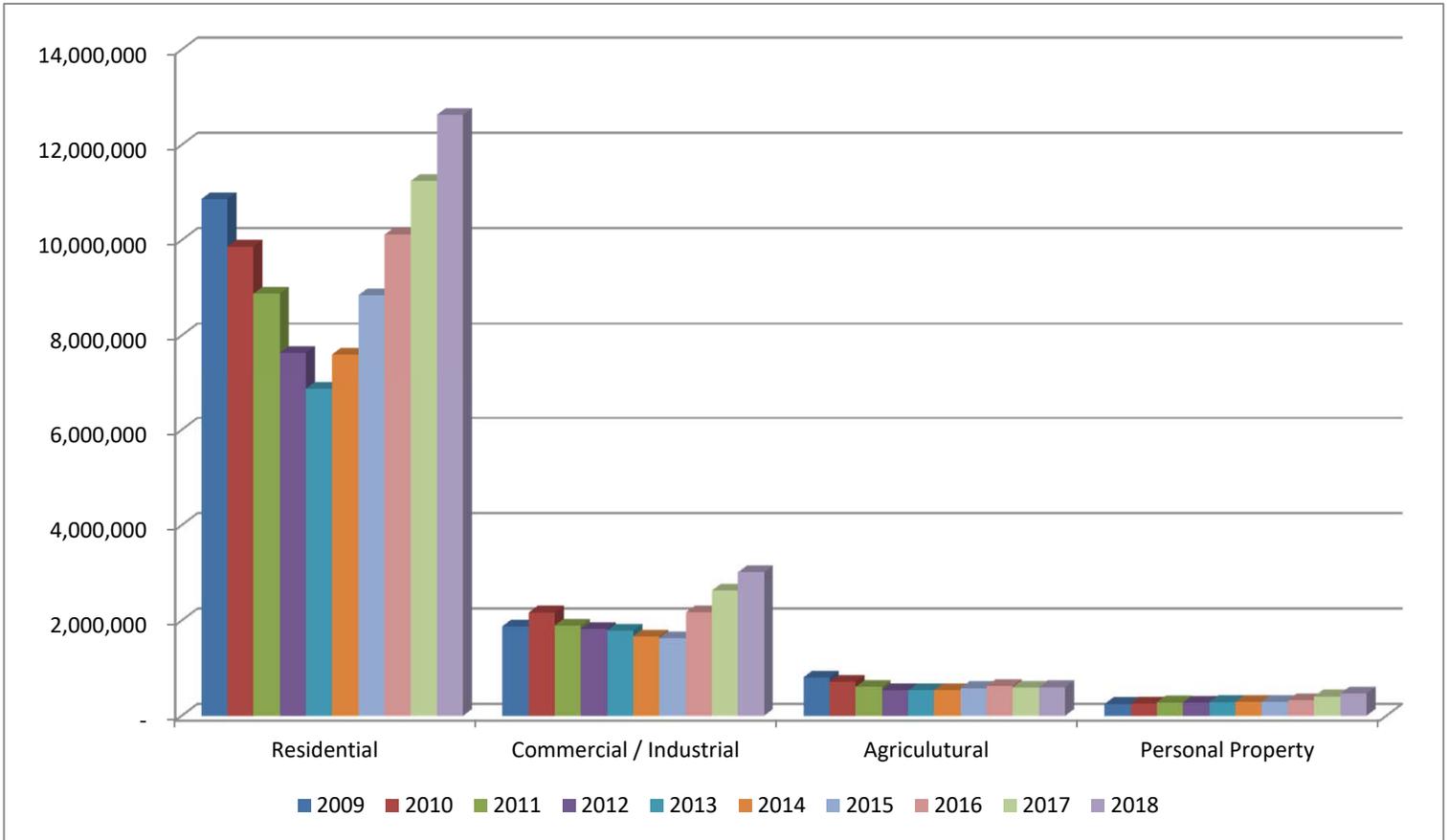


The chart above is illustrating the changes in market values of property within the City of Otsego. Estimated market value reflects the estimated fair market value for a property on the open market. This value is determined by the Wright County Assessor. Taxable market value is the basis for determining a certain property's tax capacity, which is a major portion of the equation in determining the actual amount of property taxes on your property.

For taxes payable in 2018, taxable market value is 91.76% of estimated market value.

The chart above is also illustrating the changes in tax capacities of property within the City of Otsego. Total tax capacity is determined by taking the taxable market value multiplied by the class rate for each respective property class within the City, and summing them all together for a total.

TAX CAPACITY COMPONENTS



The chart above is illustrating the portion of tax capacity for each respective property class within the City of Otsego.

A property's tax capacity is multiplied by the tax rate for each taxing authority which determines the amount of tax owed. For taxes payable in 2018, residential properties will absorb 75.59% of the City portion of property taxes.



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2018 - 2027 Capital Improvement Plan

The City has developed a ten-year Capital Improvement Plan (CIP). The CIP identifies capital projects and equipment purchases as well as the proposed financing source for such expenditures.

Inclusion of a project or piece of equipment does not commit final approval by the City Council, rather it directs staff to plan towards and gather necessary information for an educated final approval on each respective item. Each individual item is planned, researched and brought back to City Council for final approval when the respective project or equipment purchase is ready to move forward.



City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management													
Street Maintenance - 2018	STREET-18-01	n/a	829,920										829,920
Street Reconstruction - Mississippi Shores	STREET-18-02	n/a	1,555,733										1,555,733
Street Maintenance - 2019	STREET-19-01	n/a		658,484									658,484
Street Reconstruction - 70th Street (CR19-Kadler)	STREET-19-02	n/a		353,288									353,288
Street Reconstruction - Rolling Ridge Creek	STREET-19-03	n/a		25,535									25,535
Street Reconstruction - Ranch Acres	STREET-19-04	n/a		20,832									20,832
Street Maintenance - 2020	STREET-20-01	n/a			1,202,843								1,202,843
Street Reconstruction - Walesch Estates / O'Day	STREET-20-02	n/a			1,428,907								1,428,907
Street Maintenance - 2021	STREET-21-01	n/a				622,151							622,151
Street Reconstruction - Mason Avenue	STREET-21-02	n/a				85,640							85,640
Street Reconstruction - 85th Street (Jaber/Kadler)	STREET-21-03	n/a				68,616							68,616
Street Reconstruction - Kadler Ave / 80th Street	STREET-21-04	n/a				96,495							96,495
Street Maintenance - 2022	STREET-22-01	n/a					627,737						627,737
Street Reconstruction - Jalger (77th to 71st)	STREET-22-02	n/a					288,491						288,491
Street Reconstruction - Jalger (85th to 77th)	STREET-22-03	n/a					305,828						305,828
Street Maintenance - 2023	STREET-23-01	n/a						469,456					469,456
Street Reconstruction - Oak Grove	STREET-23-02	n/a						727,247					727,247
Street Reconstruction - Heritage Hills	STREET-23-03	n/a						730,896					730,896
Street Maintenance - 2024	STREET-24-01	n/a							622,869				622,869
Street Reconstruction - Country Ridge	STREET-24-02	n/a							316,671				316,671
Street Maintenance - 2025	STREET-25-01	n/a								1,036,622			1,036,622

Source	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction - Mississippi Parkwood	STREET-25-02	n/a								263,103			263,103
Street Maintenance - 2026	STREET-26-01	n/a									818,701		818,701
Street Reconstruction - Halls Addition	STREET-26-02	n/a									465,533		465,533
Street Maintenance - 2027	STREET-27-01	n/a										1,827,774	1,827,774
Street Reconstruction - Antelope Park	STREET-27-02	n/a										186,703	186,703
201 - Pavement Management Total			2,385,653	1,058,139	2,631,750	872,902	1,222,056	1,927,599	939,540	1,299,725	1,284,234	2,014,477	15,636,075

202 - Trail Management

Trail Maintenance	PARK-2018-01	n/a	30,000										30,000
Trail Maintenance	PARK-2019-01	n/a		31,000									31,000
Trail Maintenance	PARK-2020-01	n/a			32,000								32,000
Trail Maintenance	PARK-2021-01	n/a				33,000							33,000
Trail Maintenance	PARK-2022-01	n/a					34,000						34,000
Trail Maintenance	PARK-2023-01	n/a						35,000					35,000
Trail Maintenance	PARK-2024-01	n/a							36,000				36,000
Trail Maintenance	PARK-2025-01	n/a								37,000			37,000
Trail Maintenance	PARK-2026-01	n/a									38,000		38,000
Trail Maintenance	PARK-2027-01	n/a										39,000	39,000
202 - Trail Management Total			30,000	31,000	32,000	33,000	34,000	35,000	36,000	37,000	38,000	39,000	345,000

203 - Park Development

Lefebvre Creek Park	PARK-2018-02	n/a	208,478										208,478
Splash Pad Rehabilitation	PARK-2018-05	n/a	200,000										200,000
Parks Master Planning	PARK-2018-07	n/a	50,000										50,000
Pickleball Courts - Prairie Park	PARK-2018-08	n/a	150,000										150,000
Natural Park - Highlands of Riverpointe	PARK-2018-09	n/a		150,000									150,000
Wilson Preserve Boardwalk	PARK-2019-02	n/a		30,000									30,000
Trail Construction - CSAH 38 (Maciver to CSAH19)	PARK-2019-03	n/a		125,000									125,000
Trail Construction - 70th ST (CR19 to Kittredge)	PARK-2019-04	n/a		250,000									250,000
Trail Construction - CSAH 39 (Odean to CSAH42)	PARK-2020-02	n/a			123,500								123,500
Prairie Park Ballfield Additions	PARK-2020-03	n/a			174,420	677,147	155,040						1,006,607
Prairie Park Ballfield & Soccer Lighting	PARK-2023-04	n/a						1,113,600					1,113,600

Source	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Prairie Park Concession Building	PARK-2024-02	n/a							280,000				280,000
Prairie Park Shelter	PARK-2024-03	n/a							65,000				65,000
203 - Park Development Total			608,478	555,000	297,920	677,147	155,040	1,113,600	345,000				3,752,185

205 - Park Capital Equipment

Playground Replacement - Prairie Park	PARK-2023-02	n/a						240,000					240,000
Playground Replacement - School Knoll Park	PARK-2023-03	n/a						75,000					75,000
Playground Replacement - Future (2029-2041)	PARK-2027-02	n/a										819,930	819,930
205 - Park Capital Equipment Total								315,000				819,930	1,134,930

206 - Capital Equipment Revolving

Track Style Skid Loader	FLEET-18-01	n/a	59,124										59,124
Mower & Sidewalk Machine	FLEET-18-02	n/a	48,000										48,000
1 Ton Chassis & Dump Body	FLEET-18-03	n/a	41,241										41,241
16 Foot Wide Area Mower	FLEET-18-04	n/a	103,592										103,592
2 Ton Chassis & Boom/Bucket	FLEET-18-05	n/a	122,500										122,500
3/4 Ton Extended Cab Pickup	FLEET-18-06	n/a	32,100										32,100
2 Ton Chassis & Crane/Service Body	FLEET-18-07	n/a	115,474										115,474
Tree & Brush Chipper Trailer	FLEET-18-08	n/a	29,000										29,000
24 Foot Dual Axle Trailer	FLEET-18-09	n/a	17,000										17,000
Traffic Safety Trailer	FLEET-18-10	n/a	16,500										16,500
2019 Fleet Purchases	FLEET-19-00	n/a		447,700									447,700
2020 Fleet Purchases	FLEET-20-00	n/a			368,100								368,100
2021 Fleet Purchases	FLEET-21-00	n/a				454,600							454,600
2022 Fleet Purchases	FLEET-22-00	n/a					382,320						382,320
2023 Fleet Purchases	FLEET-23-00	n/a						376,600					376,600
2024 Fleet Purchases	FLEET-24-00	n/a							384,095				384,095
2025 Fleet Purchases	FLEET-25-00	n/a								554,800			554,800
2026 Fleet Purchases	FLEET-26-00	n/a									667,290		667,290
2027 Fleet Purchases	FLEET-27-00	n/a										130,408	130,408
206 - Capital Equipment Revolving Total			584,531	447,700	368,100	454,600	382,320	376,600	384,095	554,800	667,290	130,408	4,350,444

208 - Community Facilities

Norin Landing	PARK-2018-03	n/a	581,751										581,751
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Source	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
208 - Community Facilities Total			581,751										581,751
214 - Fire Reserves													
Fire Station Location Study	BLDG-2018-02	n/a	30,000										30,000
214 - Fire Reserves Total			30,000										30,000
403 - MSA Construction													
MSA Construction - 85th Street/Maciver Extensions	STREET-18-04	n/a	2,500,000	2,100,000	200,000								4,800,000
MSA Reconstruction - 85th Street (Nashua to Page)	STREET-21-05	n/a				140,000							140,000
MSA Reconstruction - Queens Avenue	STREET-26-03	n/a								300,000			300,000
403 - MSA Construction Total			2,500,000	2,100,000	200,000	140,000				300,000			5,240,000
414 - Capital Improvements													
Election Voting Tabulators	ADMIN-19-01	n/a		40,200									40,200
City Hall Tile Work	BLDG-2018-01	n/a	4,975										4,975
Audio/Visual Systems - City Hall	IT-2018-01	n/a	10,000										10,000
Audio/Visual Systems - Council Chambers	IT-2018-02	n/a	25,000										25,000
Business Services Installation	IT-2018-03	n/a	5,000										5,000
Server System	IT-2020-01	n/a			50,000								50,000
CSAH 38 Trail Construction (Odean to TH101)	PARK-2018-04	n/a	187,419										187,419
Historic Park Signage	PARK-2018-06	n/a	10,109										10,109
Carrick Waterfront Park Landscaping	PARK-2019-05	n/a		35,000									35,000
Signal Light Painting	STREET-18-03	n/a	35,150										35,150
CSAH 38 Construction - Local Share	STREET-18-05	n/a	619,914										619,914
Signal Light Painting	STREET-20-03	n/a			39,984								39,984
414 - Capital Improvements Total			897,567	75,200	89,984								1,062,751
601 - Water Utility													
Well #4 Improvements	601-2018-01	n/a	50,000										50,000
Watermain Extension - Maciver & 85th	601-2018-02	n/a	503,208										503,208
Master Water Study	601-2019-01	n/a		40,000									40,000
Water Tower #2 Refurbish & Coating Replacement	601-2020-01	n/a			954,436								954,436

Source	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Well #3 Improvements	601-2020-02	n/a			150,000								150,000
Water Treatment - Well House #2	601-2021-01	n/a				2,000,000							2,000,000
Water Treatment - Well House #3	601-2022-01	n/a					2,000,000						2,000,000
Well #1 Improvements	601-2022-02	n/a					25,000						25,000
Well #2 Improvements	601-2022-03	n/a					25,000						25,000
Water Treatment - Well House #1	601-2023-01	n/a						2,000,000					2,000,000
Water Treatment - Well House #4	601-2024-01	n/a							2,000,000				2,000,000
Well #8 Improvements	601-2025-01	n/a								100,000			100,000
Water Tower #3 Refurbish & Coating Replacement	601-2026-01	n/a									750,000		750,000
Well #6 Improvements	601-2026-02	n/a									50,000		50,000
Well #9 - New Municipal Well	601-2027-01	n/a										1,000,000	1,000,000
Well #5 Improvements	601-2027-02	n/a										70,000	70,000
601 - Water Utility Total			553,208	40,000	1,104,436	2,000,000	2,050,000	2,000,000	2,000,000	100,000	800,000	1,070,000	11,717,644
602 - Sanitary Sewer Utility													
West WWTF - Driveway & Parking Lot Paving	602-2018-01	n/a	63,885										63,885
East WWTF - Digester Piping & Aeration	602-2018-02	n/a	50,000										50,000
Forcemain Extension - Maciver & 85th	602-2018-03	n/a	364,697										364,697
East WWTF - Dewatering & Chemical Stabilization	602-2020-01	n/a			12,280,000								12,280,000
Lift Station #3 - Pump Replacement	602-2020-02	n/a			36,000								36,000
Lift Station - W2 District	602-2023-01	n/a						750,000					750,000
West WWTF Capacity Expansion	602-2026-01	n/a									22,300,000		22,300,000
602 - Sanitary Sewer Utility Total			478,582		12,316,000			750,000			22,300,000		35,844,582
GRAND TOTAL			8,649,770	4,307,039	17,040,190	4,177,649	3,843,416	6,517,799	3,704,635	1,991,525	25,389,524	4,073,815	79,695,362

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Administrative													
Election Voting Tabulators		ADMIN-19-01 n/a		40,200									40,200
Administrative Total				40,200									40,200
GRAND TOTAL				40,200									40,200

Project # ADMIN-19-01
Project Name Election Voting Tabulators

Department Administrative
Contact City Administrator
Type Equipment
Useful Life
Category Equipment
Priority n/a

Total Cost \$40,200

Description

Six (6) - DS200 Voting Tabulator Machines
 The City currently has five (5) tabulator machines at two locations for three voting precincts. As the City continues to grow, the addition of another voting precinct will need to be considered. This request includes the purchase of six (6) tabulator machines, which would accommodate for an additional precinct for the 2020 elections.

Justification

This was originally budgeted for 2017 although postponed due to a proposed Equipment Grant from the State. The County has stated they will submit the grant application to include poll books and DS200s for all precincts. The County Board has agreed that they will purchase the poll books in 2018 and we will start using them at the Primary and General elections. The purchase will come from the County's Capital Projects Fund. They plan to wait until 2020 to purchase DS200s (new ballot counters that will replace the M100s). They are hoping there will be some leftover grant funding to help with the purchase cost of these or an additional grant. They have stated there probably would not be a rental fee charged to the Cities in 2018 for the poll books. I have been told that they have eleven poll books earmarked for Otsego's use for Primary and General elections in 2018 (five for P1A, four for P2A and two for P3). Due to the potential of additional grant funds for the DS200 and the uncertainty at this time on if they will purchase and rent out or if the City will be required; I would recommend waiting until the 2020 election for purchase of the DS200. The addition of the poll books will be a huge benefit for the polling places in Otsego and I feel we can wait to upgrade the machines.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment		40,200									40,200
Total		40,200									40,200

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements		40,200									40,200
Total		40,200									40,200

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
City Buildings													
City Hall Tile Work		<i>BLDG-2018-01 n/a</i>	4,975										4,975
Fire Station Location Study		<i>BLDG-2018-02 n/a</i>	30,000										30,000
City Buildings Total			34,975										34,975
GRAND TOTAL			34,975										34,975

Project # **BLDG-2018-01**
 Project Name **City Hall Tile Work**

Department City Buildings
 Contact City Administrator
 Type City Buildings
 Useful Life
 Category City Buildings
 Priority n/a

Total Cost \$4,975

Description

Installation of tile flooring on the first floor of City Hall.

Justification

The carpet in the hallway by the downstairs restrooms is in need of replacement. With the traffic from the Public Works garage; City staff is recommending tile which would be more durable than carpet. This will save on carpet cleaning costs as well. The carpet would be replaced in the full hallway which would include the area by the PW employee entrance. The lunchroom would stay carpet.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
City Buildings	4,975										4,975
Total	4,975										4,975

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	4,975										4,975
Total	4,975										4,975

Project # BLDG-2018-02
Project Name Fire Station Location Study

Department City Buildings
Contact City Administrator
Type City Buildings
Useful Life
Category City Buildings
Priority n/a

Total Cost \$30,000

Description

The City will contract with a professional fire service consultant to complete a fire station location study to determine the most appropriate location(s) for future siting of Fire Stations within the City of Otsego.

Justification

The City currently contracts for fire protection services from three surrounding communities. Given the growth that the City is experiencing, the need for increased fire protection services is growing. Determining the most appropriate locations for future siting of Fire Stations is an important planning component to the future growth of public safety services for the City of Otsego.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
City Buildings	30,000										30,000
Total	30,000										30,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
214 - Fire Reserves	30,000										30,000
Total	30,000										30,000



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City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Fleet													
Track Style Skid Loader		FLEET-18-01 n/a	59,124										59,124
Mower & Sidewalk Machine		FLEET-18-02 n/a	48,000										48,000
1 Ton Chassis & Dump Body		FLEET-18-03 n/a	41,241										41,241
16 Foot Wide Area Mower		FLEET-18-04 n/a	103,592										103,592
2 Ton Chassis & Boom/Bucket		FLEET-18-05 n/a	122,500										122,500
3/4 Ton Extended Cab Pickup		FLEET-18-06 n/a	32,100										32,100
2 Ton Chassis & Crane/Service Body		FLEET-18-07 n/a	115,474										115,474
Tree & Brush Chipper Trailer		FLEET-18-08 n/a	29,000										29,000
24 Foot Dual Axle Trailer		FLEET-18-09 n/a	17,000										17,000
Traffic Safety Trailer		FLEET-18-10 n/a	16,500										16,500
2019 Fleet Purchases		FLEET-19-00 n/a		447,700									447,700
2020 Fleet Purchases		FLEET-20-00 n/a			368,100								368,100
2021 Fleet Purchases		FLEET-21-00 n/a				454,600							454,600
2022 Fleet Purchases		FLEET-22-00 n/a					382,320						382,320
2023 Fleet Purchases		FLEET-23-00 n/a						376,600					376,600
2024 Fleet Purchases		FLEET-24-00 n/a							384,095				384,095
2025 Fleet Purchases		FLEET-25-00 n/a								554,800			554,800
2026 Fleet Purchases		FLEET-26-00 n/a									667,290		667,290
2027 Fleet Purchases		FLEET-27-00 n/a										130,408	130,408
Fleet Total			584,531	447,700	368,100	454,600	382,320	376,600	384,095	554,800	667,290	130,408	4,350,444
GRAND TOTAL			584,531	447,700	368,100	454,600	382,320	376,600	384,095	554,800	667,290	130,408	4,350,444

Project # **FLEET-18-01**
 Project Name **Track Style Skid Loader**

Department Fleet
 Contact
 Type Equipment
 Useful Life
 Category Equipment
 Priority n/a

Total Cost \$59,124

Description

Purchase of a track skid loader with a bucket, pallet fork, and grapple to replace vehicle # 14 John Deere Skid Loader and miscellaneous attachments. The proposed skid loader is estimated to cost \$36,894.34 after the trade-in amount of \$23,500 for #14 and corresponding attachments is applied.

Justification

#14 is a 2010 John Deere Skid Loader with 1,033 hours as of August of 2017. This vehicle is currently being used to perform maintenance duties in both the parks and street departments. The current configuration of this vehicle limits its ability to run certain equipment like a stump grinder and an asphalt mill. The current skid loader also has wheels which limits the surfaces it can be operated on. Areas that are located in the interior of parks, and storm water ponds are extremely difficult to access with a wheeled skid loader. Finally, the current skid loader has only one speed which decreases the ability for it to perform duties unless it is trailered to the specific location. #14 along with a 72" bucket, grapple, 48" pallet fork, and angle broom has been estimated to have a \$23,500 trade-in value. A replacement tracked skid loader with a 80" bucket, 48" hydraulic pallet fork, and 78" grapple has a quoted price of \$59,124.34.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	59,124										59,124
Total	59,124										59,124

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	59,124										59,124
Total	59,124										59,124

Project # FLEET-18-02
Project Name Mower & Sidewalk Machine

Department Fleet
Contact
Type Equipment
Useful Life
Category Equipment
Priority n/a

Total Cost \$48,000

Description

Purchase of multi-tasked machine to perform mowing duties, sidewalk snow removal, grass collection, and slope mowing duties to replace the following pieces of equipment: #37 1545 John Deere Front Mount mower/ snow blower, #45 John Deere Zero Turn, 2009 Toro Lawn Sweeper, 2012 Trac Vac. The proposed multi-tasked machine is estimated to cost \$29,000 after the estimated resale of the proposed equipment it will replace after that \$19,000 is applied.

Justification

#37 1545 John Deere Front Mount mower/ snow blower, #45 John Deere Zero Turn, 2009 Toro Lawn Sweeper, 2012 Trac Vac are some of the pieces of equipment that the parks department uses to perform maintenance throughout the year. Staff are proposing replacing all of these peices of equipment with one "multi-tasked" machine which would be similar to the Ventrac 4500. This machine has the capability to perform all of the duties that the before mentioned equipment currently does. In addition to taking on these tasks this machine also provides a much safer means to mow slopes. This machine has the ability to mow slopes up to 30 degrees by adding another outboard tire onto each wheel. The City also will be maintaining approximately 2 miles of sidewalks in the winter, this machine does have a v-plow, broom, and snow blower attachment. The City of Rogers currently has a Ventrac and has expressed interest in borrowing attachments back and forth when needed. Also, Cushman based out of Plymouth also rents many of the attachments for this machine. The estimated resale of the beforementioned equipment is \$19,000. A ventrac 4500 with a cab, v-plow, 72" front deck, collection unit, broom, and snow blower has a quoted price of \$48,000.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	48,000										48,000
Total	48,000										48,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	48,000										48,000
Total	48,000										48,000

Project # **FLEET-18-03**
 Project Name **1 Ton Chassis & Dump Body**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$41,241

Description

Purchase of a new one ton truck with a dump body to replace #38. The proposed truck is estimated to cost \$27,241 after the trade-in amount of \$14,000 for #38 is applied.

Justification

#38 is a 2006 Ford F-450 with 56,476 miles and 3,045 hours as of August 2017. This vehicle has been rated a 15 out of 15 on the vehicle rating protocol, which means that it has met or exceeded the acceptable standards set-up for vehicle maintenance and/or vehicle condition. This vehicle is currently used throughout the year to perform maintenance duties in the streets and parks department. The dump style truck has become one of the most versatile trucks in the fleet. This particular truck performs everything from hauling ag-lime to flooding ice rinks. Staff is proposing that this vehicle be replaced with another one ton with a dump body. #38 has been estimated to have a \$14,000 trade-in value. A replacement one ton with a dump body has a quoted price of \$41,241 with all options installed.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles	41,241										41,241
Total	41,241										41,241

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	41,241										41,241
Total	41,241										41,241

Project # FLEET-18-04
Project Name 16 Foot Wide Area Mower

Department Fleet
Contact
Type Equipment
Useful Life
Category Equipment
Priority n/a

Total Cost \$103,592

Description

Purchase of a 16 foot wide area mower to replace the current Toro 4010 11' wide area mower. The proposed wide area mower is estimated to cost \$91,591.91 after the trade-in amount of \$12,000 for PW#51 is applied.

Justification

The City currently mows over 110 acres of irrigated and non-irrigated turf and 22 miles of trails throughout the City. In 2012 the City purchased its first wide area mower. With the purchase of this mower, the City has been able to discontinue contracting the mowing of the boulevards, and Utility properties which cost approximately \$24,000. The contractor at that time did not provide mowing services in the larger grass areas of the east or west treatment facilities. Since 2012, the City has also added a 10 acre soccer complex and a 6 acre neighborhood park. The current wide area mower is a 2012 Toro 4010D with a cab. This mower has almost to 2,200 hours and is relied upon to complete the majority of the mowing. Staff is proposing to purchase a 16 foot wide area mower. Staff demo'd a 16 foot wide area mower earlier in the summer and was able to cut the mowing time on the soccer and baseball fields almost in half and the transport time to the east and west areas of the city were also brought down considerably. The time to mow the boulevards also decreases due the operator not having to balance the side caster wheel on the top of the curb because of the increased width of the mowing decks. #51 has been estimated to have a \$12,000 trade-in value. A replacement 16 foot wide area mower has a quoted price of \$103,591.91.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	103,592										103,592
Total	103,592										103,592

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	103,592										103,592
Total	103,592										103,592

Project # **FLEET-18-05**
 Project Name **2 Ton Chassis & Boom/Bucket**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$122,500

Description

Replacement of PW#40- Combination boom/sign truck with integrated service body.

Justification

PW#40 is a 1999 Ford F578 boom/service body that was purchased used at Wayne Pike Auctions in April of 2009 for \$9,676. The vehicle currently has approximately 111,656 miles on it and has a rating of 18 out of 18 for critical vehicle standards. This vehicle is used by all departments to perform a variety of duties like: sign work, tree trimming, signal light replacement and tower maintenance. The proposed vehicle is an F550 chassis equipped with a 40' boom reach versus the current 29' boom reach. The proposed vehicle would also be equipped with hydraulic outriggers for added safety, a front bumper mounted post puller and a service body equipped and specified for the department's needs. We have received trade-in estimates for the truck in the value of \$6,500. A replacement boom/sign truck replacement is estimated to be \$116,000 after the chassis is purchased and the buildout is completed.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles	122,500										122,500
Total	122,500										122,500

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment	122,500										122,500
Revolving											
Total	122,500										122,500

Project # **FLEET-18-06**
 Project Name **3/4 Ton Extended Cab Pickup**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$32,100

Description

Purchase of a new 3/4 ton extended cab truck to replace BD #19. The proposed truck is estimated to cost \$29,600, after the trade-in amount of \$2,500 for BD19 is applied.

Justification

BD #19 is a 2006 Chevy 1/2 Ton with 81,884 miles as of August 2017. This vehicle has received a rating of 15 the last three years on the vehicle rating protocol, which means it has met/or exceeded the acceptable standards set for vehicle maintenance and condition. This vehicle is used by the Parks Department throughout the year for transporting staff and providing park maintenance. Staff is proposing that this vehicle be replaced with a 3/4 Ton Extended Cab which is consistent with the current purchasing practice. Staff is also proposing that the new 3/4 Ton Extended Cab truck be classified into the Street Department and one of the two 1/2 Ton trucks the Street Department currently has be moved into the Park Department. BD#19 has been estimated to have a \$4,500 trade-in value. A replacement 3/4 truck has a quoted price of \$32,100 with all options installed.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles	32,100										32,100
Total	32,100										32,100

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	32,100										32,100
Total	32,100										32,100

Project # **FLEET-18-07**
 Project Name **2 Ton Chassis & Crane/Service Body**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$115,474

Description

Vehicle and Crane Replacement - PW #28, purchase of a crane truck with utility service body.

Justification

#28 is a 2002 Ford F250 with 81,000 miles, rated 17 out of 18 for critical vehicle standards. This vehicle is used throughout the year to perform preventative and corrective maintenance in the field for the Utility Department. The proposed vehicle is a F550 with service body and crane sized to meet weight capacities of the system's largest pumps with added reach for areas tough to access. The service body provides crane stability with secure tool and equipment storage. The complete vehicle with service body and crane is estimated to cost \$110,974 after the trade-in amount of \$4,500 for #28 is applied.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles	115,474										115,474
Total	115,474										115,474

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	115,474										115,474
Total	115,474										115,474

Project # **FLEET-18-08**
 Project Name **Tree & Brush Chipper Trailer**

Department Fleet
 Contact
 Type Equipment
 Useful Life
 Category Equipment
 Priority n/a

Total Cost \$29,000

Description

Tree and brush chipper capable of grinding material up to 12" in diameter.

Justification

Staff is recommending purchase of a tree and brush chipper to have in the City's equipment fleet. We have discussed the joint purchase of a chipper with another community for a couple of years but we haven't had a lot of interest. Communities are purchasing their own chippers to have at their own disposal because when you have the time to use the chipper, they aren't available. Streets and Parks crews nearly always have some type of tree trimming/clean-up after a wind storm comes through and a chipper would make clean up much simpler by being able to chip the debris up versus loading it up and hauling it to the Albertville compost site. It would also allow us to have our own mulch available to use as needed throughout our facilities. State contract estimates for a 12" capable machine are approximately \$29,000.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	29,000										29,000
Total	29,000										29,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	29,000										29,000
Total	29,000										29,000

Project # **FLEET-18-09**
 Project Name **24 Foot Dual Axle Trailer**

Department Fleet
 Contact
 Type Equipment
 Useful Life
 Category Equipment
 Priority n/a

Total Cost \$17,000

Description

Addition of a 24' tilt trailer with a Gross Vehicle Weight Rating of 31,300. The estimated cost is \$17,000.

Justification

The City currently has two trailers with the ability to pull equipment like a skidsteer and/ or excavator. One of those trailers is a 2014 Versi-Dump Trailer which is also used to haul materials to a job site throughout the city. Staff is proposing to purchase a 24' tilt trailer with a Gross Vehicle Weight Rating of 31,300. This trailer is a tilt trailer with hydraulic assist which eliminates the need to manually lower rear ramps. This trailer also has the ability to load equipment and supplies from the sides which significantly increases its versatility. The estimated cost is \$17,000.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	17,000										17,000
Total	17,000										17,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment	17,000										17,000
Revolving											
Total	17,000										17,000

Project # **FLEET-18-10**
 Project Name **Traffic Safety Trailer**

Department Fleet
 Contact
 Type Equipment
 Useful Life
 Category Equipment
 Priority n/a

Total Cost \$16,500

Description

Municipal sized message board trailer with programmable display and speed monitoring capabilities.

Justification

Staff is routinely placed in situations along and in the road right of way where a portable programmable message board trailer would be very effective in maintaining traffic management in a work zone. The need to purchase this piece of equipment was initially brought up at the safety committee meetings by staff from multiple departments. This piece of equipment could be utilized by all departments to be used at: work zones, special project notifications, elections, city festivals, etc. Staff has requested quotes from Street Smart Rental and received a state contract quote of approximately \$16,500.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Equipment	16,500										16,500
Total	16,500										16,500

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving	16,500										16,500
Total	16,500										16,500

Project # **FLEET-19-00**
 Project Name **2019 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$447,700

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles		447,700									447,700
Total		447,700									447,700

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving		447,700									447,700
Total		447,700									447,700

Project # **FLEET-20-00**
 Project Name **2020 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$368,100

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles			368,100								368,100
Total			368,100								368,100

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving			368,100								368,100
Total			368,100								368,100

Project # **FLEET-21-00**
 Project Name **2021 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$454,600

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles				454,600							454,600
Total				454,600							454,600

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving				454,600							454,600
Total				454,600							454,600

Project # **FLEET-22-00**
 Project Name **2022 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$382,320

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles					382,320						382,320
Total					382,320						382,320

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving					382,320						382,320
Total					382,320						382,320

Project # **FLEET-23-00**
 Project Name **2023 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$376,600

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles						376,600					376,600
Total						376,600					376,600

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving						376,600					376,600
Total						376,600					376,600

Project # **FLEET-24-00**
 Project Name **2024 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$384,095

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total	
Vehicles							384,095				384,095	
Total							384,095					384,095

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total	
206 - Capital Equipment Revolving							384,095				384,095	
Total							384,095					384,095

Project # **FLEET-25-00**
 Project Name **2025 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$554,800

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles								554,800			554,800
Total								554,800			554,800

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving								554,800			554,800
Total								554,800			554,800

Project # **FLEET-26-00**
 Project Name **2026 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$667,290

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles									667,290		667,290
Total										667,290	667,290

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving									667,290		667,290
Total										667,290	667,290

Project # **FLEET-27-00**
 Project Name **2027 Fleet Purchases**

Department Fleet
 Contact
 Type Vehicles
 Useful Life
 Category Vehicles
 Priority n/a

Total Cost \$130,408

Description

Annual Fleet Purchases
 The current replacement schedule can be found in the Capital Improvement Plan section of the budget. Years 2019-2027 are presented as lump sum amounts instead of individual purchase amounts as the potential purchases in any year beyond 2018 is subject to change.

Justification

Staff reviews fleet condition annually to provide a recommendation of scheduled replacements along with an evaluation of the City's equipment's capability to continue providing a high level of service. A rating system has been established to quantify these recommendations based on five criteria (age, mileage, maintenance cost, condition and level of use.) Equipment is recommended for replacement based on industry life cycles for typical equipment, age of equipment and current condition.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Vehicles										130,408	130,408
Total										130,408	130,408

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
206 - Capital Equipment Revolving										130,408	130,408
Total										130,408	130,408

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Information Technology													
Audio/Visual Systems - City Hall	<i>IT-2018-01</i>	<i>n/a</i>	10,000										<i>10,000</i>
Audio/Visual Systems - Council Chambers	<i>IT-2018-02</i>	<i>n/a</i>	25,000										<i>25,000</i>
Business Services Installation	<i>IT-2018-03</i>	<i>n/a</i>	5,000										<i>5,000</i>
Server System	<i>IT-2020-01</i>	<i>n/a</i>			50,000								<i>50,000</i>
Information Technology Total			40,000		50,000								90,000
GRAND TOTAL			40,000		50,000								90,000

Project # **IT-2018-01**
 Project Name **Audio/Visual Systems - City Hall**

Department Information Technology
 Contact City Administrator
 Type Information Technology
 Useful Life
 Category Information Technology
 Priority n/a

Total Cost \$10,000

Description

Replacement and/or alteration of the A/V equipment at City Hall.

Justification

TRAINING ROOM
 This equipment includes a projection device and a screen, which was installed in 2006 when this building was constructed. The equipment itself is functional, but nearing the end of its expected useful life. The projection device is mounted to the ceiling and actually shakes while in use because the building itself has vibrations running through it. This causes the projection to be constantly moving which is hard to watch for an extended period of time.
 IT and City Staff would consult with equipment vendors and contractors to determine if the equipment can be re-purposed with a different method of mounting the equipment, or if the best solution is to replace the equipment given its age.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Information Technology	10,000										10,000
Total	10,000										10,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	10,000										10,000
Total	10,000										10,000

Project # **IT-2018-02**
 Project Name **Audio/Visual Systems - Council Chambers**

Department Information Technology
 Contact City Administrator
 Type Information Technology
 Useful Life
 Category Information Technology
 Priority n/a

Total Cost \$25,000

Description

Replacement of the projection devices, projection screens and control units that are located within the Council Chambers section of Prairie Center.

Justification

COUNCIL CHAMBERS
 This system has exceeded its expected useful life and is considered obsolete. During 2016, a component of the control system went out of service. Replacement parts are not available from the vendor. If it were not for a spare part found on Ebay, the system would have been an emergency replacement during 2016.

This system is used heavily by both the City Council and City Commissions, so having reliable, working equipment is important both for having functioning meetings, but also to the appearance of the City.

Although less important and more current than the control system, the projection devices and screens should also be considered within the scope of the project to ensure the City is making the best investment possible given today's technological equipment.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Information Technology	25,000										25,000
Total	25,000										25,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	25,000										25,000
Total	25,000										25,000

Project # **IT-2018-03**
 Project Name **Business Services Installation**

Department Information Technology
 Contact
 Type Information Technology
 Useful Life
 Category Information Technology
 Priority n/a

Total Cost \$5,000

Description

Replacement of the radio transmission devices that send wireless internet signals from City Hall to the Prairie Center.

Justification

These radio transmitters have been in operation since the City Hall & Public Works building was constructed, and are nearing the end of their expected useful lives. In the event that one of these transmitters fails, the Prairie Center building would be without internet services.

This project would include the replacement of the radio transmitters, which are at the end of their expected useful life. Given the age of the equipment, and subsequent technological advancements, both devices need to be replaced, even in the instance where one is still operational. This is for compatability reasons.

The City currently has a significant reliance upon internet services and a reliable source of internet services is very important in providing the highest quality customer service.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Information Technology	5,000										5,000
Total	5,000										5,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	5,000										5,000
Total	5,000										5,000

Project # IT-2020-01
Project Name Server System

Department Information Technology
Contact
Type Information Technology
Useful Life
Category Information Technology
Priority n/a

Total Cost \$50,000

Description

Replacement of the City's server equipment.

Justification

The current system was purchased in 2015. The estimated useful life of such a system is typically in the 5-7 year range. Such systems are constantly in use, not only when users are on the computers. In the instance where a server system fails, the City is at risk of data loss as well as not being able to operate in an appropriate manner.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Information Technology			50,000								50,000
Total			50,000								50,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements			50,000								50,000
Total			50,000								50,000



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City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation													
Trail Maintenance	PARK-2018-01	n/a	30,000										30,000
Lefebvre Creek Park	PARK-2018-02	n/a	208,478										208,478
Norin Landing	PARK-2018-03	n/a	581,751										581,751
CSAH 38 Trail Construction (Odean to TH101)	PARK-2018-04	n/a	187,419										187,419
Splash Pad Rehabilitation	PARK-2018-05	n/a	200,000										200,000
Historic Park Signage	PARK-2018-06	n/a	10,109										10,109
Parks Master Planning	PARK-2018-07	n/a	50,000										50,000
Pickleball Courts - Prairie Park	PARK-2018-08	n/a	150,000										150,000
Natural Park - Highlands of Riverpointe	PARK-2018-09	n/a		150,000									150,000
Trail Maintenance	PARK-2019-01	n/a		31,000									31,000
Wilson Preserve Boardwalk	PARK-2019-02	n/a		30,000									30,000
Trail Construction - CSAH 38 (Maciver to CSAH19)	PARK-2019-03	n/a		125,000									125,000
Trail Construction - 70th ST (CR19 to Kittredge)	PARK-2019-04	n/a		250,000									250,000
Carrick Waterfront Park Landscaping	PARK-2019-05	n/a		35,000									35,000
Trail Maintenance	PARK-2020-01	n/a			32,000								32,000
Trail Construction - CSAH 39 (Odean to CSAH42)	PARK-2020-02	n/a			123,500								123,500
Prairie Park Ballfield Additions	PARK-2020-03	n/a			174,420	677,147	155,040						1,006,607
Trail Maintenance	PARK-2021-01	n/a				33,000							33,000
Trail Maintenance	PARK-2022-01	n/a					34,000						34,000
Trail Maintenance	PARK-2023-01	n/a						35,000					35,000
Playground Replacement - Prairie Park	PARK-2023-02	n/a						240,000					240,000
Playground Replacement - School Knoll Park	PARK-2023-03	n/a						75,000					75,000
Prairie Park Ballfield & Soccer Lighting	PARK-2023-04	n/a						1,113,600					1,113,600
Trail Maintenance	PARK-2024-01	n/a							36,000				36,000
Prairie Park Concession Building	PARK-2024-02	n/a							280,000				280,000
Prairie Park Shelter	PARK-2024-03	n/a							65,000				65,000

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Trail Maintenance	<i>PARK-2025-01</i>	<i>n/a</i>								37,000			<i>37,000</i>
Trail Maintenance	<i>PARK-2026-01</i>	<i>n/a</i>									38,000		<i>38,000</i>
Trail Maintenance	<i>PARK-2027-01</i>	<i>n/a</i>										39,000	<i>39,000</i>
Playground Replacement - Future (2029-2041)	<i>PARK-2027-02</i>	<i>n/a</i>										819,930	<i>819,930</i>
Parks & Recreation Total			1,417,757	621,000	329,920	710,147	189,040	1,463,600	381,000	37,000	38,000	858,930	6,046,394
GRAND TOTAL			1,417,757	621,000	329,920	710,147	189,040	1,463,600	381,000	37,000	38,000	858,930	6,046,394

Project # **PARK-2018-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$30,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	30,000										30,000
Total	30,000										30,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management	30,000										30,000
Total	30,000										30,000

Project # PARK-2018-02
Project Name Lefebvre Creek Park

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$421,506

Description

Construction of a neighborhood park within the Boulder Creek development with a paved trail connecting the park to 75th Street.

Justification

The City is proposing to build Lefebvre Creek Park which is within the Lefebvre Creek Greenway Corridor located in the Boulder Creek Development. The Future Parks and Trails Plan identifies development of a greenway corridor along Lefebvre Creek from Padgett Avenue & 75th Street to the west side of Quaday Avenue. The park will also follow the Parks and Trails Plan section of the Comprehensive Plan which outlines specific criteria for neighborhood play lots which have a service area of about one-quarter mile radius. Some of these criteria include usable area of less than 5 acres, play structures, picnic areas, and have a pedestrian/ bicycle access only.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	208,478										208,478
Total	208,478										208,478

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development	208,478										208,478
Total	208,478										208,478

Project #	PARK-2018-03
Project Name	Norin Landing

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$581,751

Description

Construction of a community park facility to include an improved boat landing and vehicle parking facility at Mississippi River/ Kadler Avenue.

Justification

The DNR established a designated boat landing on the Mississippi River at Kadler Avenue. The existing landing consists of an unimproved gravel water access without provision of parking or other amenities. The City acquired additional property through park dedication as part of the Norin Landing development consistent with the recommendation of the Future Parks and Trails Plan.

City Staff and the Parks & Recreation Commission in conjunction with SRF Consulting have developed a conceptual plan which was approved by the City Council in 2017.

SRF and Hakanson Anderson have developed cost estimates for the project. The cost of the park amenities is estimated to be \$359,907 and the cost of the parking lot improvements are estimated to be \$221,844. The grand total is \$581,751, which does not include costs already incurred such as concept development, design, etc.

City Staff worked with WSB & Associates to submit a grant to the MN DNR. The City has received notice that the application was successful, and that the City has been awarded \$150,000 in grant funding for this project.

This project was originally expected to be undertaken in 2017; however given the grant award and the timing/availability of those funds, the project has been deferred until 2018 so that all project costs are eligible under the grant award.

City staff will work to obtain competitive bids in the Winter/Spring of 2018 so that the project can begin in Spring/Summer of 2018.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	581,751										581,751
Total	581,751										581,751

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
208 - Community Facilities	581,751										581,751
Total	581,751										581,751

Project # PAK-2018-04
Project Name CSAH 38 Trail Construction (Odean to TH101)

Department Parks & Recreation
Contact City Engineer
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$187,419

Description

Trail Construction along CSAH 38 between Odean and TH 101.

Justification

CSAH 38 from Odean Avenue to TH 101 will be reconstructed in 2018.
 The new trail section would be roughly 1.50 miles in length and would also make connections to existing trails at CSAH 38 / Odean and at CSAH 38 / Quaker Avenue.
 The cost estimate has been provided by Wright County and includes construction of the trail, pedestrian ramps and engineering.
 An additional 25% has been added for contingency and construction oversight by the City Engineer.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	187,419										187,419
Total	187,419										187,419

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	187,419										187,419
Total	187,419										187,419

Project # PARK-2018-05
Project Name Splash Pad Rehabilitation

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$200,000

Description
 Rehabilitation of Splash Pad at Prairie Park.

Justification
 The splash pad at Prairie Park is experiencing a number of issues that need to be addressed prior to spring of 2018 opening.

1) A water line break occurred in 2017 allowing only half of the splash pad to be operational. Staff has determined the break location and removed concrete to complete the repairs, which requires replacement of 300sf. of colored concrete to be replaced.

2) Iron in the water has caused issues with the mechanics of the splash pad, particularly valves not being able to close all the way. With the valves not able to close completely, water continuously leaks onto the surface of the splash pad at a slow rate. This leakage creates staining and promotes algae to grow creating a slip hazzard. Staff has investigated treatment of the water via a circulating system to alleviate these issues. Treatment and reuse of water will:

- a) Prevent staining
- b) Prevent algae build up
- c) Provide disinfection
- d) Increase temperature of water to average daily ambient temperature

Staff is currently researching the best solution for the conditions that currently exist at the splash pad, but recommends an estimate of \$200,000 be included in the CIP. The cost for rehabilitation of the splash pad is to be refined based on additional review and subject to approval of the City Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	200,000										200,000
Total	200,000										200,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development	200,000										200,000
Total	200,000										200,000

Project # PARK-2018-06
Project Name Historic Park Signage

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$10,109

Description

Park Signage illustrating elements of Otsego's history.

Justification

In 2012, the City sold the parcel of property (118-010-078010) known as the Otsego Townsite (or Peavey House).
 The list price on the parcel was \$29,900, on which the City received two purchase offers. The offer accepted by the City was for \$43,000. The City Council agreed that the difference between the list price and the sales price should be designated for historical purposes.
 The Heritage Preservation Commission (HPC) has been working with the City Planner to develop signage to be located at City parks that will illustrate elements of the City's history.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	10,109										10,109
Total	10,109										10,109

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	10,109										10,109
Total	10,109										10,109

Project # **PARK-2018-07**
Project Name **Parks Master Planning**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$50,000

Description

The City would seek proposals from a qualified consultant to conduct planning services for the City's Parks & Recreation.

Justification

The City's Parks and Trails chapter of the 2012 Comprehensive Plan aids City leaders with providing guidance in regards to park and trail improvements. This direction is based on the community's expressed needs and desires as well as analyses of demographic changes and future trends. Staff is recommending to undertake a review of the Parks and Trails Plan to review planned park search areas, identify facility needs for park facilities, and define community priorities.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	50,000										50,000
Total	50,000										50,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development	50,000										50,000
Total	50,000										50,000

Project # **PARK-2018-08**
Project Name **Pickleball Courts - Prairie Park**

Department Parks & Recreation
Contact
Type Unassigned
Useful Life
Category Unassigned
Priority n/a

Total Cost \$150,000

Description
 Construction of pickleball courts to be located at Prairie Park.

Justification
 Note: This item has been slotted into 2018, but is not expected to move forward at least until the results of the City's Master Park & Recreation Planning is completed.
 Several requests have been made to the City to install pickleball courts during the last two years. These requests have identified Prairie Park, which is a community park, as the preferred location for the facilities. It is recommended that the City consider installation of three or four courts located next to each other due to the social nature of the sport. There will be an estimated 3 million people playing pickleball in 2018, this is an increase of over 300% from 2010.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation	150,000										150,000
Total	150,000										150,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development	150,000										150,000
Total	150,000										150,000

Project # **PARK-2018-09**
Project Name **Natural Park - Highlands of Riverpointe**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost **\$150,000**

Description

Development and construction a park maintaining a natural resources focus upon Outlot A of the Highlands of Riverpointe development.

Justification

The City Council approved the final plat of Highlands of Riverpointe development, which is located south of 53rd Street (CSAH 36) at Randolph Avenue at the November 13 meeting. The preliminary plat included dedication of a corridor for a public trail from CSAH 36 to the outlot encompassing the Crow River floodplain that is to be deeded to the City. The developer will construct the trail as a credit for park dedication fees. The Future Parks and Trails Plan identifies a park to be located within the Highlands of Riverpointe Development. The area served is limited to the residential neighborhood south of CSAH 36. As such, the park facility is intended to be smaller in scale than a typical neighborhood park. Located on the shoreline of the Crow River, most of the park is intended to be preserved in a natural state.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		150,000									150,000
Total		150,000									150,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development		150,000									150,000
Total		150,000									150,000

Project # **PARK-2019-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$31,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		31,000									31,000
Total		31,000									31,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management		31,000									31,000
Total		31,000									31,000

Project # **PARK-2019-02**
Project Name **Wilson Preserve Boardwalk**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$30,000

Description

Construction of a boardwalk from the Wilson Preserve trail to an observation deck in Hale’s Pond.

Justification

During the 2017 goal setting discussions with the Parks and Recreation Commission, enhancing the City’s natural areas was identified as one of the priorities for future consideration. Hale’s Pond is a unique ecosystem within the City of Otsego and hosts many different animal and plant species. Providing a boardwalk and observation area is a low impact way for residents to access this nature area.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		30,000									30,000
Total		30,000									30,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development		30,000									30,000
Total		30,000									30,000

Project # PARK-2019-03
Project Name Trail Construction - CSAH 38 (Maciver to CSAH19)

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$125,000

Description

Trail Construction along CSAH 38 between Maciver and CSAH 19.

Justification

Wright County has identified within their 5 Year Plan, that the section of CSAH 38 from Maciver Avenue to CSAH 19 will be reconstructed in 2019. Wright County has been awarded \$1.00 million in Federal funding towards this estimated \$2.00 million reconstruction project (50%).

The City and Wright County have a cost sharing agreement in place, so the City will receive benefit and cost reduction from the Federal funding making the City contribution only 50% of the trail project.

The new trail section would be roughly 1.00 miles in length and would also make a connection to an existing trail at CSAH 38 / Maciver Avenue.

Total cost estimate of \$250,000 has been provided by the City Engineer. Factoring the Federal grants, the City's portion is estimated to be 50%, which calculates to \$125,000.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		125,000									125,000
Total		125,000									125,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development		125,000									125,000
Total		125,000									125,000

Project # **PARK-2019-04**
Project Name **Trail Construction - 70th ST (CR19 to Kittredge)**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$250,000

Description

Trail Construction along 70th Street between Kittredge Parkway and CSAH 19.

Justification

The City shares ownership of 70th Street with the City of Albertville. This stretch of road is included within the Capital Improvement Plan for a joint project in 2019. The reconstruction of this section is being considered given the poor condition of this road as well as the potential development along the Albertville side.

Adding a trail section at the same time as the road is being reconstructed should be considered as it will provide efficiencies for both cost and construction. The cost of this trail section would be entirely upon the City.

The new trail section would be roughly 0.50 miles in length and would also make connections to existing trails at CSAH 19 / 70th Street and at 70th Street / Kittredge Parkway.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		250,000									250,000
Total		250,000									250,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development		250,000									250,000
Total		250,000									250,000

Project # **PARK-2019-05**
Project Name **Carrick Waterfront Park Landscaping**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$35,000

Description

Installation of additional landscaping and site amenities.

Justification

Carrick’s Waterfront Park was developed with a regional storm water pond and surrounding one-mile trail existing trees and turf grass. The City was initially granted park and trail easement over the parcel but acquired fee ownership from the three ownership groups in 2011. The Waterfront East project approvals included a landscape plan for Outlot “A” that was not completed by the developer. City staff revised the landscape plan to lower costs, provide more appropriate plantings and allow easier maintenance. The project involves implementation of the landscape plan in phases.

Phase 1 was completed in 2012 and included installation of plantings and site furniture on the east side of the regional storm water pond overlooking the Mississippi River. Improvements on the west side of the regional storm water pond will be completed by the City in subsequent phases as adjacent lots are developed.

Per the 2012 CIP review meetings, phase 2 (west side) of the project was pushed to 2016 (originally 2013) to coincide with the commercial build out of the Waterfront East area. It was also decided that the funding source should be changed from 203 Park Development to 414 Revolving Capital Improvements.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation		35,000									35,000
Total		35,000									35,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements		35,000									35,000
Total		35,000									35,000

Project # **PARK-2020-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$32,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation			32,000								32,000
Total			32,000								32,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management			32,000								32,000
Total			32,000								32,000

Project # **PARK-2020-02**
Project Name **Trail Construction - CSAH 39 (Odean to CSAH42)**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$123,500

Description

Trail Construction along CSAH 39 between Odean and CSAH 42.

Justification

During 2017, Wright County established a local sales tax to fund transportation projects. The funding will sunset after 5 years. Wright County has determined that improvements to CSAH 39 between Odean Avenue and CSAH 42 will be a project funded with the local sales tax.

In coordination with the County improvements to CSAH 39, the City would be looking to construct a trail along the roadway similar to other trails within the City,

The cost estimate for this is purely speculative.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation			123,500								123,500
Total			123,500								123,500

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development			123,500								123,500
Total			123,500								123,500

Project # **PARK-2020-03**
Project Name **Prairie Park Ballfield Additions**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost **\$1,006,607**

Description

Development of three additional ballfields and parking facilities at Prairie Park. The project will be broken down into three phases.

Estimated Ball Field Expansion Costs:

Phase 1	Grading of Parking Lot & Ball Fields	\$171,000
Phase 2	Construction of Ball Fields	\$663,870
Phase 3	Northeast Parking Lot	\$152,000

Inflationary factors have been applied to these figures, and is the reason for the differences.

Justification

The Prairie Park Master Plan identifies development of three ballfields west of the existing four fields on area used for material storage. These facilities are to be developed to meet increasing field needs for local programs and improve capacity to host tournaments.

The project will be broken up into three phases; the first phase will be grading the entire site, the second phase will be construction of the ballfields including backstops, turf establishment, dugouts, outfield fencing, and irrigation. The third and final phase will be constructing a parking lot northeast of the existing complex; this parking lot will be a curb and gutter lot and will attach to the current parking lot located north of the current complex. The parking lot initially is proposed to be dirt and will be included with the phase one grading.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation			174,420	677,147	155,040						1,006,607
Total			174,420	677,147	155,040						1,006,607

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development			174,420	677,147	155,040						1,006,607
Total			174,420	677,147	155,040						1,006,607

Project # PAK-2021-01
Project Name Trail Maintenance

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$33,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation				33,000							33,000
Total				33,000							33,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management				33,000							33,000
Total				33,000							33,000

Project # **PARK-2022-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$34,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation					34,000						34,000
Total					34,000						34,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management					34,000						34,000
Total					34,000						34,000

Project # PAK-2023-01
Project Name Trail Maintenance

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$35,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation						35,000					35,000
Total						35,000					35,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management						35,000					35,000
Total						35,000					35,000

Project # **PARK-2023-02**
Project Name **Playground Replacement - Prairie Park**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life 15
Category Parks & Recreation
Priority n/a

Total Cost \$240,000

Description

Replacement schedule for playground structures located throughout the park system.

Justification

The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation						240,000					240,000
Total						240,000					240,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
205 - Park Capital Equipment						240,000					240,000
Total						240,000					240,000

Project # PARK-2023-03
Project Name Playground Replacement - School Knoll Park

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life 15
Category Parks & Recreation
Priority n/a

Total Cost \$75,000

Description

Replacement schedule for playground structures located throughout the park system.

Justification

The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation						75,000					75,000
Total						75,000					75,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
205 - Park Capital Equipment						75,000					75,000
Total						75,000					75,000

Project # **PARK-2023-04**
Project Name **Prairie Park Ballfield & Soccer Lighting**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$1,113,600

Description

Construction of exterior lighting for four existing ballfields and three full size soccer fields at Prairie Park.

Justification

The addition of exterior lighting to the existing ballfields at Prairie Park will increase the capacity of the facilities to host local recreation programs and improve capacity and attraction for recreational baseball/softball tournaments.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation						1,113,600					1,113,600
Total						1,113,600					1,113,600

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development						1,113,600					1,113,600
Total						1,113,600					1,113,600

Project # **PARK-2024-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$36,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation							36,000				36,000
Total							36,000				36,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management							36,000				36,000
Total							36,000				36,000

Project # PARK-2024-02
Project Name Prairie Park Concession Building

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$280,000

Description

Construction of a building to provide for concession sales and restroom facilities.

Justification

The Prairie Park master plan sets forth development of a ballfield complex consisting of seven fields capable to meet the needs of local recreation programming and host baseball/softball tournament events. A concession stand and restrooms is an ancillary facility to the ballfield complex that will increase user convenience and enjoyment of Prairie Park.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation							280,000				280,000
Total							280,000				280,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development							280,000				280,000
Total							280,000				280,000

Project # PARK-2024-03
Project Name Prairie Park Shelter

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$65,000

Description

Construction of a second shelter at Prairie Park.

Justification

A proposed 60'x30' shelter was constructed at Priarie Park in 1995. The City has experience increased demand for reservations and observed increased unscheduled use of the shelter as development of the city has occurred. To meet increasing demand for shelter use, the Priarie Park master plan illustrates construction of a second 60'x30' shelter to the northeast of the splash pad, and a concession type building inbetween the current complex and new complex. Either of these locations would be suitable for a shelter, and one the fields are built a better assessment can be done to determine a optimal location.

October 2014 - This project was moved to 2017 to coincide with the development of additional ballfields and expanded parking.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation							65,000				65,000
Total							65,000				65,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
203 - Park Development							65,000				65,000
Total							65,000				65,000

Project # **PARK-2025-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$37,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation								37,000			37,000
Total								37,000			37,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management								37,000			37,000
Total								37,000			37,000

Project # **PARK-2026-01**
Project Name **Trail Maintenance**

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$38,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation									38,000		38,000
Total									38,000		38,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management									38,000		38,000
Total									38,000		38,000

Project # PAK-2027-01
Project Name Trail Maintenance

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation - Trails
Priority n/a

Total Cost \$39,000

Description

Annual maintenance of trail system.

Justification

The City has established a Trail Maintenance Program to maximize the useful life of trail improvements within the City to maintain access, ensure safe travel and minimize maintenance costs for the City and property owners.

The Trail Maintenance Program includes seal coating, crack filling, surface repairs, micro-surfacing, overlays, and reconstruction of existing trails. Those trails and specific projects will be undertaken each year and will be recommended by the Parks and Recreation Director based on the trail maintenance program schedule and condition of specific trails within the City.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation										39,000	39,000
Total										39,000	39,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
202 - Trail Management										39,000	39,000
Total										39,000	39,000

Project # PARK-2027-02
Project Name Playground Replacement - Future (2029-2041)

Department Parks & Recreation
Contact Park & Recreation Director
Type Parks & Recreation
Useful Life
Category Parks & Recreation
Priority n/a

Total Cost \$819,930

Description
 Replacement schedule for playground structures located throughout the park system.

Justification
 The industry standard for replacing playgrounds is typically every 15 years, however this number can vary slightly due to type of use and other environmental factors. Many of the area park departments utilize a 20 to 25 year replacement schedule.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Parks & Recreation										819,930	819,930
Total										819,930	819,930

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
205 - Park Capital Equipment										819,930	819,930
Total										819,930	819,930

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Public Works													
Street Maintenance - 2018	STREET-18-01	n/a	829,920										829,920
Street Reconstruction - Mississippi Shores	STREET-18-02	n/a	1,555,733										1,555,733
Signal Light Painting	STREET-18-03	n/a	35,150										35,150
MSA Construction - 85th Street/Maciver Extensions	STREET-18-04	n/a	2,500,000	2,100,000	200,000								4,800,000
CSAH 38 Construction - Local Share	STREET-18-05	n/a	619,914										619,914
Street Maintenance - 2019	STREET-19-01	n/a		658,484									658,484
Street Reconstruction - 70th Street (CR19-Kadler)	STREET-19-02	n/a		353,288									353,288
Street Reconstruction - Rolling Ridge Creek	STREET-19-03	n/a		25,535									25,535
Street Reconstruction - Ranch Acres	STREET-19-04	n/a		20,832									20,832
Street Maintenance - 2020	STREET-20-01	n/a			1,202,843								1,202,843
Street Reconstruction - Walesch Estates / O'Day	STREET-20-02	n/a			1,428,907								1,428,907
Signal Light Painting	STREET-20-03	n/a			39,984								39,984
Street Maintenance - 2021	STREET-21-01	n/a				622,151							622,151
Street Reconstruction - Mason Avenue	STREET-21-02	n/a				85,640							85,640
Street Reconstruction - 85th Street (Jaber/Kadler)	STREET-21-03	n/a				68,616							68,616
Street Reconstruction - Kadler Ave / 80th Street	STREET-21-04	n/a				96,495							96,495
MSA Reconstruction - 85th Street (Nashua to Page)	STREET-21-05	n/a				140,000							140,000
Street Maintenance - 2022	STREET-22-01	n/a					627,737						627,737
Street Reconstruction - Jalger (77th to 71st)	STREET-22-02	n/a					288,491						288,491
Street Reconstruction - Jalger (85th to 77th)	STREET-22-03	n/a					305,828						305,828
Street Maintenance - 2023	STREET-23-01	n/a						469,456					469,456
Street Reconstruction - Oak Grove	STREET-23-02	n/a						727,247					727,247
Street Reconstruction - Heritage Hills	STREET-23-03	n/a						730,896					730,896

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance - 2024	STREET-24-01	n/a							622,869				622,869
Street Reconstruction - Country Ridge	STREET-24-02	n/a							316,671				316,671
Street Maintenance - 2025	STREET-25-01	n/a							1,036,622				1,036,622
Street Reconstruction - Mississippi Parkwood	STREET-25-02	n/a								263,103			263,103
Street Maintenance - 2026	STREET-26-01	n/a									818,701		818,701
Street Reconstruction - Halls Addition	STREET-26-02	n/a									465,533		465,533
MSA Reconstruction - Queens Avenue	STREET-26-03	n/a									300,000		300,000
Street Maintenance - 2027	STREET-27-01	n/a										1,827,774	1,827,774
Street Reconstruction - Antelope Park	STREET-27-02	n/a										186,703	186,703
Public Works Total			5,540,717	3,158,139	2,871,734	1,012,902	1,222,056	1,927,599	1,976,162	263,103	1,584,234	2,014,477	21,571,123
GRAND TOTAL			5,540,717	3,158,139	2,871,734	1,012,902	1,222,056	1,927,599	1,976,162	263,103	1,584,234	2,014,477	21,571,123

Project # **STREET-18-01**
 Project Name **Street Maintenance - 2018**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$829,920

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program	829,920										829,920
Total	829,920										829,920

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management	829,920										829,920
Total	829,920										829,920

Project # STREET-18-02
Project Name Street Reconstruction - Mississippi Shores

Department Public Works
Contact City Engineer
Type Street Reconstruction
Useful Life
Category Street Reconstruction
Priority n/a

Total Cost \$1,555,733

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction	1,555,733										1,555,733
Total	1,555,733										1,555,733

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management	1,555,733										1,555,733
Total	1,555,733										1,555,733

Project # STREET-18-03
Project Name Signal Light Painting

Department Public Works
Contact Street Operations Manager
Type Traffic Lights & Signals
Useful Life
Category Traffic Lights & Signals
Priority n/a

Total Cost \$35,150

Description

Painting of traffic signals located at City intersections.

- CSAH 42/ HWY 101W\$8,250
- CSAH 42/ HWY 101E\$6,700
- CSAH 37/ QUAM/HWY 101N\$6,250
- CSAH 36/HWY 101E\$6,250
- CSAH 36/HWY 101W\$7,700

Final Total for 2018:\$35,150

Justification

The City is responsible for the painting related maintenance of the traffic signal lights that control certain intersections within the City. The condition of the signal lights have deteriorated since their initial installation and now require painting. The painting will both improve the aesthetics of the signal lights as well as increase their useful lives and defer future replacements.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Traffic Lights & Signals	35,150										35,150
Total	35,150										35,150

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	35,150										35,150
Total	35,150										35,150

Project # STREET-18-04
Project Name MSA Construction - 85th Street/Maciver Extensions

Department Public Works
Contact City Engineer
Type Street Construction
Useful Life
Category Street Construction
Priority n/a

Total Cost \$5,675,000

Description

Construction of 85th Street from Nashua Avenue to Maciver and construction of Maciver from 80th Street to 85th Street.

Justification

As the City continues to grow, the need for additional travel routes arises. The construction of an E-8 School in the City, which will open in the Fall of 2017, is a major traffic generator. The City's Transportation Plan has long identified the extension of 85th Street from Nashua Avenue to Maciver Avenue. The City Council confirmed this as a priority travel route during the 2017 budget review process.

This route has long been included in the City's Capital Improvement Plan, and is considered an MSA Route, making it eligible for MSA Construction funding. Given the scope of the project, the City will more than likely need to advance encumber MSA funding from the State.

The City Engineer will work on developing final plans and specifications during 2017 as well as working to acquire the necessary right-of-way to construct a new road. The bulk of street construction would be scheduled to occur in 2018 and 2019 with the final wear course being applied in 2020.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Construction	2,500,000	2,100,000	200,000								4,800,000
Total	2,500,000	2,100,000	200,000								4,800,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
403 - MSA Construction	2,500,000	2,100,000	200,000								4,800,000
Total	2,500,000	2,100,000	200,000								4,800,000

Project # **STREET-18-05**
 Project Name **CSAH 38 Construction - Local Share**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$619,914

Description

The City of Otsego's local share of construction costs for the reconstruction of CSAH 38.

Justification

Wright County will be reconstruction CSAH 38 in 2018 from Odean Avenue to approximately TH 101. Per the County's Cost Participation Policy adopted in 2014, the City of Otsego will share in the costs of the reconstruction project.

The amount included within the CIP is based on an estimate provided by Wright County Engineer Virgil Hawkins on November 17, 2017.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction	619,914										619,914
Total	619,914										619,914

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements	619,914										619,914
Total	619,914										619,914

Project # **STREET-19-01**
 Project Name **Street Maintenance - 2019**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$658,484

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program		658,484									658,484
Total		658,484									658,484

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management		658,484									658,484
Total		658,484									658,484

Project # STREET-19-02
Project Name Street Reconstruction - 70th Street (CR19-Kadler)

Department Public Works
Contact City Engineer
Type Street Reconstruction
Useful Life
Category Street Reconstruction
Priority n/a

Total Cost \$353,288

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction		353,288									353,288
Total		353,288									353,288

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management		353,288									353,288
Total		353,288									353,288

Project # STREET-19-03
Project Name Street Reconstruction - Rolling Ridge Creek

Department Public Works
Contact City Engineer
Type Street Reconstruction
Useful Life
Category Street Reconstruction
Priority n/a

Total Cost \$25,535

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction		25,535									25,535
Total		25,535									25,535

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management		25,535									25,535
Total		25,535									25,535

Project # **STREET-19-04**
 Project Name **Street Reconstruction - Ranch Acres**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$20,832

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction		20,832									20,832
Total		20,832									20,832

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management		20,832									20,832
Total		20,832									20,832

Project # **STREET-20-01**
 Project Name **Street Maintenance - 2020**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$1,202,843

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program			1,202,843								1,202,843
Total			1,202,843								1,202,843

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management			1,202,843								1,202,843
Total			1,202,843								1,202,843

Project # **STREET-20-02**
 Project Name **Street Reconstruction - Walesch Estates / O'Day**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$1,428,907

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction			1,428,907								1,428,907
Total			1,428,907								1,428,907

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management			1,428,907								1,428,907
Total			1,428,907								1,428,907

Project # STREET-20-03
Project Name Signal Light Painting

Department Public Works
Contact Street Operations Manager
Type Traffic Lights & Signals
Useful Life
Category Traffic Lights & Signals
Priority n/a

Total Cost \$39,984

Description

Painting of traffic signals located at City intersections.

- CSAH 39/HWY 101 \$12,504
- CSAH 39/CSAH 42\$9,480
- CSAH 42/85th St.\$9,000
- CSAH 42/87th St. \$9,000

Final total for 2020:\$39,984

This estimate was based on 2016 actual costs plus 20%.

Final Total for 2018:\$35,150

Justification

The City is responsible for the painting related maintenance of the traffic signal lights that control certain intersections within the City. The condition of the signal lights have deteriorated since their initial installation and now require painting. The painting will both improve the aesthetics of the signal lights as well as increase their useful lives and defer future replacements.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Traffic Lights & Signals			39,984								39,984
Total			39,984								39,984

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
414 - Capital Improvements			39,984								39,984
Total			39,984								39,984

Project # **STREET-21-01**
 Project Name **Street Maintenance - 2021**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$622,151

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program				622,151							622,151
Total				622,151							622,151

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management				622,151							622,151
Total				622,151							622,151

Project # **STREET-21-02**
 Project Name **Street Reconstruction - Mason Avenue**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$85,640

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction				85,640							85,640
Total				85,640							85,640

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management				85,640							85,640
Total				85,640							85,640

Project # **STREET-21-03**
 Project Name **Street Reconstruction - 85th Street (Jaber/Kadler)**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$68,616

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction				68,616							68,616
Total				68,616							68,616

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management				68,616							68,616
Total				68,616							68,616

Project # STREET-21-04
Project Name Street Reconstruction - Kadler Ave / 80th Street

Department Public Works
Contact City Engineer
Type Street Reconstruction
Useful Life
Category Street Reconstruction
Priority n/a

Total Cost \$96,495

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction				96,495							96,495
Total				96,495							96,495

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management				96,495							96,495
Total				96,495							96,495

Project # **STREET-21-05**
 Project Name **MSA Reconstruction - 85th Street (Nashua to Page)**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$140,000

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction				140,000							140,000
Total				140,000							140,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
403 - MSA Construction				140,000							140,000
Total				140,000							140,000

Project # **STREET-22-01**
 Project Name **Street Maintenance - 2022**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$627,737

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program					627,737						627,737
Total					627,737						627,737

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management					627,737						627,737
Total					627,737						627,737

Project # **STREET-22-02**
 Project Name **Street Reconstruction - Jalger (77th to 71st)**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$288,491

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction					288,491						288,491
Total					288,491						288,491

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management					288,491						288,491
Total					288,491						288,491

Project # **STREET-22-03**
 Project Name **Street Reconstruction - Jalger (85th to 77th)**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$305,828

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction					305,828						305,828
Total					305,828						305,828

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management					305,828						305,828
Total					305,828						305,828

Project # **STREET-23-01**
 Project Name **Street Maintenance - 2023**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$469,456

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program						469,456					469,456
Total						469,456					469,456

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management						469,456					469,456
Total						469,456					469,456

Project # **STREET-23-02**
 Project Name **Street Reconstruction - Oak Grove**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$727,247

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction						727,247					727,247
Total						727,247					727,247

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management						727,247					727,247
Total						727,247					727,247

Project # **STREET-23-03**
 Project Name **Street Reconstruction - Heritage Hills**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$730,896

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction						730,896					730,896
Total						730,896					730,896

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management						730,896					730,896
Total						730,896					730,896

Project # **STREET-24-01**
 Project Name **Street Maintenance - 2024**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$622,869

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program							622,869				622,869
Total							622,869				622,869

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management							622,869				622,869
Total							622,869				622,869

Project # **STREET-24-02**
 Project Name **Street Reconstruction - Country Ridge**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$316,671

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction							316,671				316,671
Total							316,671				316,671

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management							316,671				316,671
Total							316,671				316,671

Project # **STREET-25-01**
 Project Name **Street Maintenance - 2025**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$1,036,622

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program							1,036,622				1,036,622
Total							1,036,622				1,036,622

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management								1,036,622			1,036,622
Total								1,036,622			1,036,622

Project # **STREET-25-02**
 Project Name **Street Reconstruction - Mississippi Parkwood**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$263,103

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction								263,103			263,103
Total								263,103			263,103

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management								263,103			263,103
Total								263,103			263,103

Project # STREET-26-01
Project Name Street Maintenance - 2026

Department Public Works
Contact City Engineer
Type Street Maintenance
Useful Life
Category Street Maintenance
Priority n/a

Total Cost \$818,701

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program									818,701		818,701
Total	<hr/>									818,701	818,701
Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management									818,701		818,701
Total	<hr/>									818,701	818,701

Project # **STREET-26-02**
 Project Name **Street Reconstruction - Halls Addition**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$465,533

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction									465,533		465,533
Total									465,533		465,533

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management									465,533		465,533
Total									465,533		465,533

Project # **STREET-26-03**
 Project Name **MSA Reconstruction - Queens Avenue**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$300,000

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction									300,000		300,000
Total									300,000		300,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
403 - MSA Construction									300,000		300,000
Total									300,000		300,000

Project # **STREET-27-01**
 Project Name **Street Maintenance - 2027**

Department Public Works
 Contact City Engineer
 Type Street Maintenance
 Useful Life
 Category Street Maintenance
 Priority n/a

Total Cost \$1,827,774

Description

Annual Street Maintenance

Justification

The City has established a Street Maintenance Program to maximize the useful life of streets within the City to maintain access, ensure safe transportation and minimize maintenance costs for the City and property owners.

The Street Maintenance Program will consist of early life cycle fog sealing, crack filling, seal coating/fog sealing every 6-8 years, restriping, and minor patching.

Those streets to be included in the Street Maintenance Program each year will be recommended by the City Engineer and Street Operations Manager based on the age and condition of the City streets.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Maintenance Program										1,827,774	1,827,774
Total										1,827,774	1,827,774
Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management										1,827,774	1,827,774
Total										1,827,774	1,827,774

Project # **STREET-27-02**
 Project Name **Street Reconstruction - Antelope Park**

Department Public Works
 Contact City Engineer
 Type Street Reconstruction
 Useful Life
 Category Street Reconstruction
 Priority n/a

Total Cost \$186,703

Description

Annual Street Renewal

Justification

When a street's condition has degraded to a condition where the Street Management Program is no longer an effective measure of maintenance, it is placed into our Preventative Maintenance list. Streets on this list will typically not receive any type of maintenance other than patching as failures develop.

Each section of street is given an annual PCI rating from 0-100 and once a street is given a low enough rating it is placed on a watch list. Once on this watch list, staff will determine what type renewal process the street shall receive, in most cases an overlay or complete reconstruction. These recommendations will then be added to the CIP for ultimate approval from the Council.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Street Reconstruction										186,703	186,703
Total										186,703	186,703

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
201 - Pavement Management										186,703	186,703
Total										186,703	186,703

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Sanitary Sewer Utility													
West WWTF - Driveway & Parking Lot Paving	602-2018-01	n/a	63,885										63,885
East WWTF - Digester Piping & Aeration	602-2018-02	n/a	50,000										50,000
Forcemain Extension - Maciver & 85th	602-2018-03	n/a	364,697										364,697
East WWTF - Dewatering & Chemical Stabilization	602-2020-01	n/a			12,280,000								12,280,000
Lift Station #3 - Pump Replacement	602-2020-02	n/a			36,000								36,000
Lift Station - W2 District	602-2023-01	n/a						750,000					750,000
West WWTF Capacity Expansion	602-2026-01	n/a									22,300,000		22,300,000
Sanitary Sewer Utility Total			478,582		12,316,000			750,000			22,300,000		35,844,582
GRAND TOTAL			478,582		12,316,000			750,000			22,300,000		35,844,582

Project # **602-2018-01**
 Project Name **West WWTF - Driveway & Parking Lot Paving**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$63,885

Description

Addition of bituminous pavement to the existing driveway and parking lot at the West WWTF.

Justification

Master Planning review for the site indicates the existing driveway will remain in place through the next expansion estimated in 2026.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System	63,885										63,885
Total	63,885										63,885

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility	63,885										63,885
Total	63,885										63,885

Project # **602-2018-02**
 Project Name **East WWTF - Digester Piping & Aeration**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$50,000

Description

Justification

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System	50,000										50,000
Total	50,000										50,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility	50,000										50,000
Total	50,000										50,000

Project # 602-2018-03
Project Name **Forcemain Extension - Maciver & 85th**

Department Sanitary Sewer Utility
Contact Utility Operations Manager
Type City Buildings
Useful Life
Category Sanitary Sewer Utility System
Priority n/a

Total Cost \$364,697

Description

Installation of sanitary sewer force main within extended sections of Maciver Avenue and 85th Street.

Justification

As the City continues to grow, the need for additional travel routes arises. The City is working towards the extension of 85th Street from Nashua Avenue to Maciver Avenue. The City Council confirmed this as a priority travel route during the 2017 budget review process.

Construction of this new travel route is expected during 2018 and 2019. As the new sections of roadway are constructed, consideration should also be given to the installation of certain water and sanitary sewer utility infrastructure. The addition of the utility infrastructure is not required at this time; however, it is being considered to streamline and potentially achieve cost savings.

Installation of the utility infrastructure in the future could cause sections of the newly completed roadway to be disturbed and repaired.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System	364,697										364,697
Total	364,697										364,697

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility	364,697										364,697
Total	364,697										364,697

Project # **602-2020-01**
 Project Name **East WWTF - Dewatering & Chemical Stabilization**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$12,280,000

Description

Construction of a building to accommodate the solids dewatering and the addition of new lime chemical stabilization equipment.

Justification

Dewatering at the East Wastewater Treatment Facility is part of the Wastewater Master Planning Study for solids handling. The addition provides relief to the East Wastewater Treatment Facility's onsite storage and minimizes odor potential by incorporating thickening, material stabilization and odor control. The solids are batch processed and moved offsite.

The West Wastewater Treatment Facility will use this location for future solids handling as solids capacity requires.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System			12,280,000								12,280,000
Total			12,280,000								12,280,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility			12,280,000								12,280,000
Total			12,280,000								12,280,000

Project # **602-2020-02**
 Project Name **Lift Station #3 - Pump Replacement**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$36,000

Description

Replacement of a 20 horsepower submersible pump with a 40 horsepower submersible pump within Lift Station #3.

Justification

Lift Station #3 is a triplex lift station maintaining three pumps for wastewater conveyance from the West Sanitary District to the West Wastewater Treatment Facility. The last remaining 20 horsepower submersible pump installed during the original construction requires a sizing increase to support flow needs.

No additional control panel work is required as the 2015 panel modifications prepared for the upgrade.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System			36,000								36,000
Total			36,000								36,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility			36,000								36,000
Total			36,000								36,000

Project # **602-2023-01**
 Project Name **Lift Station - W2 District**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$750,000

Description

Construction of a lift station to service the W2 sanitary sewer service district.

Justification

This project is merely a projection at this point, given that the area this lift station would service is not currently able to be developed.

In 2018, the City expects to begin construction of the 85th Street and Maciver Avenue extensions. Upon completion of this road project, City staff believes that there will be a demand for residential development in the area.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System						750,000					750,000
Total						750,000					750,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility						750,000					750,000
Total						750,000					750,000

Project # **602-2026-01**
 Project Name **West WWTF Capacity Expansion**

Department Sanitary Sewer Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Sanitary Sewer Utility System
 Priority n/a

Total Cost \$22,300,000

Description

Capacity expansion at the West WWTF

Justification

The West WWTF has an existing capacity of 3,429 residential equivalent construction (REC's). Average influent flows to the facility is 330,000 gallons per day of the 600,000 gallon per day capacity representing 55% of its design.

This capacity expansion is outlined within the Master Sanitary Sewer Plan which was completed in 2017.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System									22,300,000		22,300,000
Total										22,300,000	22,300,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
602 - Sanitary Sewer Utility									22,300,000		22,300,000
Total										22,300,000	22,300,000

City of Otsego, Minnesota
Capital Improvement Plan
 2018 thru 2027

PROJECTS BY DEPARTMENT

Department	#	Priority	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Water Utility													
Well #4 Improvements	601-2018-01	n/a	50,000										50,000
Watermain Extension - Maciver & 85th	601-2018-02	n/a	503,208										503,208
Master Water Study	601-2019-01	n/a		40,000									40,000
Water Tower #2 Refurbish & Coating Replacement	601-2020-01	n/a			954,436								954,436
Well #3 Improvements	601-2020-02	n/a			150,000								150,000
Water Treatment - Well House #2	601-2021-01	n/a				2,000,000							2,000,000
Water Treatment - Well House #3	601-2022-01	n/a					2,000,000						2,000,000
Well #1 Improvements	601-2022-02	n/a					25,000						25,000
Well #2 Improvements	601-2022-03	n/a					25,000						25,000
Water Treatment - Well House #1	601-2023-01	n/a						2,000,000					2,000,000
Water Treatment - Well House #4	601-2024-01	n/a							2,000,000				2,000,000
Well #8 Improvements	601-2025-01	n/a								100,000			100,000
Water Tower #3 Refurbish & Coating Replacement	601-2026-01	n/a									750,000		750,000
Well #6 Improvements	601-2026-02	n/a									50,000		50,000
Well #9 - New Municipal Well	601-2027-01	n/a										1,000,000	1,000,000
Well #5 Improvements	601-2027-02	n/a										70,000	70,000
Water Utility Total			553,208	40,000	1,104,436	2,000,000	2,050,000	2,000,000	2,000,000	100,000	800,000	1,070,000	11,717,644
GRAND TOTAL			553,208	40,000	1,104,436	2,000,000	2,050,000	2,000,000	2,000,000	100,000	800,000	1,070,000	11,717,644

Project # **601-2018-01**
 Project Name **Well #4 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$50,000

Description

Inspection, Maintenance and Equipment Replacement of Well #4

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #4. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System	50,000										50,000
Total	50,000										50,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility	50,000										50,000
Total	50,000										50,000

Project # **601-2018-02**
 Project Name **Watermain Extension - Maciver & 85th**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$503,208

Description

Installation of water main within extended sections of Maciver Avenue and 85th Street.

Justification

As the City continues to grow, the need for additional travel routes arises. The City is working towards the extension of 85th Street from Nashua Avenue to Maciver Avenue. The City Council confirmed this as a priority travel route during the 2017 budget review process.

Construction of this new travel route is expected during 2018 and 2019. As the new sections of roadway are constructed, consideration should also be given to the installation of certain water and sanitary sewer utility infrastructure. The addition of the utility infrastructure is not required at this time; however, it is being considered to streamline and potentially achieve cost savings.

Installation of the utility infrastructure in the future could cause sections of the newly completed roadway to be disturbed and repaired.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System	503,208										503,208
Total	503,208										503,208

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility	503,208										503,208
Total	503,208										503,208

Project # **601-2019-01**
 Project Name **Master Water Study**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$40,000

Description

Hiring a consultant to perform a comprehensive study of the current and future Water Utility system.

Justification

The City is growing to the point where the capacity of the Water Utility system should be evaluated in conjunction with planning for future system expansion.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System		40,000									40,000
Total		40,000									40,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility		40,000									40,000
Total		40,000									40,000

Project # **601-2020-01**
 Project Name **Water Tower #2 Refurbish & Coating Replacement**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$954,436

Description

Refurbish and coating replacement of Water Tower #2.

Justification

Water Tower #2 has provided water storage for the West Public Water System since 2003.

Engineering inspections are conducted to review coating condition to assist with determining specific replacement scheduling. The most recent inspection, conducted in 2015, noted coating failure with an anticipated recoating in 2020.

The next inspection is scheduled for 2019, which will provide an update on the status of the coating and will prepare a detailed plan for coating replacement.

The project estimate includes engineering, repairs, coating replacement and the addition of mixing equipment.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System			954,436								954,436
Total			954,436								954,436

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility			954,436								954,436
Total			954,436								954,436

Project # **601-2020-02**
 Project Name **Well #3 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$150,000

Description

Inspection, Maintenance and Equipment Replacement of Well #3

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #3. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System			150,000								150,000
Total			150,000								150,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility			150,000								150,000
Total			150,000								150,000

Project # **601-2021-01**
 Project Name **Water Treatment - Well House #2**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$2,000,000

Description

Construction of water treatment components to the municipal water system at Well House #2, which serves the East Public Water System.

Justification

The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
 This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System				2,000,000							2,000,000
Total				2,000,000							2,000,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility				2,000,000							2,000,000
Total				2,000,000							2,000,000

Project # **601-2022-01**
 Project Name **Water Treatment - Well House #3**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$2,000,000

Description

Construction of water treatment components to the municipal water system at Well House #3, which serves the West Public Water System.

Justification

The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
 This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System					2,000,000						2,000,000
Total					2,000,000						2,000,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility					2,000,000						2,000,000
Total					2,000,000						2,000,000

Project # **601-2022-02**
 Project Name **Well #1 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$25,000

Description

Inspection, Maintenance and Equipment Replacement of Well #1

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #1. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System					25,000						25,000
Total					25,000						25,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility					25,000						25,000
Total					25,000						25,000

Project # **601-2022-03**
 Project Name **Well #2 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$25,000

Description

Inspection, Maintenance and Equipment Replacement of Well #2

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #2. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System					25,000						25,000
Total					25,000						25,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility					25,000						25,000
Total					25,000						25,000

Project # **601-2023-01**
 Project Name **Water Treatment - Well House #1**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$2,000,000

Description

Construction of water treatment components to the municipal water system at Well House #1, which serves the East Public Water System.

Justification

The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
 This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System						2,000,000					2,000,000
Total						2,000,000					2,000,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility						2,000,000					2,000,000
Total						2,000,000					2,000,000

Project # **601-2024-01**
 Project Name **Water Treatment - Well House #4**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$2,000,000

Description

Construction of water treatment components to the municipal water system at Well House #4, which serves the West Public Water System.

Justification

The City's Public Water Systems do not currently have the capabilities for treatment of the water being supplied from the Municipal Wells.
 This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System							2,000,000				2,000,000
Total							2,000,000				2,000,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility							2,000,000				2,000,000
Total							2,000,000				2,000,000

Project # **601-2025-01**
 Project Name **Well #8 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$100,000

Description

Inspection, Maintenance and Equipment Replacement of Well #8

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #8. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System								100,000			100,000
Total								100,000			100,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility								100,000			100,000
Total								100,000			100,000

Project # **601-2026-01**
 Project Name **Water Tower #3 Refurbish & Coating Replacement**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$750,000

Description

Refurbish and coating replacement of Water Tower #3.

Justification

Water Tower 3 has provided water storage for the East Public Water System since 2008.
 Coatings for towers built during this timeframe have 15-20 year expectations. Engineering inspections are conducted to update coating condition and assist with determining specific timing.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System									750,000		750,000
Total									750,000		750,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility									750,000		750,000
Total									750,000		750,000

Project # **601-2026-02**
 Project Name **Well #6 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$50,000

Description

Inspection, Maintenance and Equipment Replacement of Well #6

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #6. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System									50,000		50,000
Total										50,000	50,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility									50,000		50,000
Total										50,000	50,000

Project # **601-2027-01**
 Project Name **Well #9 - New Municipal Well**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$1,000,000

Description

Construction of Well #9 to the Municipal Water Utility System.

Justification

This project is merely a place holder to generate discussion and create awareness to the City Council of potential for a future project, which is significant in the scope of the budget.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System										1,000,000	1,000,000
Total										1,000,000	1,000,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility										1,000,000	1,000,000
Total										1,000,000	1,000,000

Project # **601-2027-02**
 Project Name **Well #5 Improvements**

Department Water Utility
 Contact Utility Operations Manager
 Type Utility System
 Useful Life
 Category Water Utility System
 Priority n/a

Total Cost \$70,000

Description

Inspection, Maintenance and Equipment Replacement of Well #5

Justification

The City's wells have scheduled maintenance intervals of 15 years that include service and repair of equipment and rehabilitation of the aquifer. The project is required to maintain efficient operation of the well as part of the City's water system.

The proposed project provides inspection and maintenance to Well #5. Equipment replacement may include pump, motor, drop pipe section(s), wiring, check valve and adapters. Redevelopment needs may include cavern expansion and sand removal.

Expenditures	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility System										70,000	70,000
Total										70,000	70,000

Funding Sources	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
601 - Water Utility										70,000	70,000
Total										70,000	70,000